

Village of Plain

Village Board Proceedings of February 12, 2025

The Regular Monthly Meeting of the Village of Plain Board of Trustees was held at the Municipal Office Building, 510 Main Street, on February 12, 2025. Village President Ray Ring called the meeting to order at 7:00 p.m.

The following members were present: Ray Ring, Village President; Terry Drone; John T. Feiner; Melissa Marx; Wade Neubauer; Steve Whitford; and, Kelly Yanke, Trustees.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, February 10, 2025. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the January 8, 2025 Regular Board Meeting. Feiner seconded. Motion carried with Neubauer abstaining.

Other Business

Ring motioned to amend the lease with Driftless Extracts for the Green TTEC building with noting the January and February payments in the amendment. Whitford seconded. Motion carried.

Marx motioned to approve the CSM presented by Kraemer Brothers, LLC and rezone to Business/Commercial District from its current classification of Industrial District. Whitford seconded. Motion carried with Drone abstaining.

Marx motioned to adopt the Fraud Policy and Capitalization Policy as presented. Yanke seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets and Utilities Committees met to discuss 2025 projects. A section of Westbrook Drive will be chip-sealed, along with the east end of Clover Street from the new blacktop to Meise Construction's gate, the alley on the north side of Cedar Street and Liegel Avenue. Additionally, two sewer mains will be relined: the alley on the north side of Cedar Street and a section on Reservoir Avenue.

A couple of water main breaks occurred that needed to be dug up and repaired. Public Works has been changing out water meters.

Library, Ordinance & RV Court – Melissa Marx

The Library Board met on January 27th. They reported total numbers from 2024: over 22,000 visitors, 18,500 check-outs, 98 public events, 41 private events and 115 library events. They stayed right on budget for 2024. Nick is pursuing continuing education to renew his librarian license. He will be submitting the state report shortly. He is finalizing the landscaping plan with The Bruce Company. The Friends of the Library attended the meeting, and they are hopeful to collaborate with the library on events throughout 2025. Becky Ellis resigned from the Library Board, and Marx thanked her for her service. The next meeting is scheduled for February 24th.

Marx reported annual numbers for RV Court. There were 27 citations issued in Plain. Some payments were tax intercepted. The total fines collected amounted to \$1,477.

No Ordinance Committee report.

Finance – Terry Drone

No Finance Committee report.

Golf Course – John T. Feiner

No Golf Course Committee report.

Parks & Pool – Kelly Yanke

The Parks and Pool Committee is seeking summer help. Three individuals have expressed interest in the Rec Program and one lifeguard application has been received. Yanke contacted Lisa Brown to check on the status of returning lifeguards.

Police & Fire Emergency District – Wade Neubauer

The Fire Emergency District Board is having its Chiefs' evaluation meeting on the 17th. The next regular meeting is scheduled for April 14th. They are awaiting the new fire truck, which should be ready at the end of April. They are discussing swapping chassis on two other trucks so they have an additional truck that meets mutual aid standards.

No Police Committee report.

Development/Planning & Personnel – Ray Ring

No Development & Planning Commission report.

The Personnel Commission will meet to consider a suggestion about adding holidays to align with Sauk County and other entities, including full days off for Good Friday and Christmas Eve, as well as adding the day after Thanksgiving and New Year's Eve.

Police Department Report

No Police Department report.

Public Works Department Report

Water

January-25

Pumpage for Well No. 1	813,000	gallons	
Pumpage for Well No. 2	<u>893,000</u>	gallons	
Total Pumpage for Month	1,706,000	gallons	
Total Pumpage for the Month Last Year	1,495,000	gallons	
	This is 211,000	gallons	more than last year.
Monthly chlorine average	0.20	ppm	

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

Wastewater January-25

Influent Monthly Average B.O.D.	211	mg/l
Effluent Monthly Average B.O.D.	5	mg/l
Influent Monthly Average T.S.S.	476	mg/l
Effluent Monthly Average T.S.S.	3	mg/l
Monthly Average Nitrogen Ammonia	1.970	mg/l
Limit: 4.3 mg/l Monthly: October-April		
8.0 mg/l Monthly: May-September		
20.0 mg/l Daily		
Monthly Average Total Phosphorous	0.080	mg/l
Total Gallons Treated	1,798,000	gallons

Administrator/Clerk/Treasurer Report

Carver discussed the new agenda layout. Tax collection documents have been submitted to the county, with total collections amounting to \$1,310,439.52. The Spring Primary is set for February 18th, featuring a race on the ballot for State Superintendent of Public Instruction. There are three candidates, which will be narrowed down to two for the April ballot. Carver will be on vacation starting February 20th and will return to the office on March 10th. During this time, emails will be monitored for any urgent matters that may arise.

Correspondence

No correspondence.

Review and Audit of Invoices:

Drone motioned to pay the bills as presented. Neubauer seconded. Motion carried.

General Fund	\$443,912.47	Water Utility	\$4,703.90
Library Fund	\$16,496.05	Sewer Department	\$12,911.21
TIF District	\$78.76	Golf Course	\$1,321.00
Debt Services	\$61,304.54		

Wage Reimbursements: \$30,119.64

Yanke motioned to adjourn at 7:28 p.m. Neubauer seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer