

# **Village of Plain**

## **Village Board Proceedings of January 8, 2025**

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The Regular Monthly Meeting of the Village of Plain Board of Trustees was held at the Municipal Office Building, 510 Main Street, on January 8, 2025. Village President Ray Ring called the meeting to order at 7:00 p.m.

The following members were present: Ray Ring, Village President; Terry Drone; John T. Feiner; Melissa Marx; Steve Whitford; and, Kelly Yanke, Trustees. Trustee Wade Neubauer was excused.

Others present: John Ruhland Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, January 6, 2025. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the December 11, 2024 Regular Board Meeting. Feiner seconded. Motion carried with Ring abstaining.

### **Committee Reports**

#### **Streets & Utilities – Steve Whitford**

The Streets and Utilities Committees will meet at the end of month to discuss seal coat projects, sewer mains to reline and the compost site layout.

#### **Library, Ordinance & RV Court – Melissa Marx**

The Library Board met on December 30<sup>th</sup>. They are looking into a new interior handicap door that is beyond repair. Nick submitted a grant application to the American Library Association. If selected, they would receive either \$10,000 or \$20,000. They are still searching for a part-time assistant. Dick Cates will share his farming experiences on January 9<sup>th</sup>. Storytime is scheduled for January 14<sup>th</sup>. Lego Builders will take place on January 16<sup>th</sup>, as well as the Mid-Morning Matinee. Tech Help sessions are planned for January 23<sup>rd</sup>. The Friends of the Library will attend the January meeting to discuss collaborative efforts for 2025.

No RV Court report.

No Ordinance Committee report.

#### **Finance – Terry Drone**

No Finance Committee report.

#### **Golf Course – John T. Feiner**

No Golf Course Committee report.

**Parks & Pool – Kelly Yanke**

No Parks and Pool Committee reports.

**Police & Fire Emergency District – Wade Neubauer**

No Fire Emergency District Board and Police Committee reports.

Ring mentioned that there have been several concerns regarding jake braking.

**Development/Planning & Personnel – Ray Ring**

The Development & Planning Commission will be meeting on February 12<sup>th</sup>. The CSM for the new medical clinic at the current compost site needs to be approved before it can be filed with the Sauk County Register of Deeds and it will need to be rezoned from Industrial District to Business/Commercial District. Driftless Extracts would like to renegotiate their lease at Green TTEC. They are reworking their business plan for expansion.

No Personnel Commission report.

**Police Department Report**

No Police Department report.

**Public Works Department Report**

The irrigation rock was struck on the first tee-off. A bill will be prepared to send to the individual’s insurance company. Public Works is currently focusing on winter maintenance. They may begin working on park drainage next week. Additionally, they will start the process of cleaning out the compost site.

Water      December-24

Pumpage for Well No. 1	874,000	gallons		
Pumpage for Well No. 2	<u>720,000</u>	gallons		
Total Pumpage for Month	1,594,000	gallons		
Total Pumpage for the Month Last Year	1,555,000	gallons		
	This is 39,000	gallons	more	than last year.
Monthly chlorine average	0.18	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater    December-24

Influent Monthly Average B.O.D.	204	mg/l
Effluent Monthly Average B.O.D.	3	mg/l
Influent Monthly Average T.S.S.	406	mg/l
Effluent Monthly Average T.S.S.	3	mg/l
Monthly Average Nitrogen Ammonia	0.063	mg/l
Limit: 4.3 mg/l Monthly: October-April		
8.0 mg/l Monthly: May-September		
20.0 mg/l Daily		
Monthly Average Total Phosphorous	0.142	mg/l
Total Gallons Treated	2,046,000	gallons

**Administrator/Clerk/Treasurer Report**

Carver submitted reports to the county for December tax collections. The total collections for December amounted to 34% of the overall taxes, which is typical. That percentage only includes collections processed as of December 31st, it excludes postmarked payments handled in early January. There are payments tonight for Sauk County, River Valley and Madison College for their portions of December collections. Carver is starting to prepare for the annual audit, which will take place from January 22<sup>nd</sup> – 24<sup>th</sup>. A list of safety items from the League of Municipalities Insurance for a potential \$600 grant was received last month, which included body cams. Carver applied and has already received the \$600 grant check. There will be a primary election in February this year, scheduled for February 18th.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Drone motioned to pay the bills as presented. Marx seconded. Motion carried.

General Fund	\$420,071.17	Water Utility	\$5,298.98
Library Fund	\$7,567.33	Sewer Department	\$7,670.43
TIF District	\$78.76	Golf Course	\$916.17

Wage Reimbursements:                      \$35,806.64

Yanke motioned to adjourn at 7:09 p.m. Feiner seconded. Motion carried.

Sheila Carver,  
Administrator/Clerk/Treasurer