

Village of Plain

Village Board Proceedings of December 11, 2024

The Regular Monthly Meeting of the Village of Plain Board of Trustees was held at the Municipal Office Building, 510 Main Street, on December 11, 2024. Administrator/Clerk/Treasurer Sheila Carver called the meeting to order at 7:00 p.m.

The following members were present: Terry Drone; John T. Feiner; Melissa Marx; Wade Neubauer; Steve Whitford; and, Kelly Yanke, Trustees. Village President Ray Ring was excused.

Others present: John Ruhland Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, December 9, 2024. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Carver asked for a motion to elect a Chair for the meeting. Yanke motioned to elect Marx as chair. Feiner seconded. Motion carried.

Yanke motioned to approve minutes from the November 13, 2024 Regular Board Meeting. Neubauer seconded. Motion carried.

Yanke motioned to approve minutes from the December 4, 2024 Budget Hearing/Meeting. Whitford seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

No Streets Committee report.

No Utilities Committee report.

Library, Ordinance & RV Court – Melissa Marx

The Library Board met on November 25th. The Friends gave out 93 books at Chriskindlmarkt. The next meeting will be December 30, 2024.

No Ordinance Committee and RV Court reports.

Finance – Terry Drone

The Budget Hearing was held, and everything was finalized.

Golf Course – John T. Feiner

No Golf Course Committee report.

Parks & Pool – Kelly Yanke

No Parks and Pool Committee reports.

Police & Fire Emergency District – Wade Neubauer

No Fire Emergency District Board and Police Committee reports.

Development/Planning & Personnel – Ray Ring

No Development & Planning Commission and Personnel Commission reports.

Public Works Department Report

John Ruhland reported that the County mounted the no engine braking/mufflers required sign on the south end of the Village on Highway 23. The sign has always been on the north side. The old verbiage is not allowed. On Thanksgiving Day, a sewer line was plugged on Honey Creek Drive, which has been taken care of. There are root issues with a sewer line on Reservoir Avenue. They need to figure out a game plan for next year.

Water November-24

Pumpage for Well No. 1	791,000	gallons		
Pumpage for Well No. 2	<u>757,000</u>	gallons		
Total Pumpage for Month	1,548,000	gallons		
Total Pumpage for the Month Last Year	1,525,000	gallons		
	This is 23,000	gallons	more	than last year.
Monthly chlorine average	0.18	ppm		

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

Wastewater November-24

Influent Monthly Average B.O.D.	148	mg/l
Effluent Monthly Average B.O.D.	3	mg/l
Influent Monthly Average T.S.S.	398	mg/l
Effluent Monthly Average T.S.S.	8	mg/l
Monthly Average Nitrogen Ammonia	0.041	mg/l
Limit: 4.3 mg/l Monthly: October-April		
8.0 mg/l Monthly: May-September		
20.0 mg/l Daily		
Monthly Average Total Phosphorous	0.061	mg/l

Total Gallons Treated

2,190,000 gallons

Police Department Report

No Police Department report.

Administrator/Clerk/Treasurer Report

The November election is finalized. Dog licenses for 2025 are now available. They need to be obtained by April 1, 2025 in order to avoid a late fee or ultimately a citation from the Police Department. After last week's Budget Hearing, Carver filed the Levy Limit document, the TIF tax calculation and the Statement of Taxes with the state and submitted all documents to Sauk County in order to have tax bills processed.

Other Business

Drone motioned to set the January caucus date for Wednesday, January 8, 2025 at 6:30 p.m. Whitford seconded. Motion carried.

Neubauer motioned to approve the contract for police services for 2025 with Spring Green. Yanke seconded. Motion carried.

Carver read the second reading of Ordinance #224-24: An Ordinance increasing sewer rates by 10% for 2025. Whitford motioned to adopt Ordinance #224-24. Neubauer seconded. Motion carried.

Marx informed the Board that the ad-hoc restructuring committee met and provided a recommendation to the Board. After discussion, Yanke motioned to move forward with merging the Pool and Parks Committees into the Recreation Committee; the Police and Ordinance Committees into the Law Enforcement Committee; and, the Streets and Utilities Committees into the Public Works Committee, along with the Law Enforcement Committee Chair being the RV Court Commission representative, with the ordinance change having a first reading in March and the second reading and approval in April to coincide with new terms. Whitford seconded. Motion carried.

Carver explained that after plans for the compost site to be moved to the end of Kraemer Avenue were made public, displeasure was expressed about the location. Although the end of Kraemer Avenue was ideal, we had to go back to the drawing board. Ring, Carver, and Ruhland began exploring alternative options but encountered several dead ends. There is room by the dirt pile, but it can only be a temporary option because that lot is for sale. The Board was asked to think of other options for a permanent location over the next month, with a decision to be made at the January meeting. Marx inquired about the complaint. Yanke questioned if the Village owned that property, which it does. Most of the usage is after hours and on weekends. Yanke would like to continue the discussion in January to explore the possibility of a compromise.

Correspondence

No correspondence.

Review and Audit of Invoices:

Yanke motioned to pay the bills as presented. Neubauer seconded. Motion carried.

General Fund	\$30,605.30	Water Utility	\$7,287.99
Library Fund	\$5,922.07	Sewer Department	\$6,998.92
Capital Improvements	\$2,375.82	Golf Course	\$305.82
TIF District	\$78.76		

Wage Reimbursements: \$19,409.02

Neubauer motioned to adjourn at 7:28 p.m. Feiner seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer