

Village of Plain

Village Board Proceedings of July 10, 2024

The Regular Monthly Meeting of the Village of Plain Board of Trustees was held at the Municipal Office Building, 510 Main Street, on July 10, 2024. Village President Ray Ring called the meeting to order at 7:00 p.m.

The following members were present: Ray Ring, Village President; Terry Drone; Melissa Marx; Wade Neubauer; Steve Whitford; and, Kelly Yanke, Trustees. Trustee John T. Feiner was excused.

Others present: Dean Meise and Kevin Kraemer

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, July 8, 2024. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Yanke motioned to approve minutes from the June 12, 2024 Regular Board Meeting. Marx seconded. Motion carried with Ring abstaining.

Marx motioned to move up agenda number 11 for the Dean Meise variance request. Whitford seconded. Motion carried. Marx motioned to approve the petition of Dean Meise for a variance from the residential setback requirements for the purpose of a new home on Lot 38, Parcel #171-0446-38000, in the Fairway Heights Subdivision at 2365 Lombardi Lane. Whitford seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

A punch list has been issued for the Cedar Street/St. Luke's Avenue project. They have been hydroseeding and will be back again next week. Some curb boxes need to be adjusted. Also, some bricks at the fire department need to be repaired. A heavy machine left track divots in the new pavement in a small area that needs repair. A section of Alma Avenue needs to align better with Cedar Street. There is some puddling in front of Straka Meats, which will be addressed. Tonight's pay request for Meise is holding a retainage for the punch list. The DOT will be starting work on Highway 23 in the Village on July 15th.

The plant is experiencing significant flooding, causing increased pumping. This does aid in reducing phosphorus levels as questioned by Ring

Library, Ordinance & RV Court – Melissa Marx

No Ordinance Committee report.

RV Court numbers will be reported semi-annually.

The Ad Hoc Committee will be meeting on July 24th at 6:30 p.m.

The Library Board is forming a committee to update the 5-year plan. The Library Director's evaluation is scheduled for August. The landscaping book-drop project is currently being discussed with the Friends. Nachreiner Plumbing & Heating will be installing a new A/C unit. A part-time assistant worked for a day and then resigned. There are 88 people registered for the summer reading program. There are 10 to 15 kids who attend the Wednesday morning story time Rec Program. There is an event on July 24th titled "Hoo's Woods Raptor Center." On July 27th, there will be a speaker from the Old Franklin Township Historical Society talking about the community's history. The next meeting will be on July 29th.

Finance – Terry Drone

No Finance Committee report.

Golf Course – John T. Feiner

Comments were made in Feiner's absence. The camera has been installed at the golf course and it has already paid for itself. The Plain Lions donated the new entry sign, and it looks great. The Village sent the Lions a thank-you for all their golf course efforts. They appreciated the gesture as they do not receive many thank-you letters.

Police & Fire Emergency District – Wade Neubauer

The Fire Emergency District Board met on Monday and re-elected Joe Prem as Chair. There are two leaks in the roof, but it is under warranty. There was a request for more locker room storage. Landscaping was done now that the street construction had finished. There was a general discussion about emergency generators for the building. Each side of the building is metered separately, so the existing generator on the west side cannot serve the east side of the building. A five-year old estimate is \$20,000, so it probably is not an option.

A new mutual aid service is being enrolled: an online version of MABAS. Instead of radio calls, it would be done via email, accelerating the process. The issue is that it requires iPads with internet access. The ambulance has a hotspot, but it's problematic for fire calls only. We are required to participate in the program. Chief John Ruhland reviewed vehicles in service. The new fire engine is expected in April 2025.

The Fire Board increased salaries for Chiefs, Officers, Fire/EMS Secretary and the Fire District Treasurer/Secretary.

EMS has had 98 calls year-to-date. A generous donation of \$17,000 was received for a motorized stair chair. It is safer for the patient, especially if they are a larger individual. The weight limit is 700 pounds. Thank you to that family for the donation. EMS has changed its billing company and switched to flat-rate pricing. A flat fee prevents insurance companies from refusing to pay for certain items. The next meeting will be September 9th.

No Police Committee report.

Parks & Pool – Kelly Yanke

Yanke reported that Plain EMS did a demonstration for both groups at the Rec Program. They were shown the ambulance and equipment, and their blood pressures were taken. Bob Neuheisel brought his resource dog to meet the kids and provided them with information on how he trains the dog. There have been many ball games. The concession stand is doing well and is considered to be the best in the area. The Three-Day Celebration is approaching at the end of the month, so the park will be crowded all weekend.

A lifeguard returning from last year to finish the summer at the pool. They have 33 pool passes. They have a good turnout for swimming lessons and water aerobics. The cover is put on or left off based on the forecast for rain.

Development/Planning & Personnel – Ray Ring

The Development & Planning Commission met earlier tonight for a variance. The Farm Art DTour will not go through Plain but will still be a trailhead.

The Personnel Commission will use a document similar to the one used prior to last year. The self-evaluation form will be replaced with an interactive dialogue with the employees. The Commission will meet with each board member to discuss everyone's thoughts. The dates for the process have been set. The final step is for the Commission to set salary adjustments and present them to the board.

Police Department Report

No Police Department report.

Administrator/Clerk/Treasurer Report

The Board was given the Operator's License list for July 1, 2024, to June 30, 2025. Carver is working with the engineer to submit the necessary documents to request the grant funds of \$29,043.35 from the Local Road Improvement Program for the Cedar Street Project. There were extra documents required this time around that the engineer needed to put together. The DOT engineer has confirmed that they will be billing for the Highway 23 project as it progresses, so they will not be holding off until 2025 as we were originally told. Between Highway 23 and the inspection fees for Cedar Street that were not accounted for, there is a good chance that a loan may be needed at the end of the year. However, it could be set up to pay off fully in 2025 and reduce the 2025 street budget to keep the tax levy in the same range as 2024.

Public Works Department Report

Water June-24

Pumpage for Well No. 1	907,000	gallons		
Pumpage for Well No. 2	<u>972,000</u>	gallons		
Total Pumpage for Month	1,879,000	gallons		
Total Pumpage for the Month Last Year	3,681,000	gallons		
	This is 1,802,000	gallons	less	than last year.
Monthly chlorine average	0.17	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater June-24

Influent Monthly Average B.O.D.	249	mg/l		
Effluent Monthly Average B.O.D.	5	mg/l		
Influent Monthly Average T.S.S.	338	mg/l		
Effluent Monthly Average T.S.S.	7	mg/l		
Monthly Average Nitrogen Ammonia	0.089	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.050	mg/l		
Total Gallons Treated	2,130,000	gallons		

Other Business

Whitford motioned to approve Pay Request #3 for Meise Construction for \$128,664.35. Neubauer seconded. Motion carried.

Marx motioned to approve a liquor license for Cousins Bar & Grill, LLC, Kevin Nachreiner, Agent, at 1090 Main Street for the period July 11, 2024 through June 30, 2025. Whitford seconded. Motion carried.

Marx motioned to approve a temporary liquor license for the Plain Lions for the Lions Golf Tournament event on August 17, 2024. Whitford seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay check #28223 payable to Sabel Mechanical, LLC for \$1,600.07 from the Sewer Replacement Fund. Ring seconded. Motion carried.

Yanke motioned to pay the bills as presented. Drone seconded. Motion carried.

General Fund	\$503,785.63	Water Utility	\$7,268.78
Library Fund	\$4,998.23	Sewer Department	\$26,767.23
Capital Improvements	\$30,103.97	Golf Course	\$20,822.97
TIF District	\$3,278.76		

Wage Reimbursements: \$21,672.69

Drone motioned to adjourn at 7:49 p.m. Neubauer seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer