

Village of Plain

Village Board Proceedings of June 12, 2024

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on June 12, 2024. The meeting was called to order by Administrator/Clerk/Treasurer Sheila Carver at 7:00 p.m.

The following members were present: Terry Drone; John T. Feiner; Melissa Marx; Wade Neubauer; Steve Whitford; and, Kelly Yanke, Trustees. Village President Ray Ring was excused.

Others present: John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, May 6, 2024. Notice was emailed to the *Home News; Valley Sentinel*; and, the *Baraboo News Republic*.

Carver asked for a motion to elect a Chair for the meeting. Neubauer motioned to elect Marx as chair. Yanke seconded. Motion carried.

Yanke motioned to approve minutes from the May 8, 2024 Regular Board Meeting. Neubauer seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Cedar Street/St. Luke's Avenue project blacktop is finished. Only a little clean-up remains. The sidewalk in front of I-Diehl Tap was repaired.

Library, Ordinance & RV Court – Melissa Marx

The Library Board met on May 29th. Officer positions were reviewed and approved as President Linda Paulus, Vice President Gwen Kraemer, Treasurer Mary C. Brey, and Secretary Becky Ellis. The summer library program is June 10th to August 10th. Zoozort will be there on June 17th. They are still looking for a part-time Library Assistant. They discussed the 2025 library standard salaries. They will need to review them later this year. Nick's annual review will be done soon. They have had 8,380 patrons year-to-date. Service Electric is still working on the lighting project. Nachreiner Plumbing & Heating is working on the air conditioning. Nick proposed an exterior project of gutter replacement, book drop and a patio. They will discuss the project with the Friends of the Library. Marx shared pictures. The next meeting is June 24th.

No Ordinance Committee report.

No RV Court report.

Finance – Terry Drone

No Finance Committee report.

Golf Course – John T. Feiner

The Golf Course Committee met on May 20th. They discussed the bad condition of the 2011 rough mower. They reviewed two quotes with the low price being \$14,750, which was \$7,000 lower. They approved the purchase unanimously. They discussed golfers not paying. A Venmo account has been set up as another avenue to pay. They are researching cameras to monitor golfers. They have planted some trees near the number four green with donated funds. The greens fees are at 23% of the budget even with the lack of paying and rainy days. Memberships are at 96% of budget. Nonpayers are approached. If a ticket is issued, it is a minimum of a \$200 fine for not paying.

Parks & Pool – Kelly Yanke

Yanke reported that the summer rec program started on June 10th. There are 84 kids signed up, and there are about 20-25 kids for each session daily. The ballfield has been very busy. Luther and Weber painted the pavilion. A thank you letter was sent to Kraemer Brothers for paying for the project.

The pool opened on June 3rd. There are only five lifeguards, so it has been hard to juggle shifts. They have 27 pool passes. A lot of the kids are paying the daily rate. Water aerobics is happening, depending on the weather. They will be meeting about the windows due to a donation to pay. Divers came last Friday due to 14,000 gallons leaking daily. They did some patching, reducing the leak to 7,000 gallons daily. They are coming back this Friday to hopefully reduce it to a manageable level. It takes more chemicals during major leaking.

Police & Fire Emergency District – Wade Neubauer

No Police Committee report.

No Fire Emergency District report.

Development/Planning & Personnel – Ray Ring

Marx reported she is on the Farm Art Dtour committee. With the construction of Highway 23, they are looking into changing the route. The library would still be a trailhead. They are open to suggestions. The next meeting is July 18th.

Marx reported that the River Valley Housing Coalition worked with Vierbicher on a housing survey. There was a large response. They have a mostly completed market and survey research that will be submitted to the Wisconsin Economic Development Corporation.

Marx reported that the Personnel Commission met on June 5th to plan this year's changes in evaluations. They will meet again on June 26th to continue discussing this.

Police Department Report

No Police Department report.

Public Works Department Report

There is a sign at the park that states no unauthorized vehicles, this includes golf carts. Many golf carts have violated this rule. There have also been issues with vehicles driving on the wet grass when renting the pavilion. The flag pole was installed by the scoreboard, which was repurposed from the Fire Station.

Water May-24

Pumpage for Well No. 1	867,000	gallons		
Pumpage for Well No. 2	<u>1,160,000</u>	gallons		
Total Pumpage for Month	2,027,000	gallons		
Total Pumpage for the Month Last Year	3,050,000	gallons		
	This is 1,023,000	gallons	less	than last year.
Monthly chlorine average	0.18	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater May-24

Influent Monthly Average B.O.D.	275	mg/l		
Effluent Monthly Average B.O.D.	4	mg/l		
Influent Monthly Average T.S.S.	610	mg/l		
Effluent Monthly Average T.S.S.	4	mg/l		
Monthly Average Nitrogen Ammonia	4.239	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.131	mg/l		
Total Gallons Treated	1,829,000	gallons		

Administrator/Clerk/Treasurer Report

After the Board of Review, everything has been submitted to the county and the state. The list of Operator's Licenses will be distributed next month because most of them have not been submitted yet. With the upcoming potential sale of I-Diehl Tap, Emil will need to surrender his Class B license, which will be approved tonight. The new license for the new owners will be on the July agenda for approval. The 2023 audit reports were distributed tonight.

Other Business

Whitford motioned to approve Pay Request #2 for Meise Construction for \$408,492.60. Neubauer seconded. Motion carried.

Neubauer motioned to approve Liquor Licenses in the Village for the period July 1, 2024 through June 30, 2025. Whitford seconded. Motion carried.

Renewal Class "B" Fermented Malt Beverages And "Class B" Intoxicating Liquor

Jennings-Kraemer Post No. 398 of the American Legion, Agent Brian Pulvermacher, 1225 American Legion Drive
Emil P. Diehl, 1090 Main Street
Leroy Gruber, dba Sam's Place, 1085 Main Street
Allen Ring, dba Ring's Bar, 950 Alma Avenue

Original Class "B" Fermented Malt Beverages And "Class B" Intoxicating Liquor

Plain Restaurant Investment Company, Agent Kevin Kraemer, 1150/1170 Main Street

Renewal Class "A" Fermented Malt Beverages And "Class A" Intoxicating Liquor

Straka Meats, Inc., dba Block 23, Agent Caitlin K. Straka, 1050 Wachter Avenue
Country Crossroads Floral and Gifts, LLC, Agent Carrie Walsh, 1030 Wachter Avenue
Prosper Investment and Management, LLC, dba Plain One Stop, Agent Patel Nikeskumar, 1125 Wachter Avenue

Renewal Class "A" Fermented Malt Beverages

Plain Kwik Stop, Inc., Agent Tiffany Faber, 995 Wachter Avenue

Marx motioned to approve the 2025 Assessor's contract with Kleven Property Assessment, LLC. Feiner seconded. Motion carried.

Drone motioned to adopt Resolution #2024-02, a resolution levying special assessments against benefitted property for authorized public improvements. Whitford seconded. Motion carried.

Yanke motioned to adopt Resolution #2024-03, Compliance Maintenance Annual Report. Neubauer seconded. Motion carried.

Whitford motioned to approve the purchase a rough mower for the golf course. Neubauer seconded. Motion carried.

Feiner motioned to adopt Resolution #2024-04, a loan for the rough mower. Whitford seconded. Motion carried.

Drone motioned to adopt Resolution #2024-05, a loan for the front-deck mower. Feiner seconded. Motion carried.

Marx read the second reading of Ordinance #223-24: an ordinance required by the state of Wisconsin to allow a reduction in the frequency of fire inspections. Yanke motioned to adopt Ordinance #223-24. Neubauer seconded. Motion carried.

Marx, Yanke and Neubauer volunteered to be on the ad hoc committee to potentially restructure committees.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay check #28170 payable to Sabel Mechanical, LLC for \$11,371.32 and check #28173 payable to SJE for \$1,226.68 from the Sewer Replacement Fund. Yanke seconded. Motion carried.

Yanke motioned to pay the bills as presented. Drone seconded. Motion carried.

General Fund	\$503,785.63	Water Utility	\$7,268.78
Library Fund	\$4,998.23	Sewer Department	\$26,767.23
Capital Improvements	\$30,103.97	Golf Course	\$20,822.97
TIF District	\$3,278.76		

Wage Reimbursements: \$21,672.69

Yanke motioned to adjourn at 7:51 p.m. Feiner seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer