

Village of Plain

Village Board Proceedings of February 14, 2024

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on February 14, 2024. The meeting was called to order by Administrator/Clerk/Treasurer Sheila Carver at 7:00 p.m.

The following members were present: Terry Drone; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees. Village President Ray Ring and Trustee Melissa Marx were excused.

Others present: John Ruhland, Public Works Director

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, February 12, 2024. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Carver asked for a motion to elect a Chair for the meeting. Yanke motioned to elect Riek as chair. Whitford seconded. Motion carried.

Neubauer motioned to approve minutes from the January 10, 2024 Regular Board Meeting. Whitford seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets Committee met and approved the bid for the Cedar Street and St. Luke's Avenue street reconstruction project.

No Utilities Committee report.

Pool & Ordinance – Melissa Marx

Carver reported that the pool is currently advertising for lifeguards. The committee will meet in March to discuss applications and the pool house windows.

The Ordinance Committee will be setting up a meeting to discuss no parking on the circle of Oakwood Circle during school bus times similar to what was done on Cherry Street.

Fire Emergency District – Merry Lynn Riek

The Fire Emergency District Board will be meeting on February 19th.

Finance & Golf Course – Terry Drone

No Finance Committee report.

The Golf Course Committee will meet in March.

Park, Library & RV Court – Kelly Yanke

The Parks Committee will be advertising for Rec Program personnel. A meeting will be scheduled to review applications and discuss Plain A’s requests.

No Library Board report.

RV Court had seven citations, with all being no-shows.

Police – Wade Neubauer

No Police Committee report.

Development/Planning & Personnel – Ray Ring

No Development & Planning Commission or Personnel Commission report.

Public Works Department Report

Public Works has been working on street work.

Water January-24

Pumpage for Well No. 1	695,000	gallons		
Pumpage for Well No. 2	<u>800,000</u>	gallons		
Total Pumpage for Month	1,495,000	gallons		
Total Pumpage for the Month Last Year	2,071,000	gallons		
	This is 576,000	gallons	less	than last year.
Monthly chlorine average	0.09	ppm		

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

Wastewater January-24

Influent Monthly Average B.O.D.	162	mg/l
Effluent Monthly Average B.O.D.	6	mg/l
Influent Monthly Average T.S.S.	757	mg/l
Effluent Monthly Average T.S.S.	12	mg/l
Monthly Average Nitrogen Ammonia	1.260	mg/l
Limit: 4.3 mg/l Monthly: October-April		
8.0 mg/l Monthly: May-September		
20.0 mg/l Daily		
Monthly Average Total Phosphorous	0.199	mg/l
Total Gallons Treated	1,953,000	gallons

Police Department Report

No Police Department report.

Administrator/Clerk/Treasurer Report

Carver will be on vacation from February 22nd to March 8th so the Village office will be closed.

Other Business

Whitford motioned to accept the bid for the Cedar Street/St. Luke's Avenue street reconstruction project for \$840,238.45 from Meise Construction. Neubauer seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay check #27906 payable to SJE for \$649.98; check #27909 payable to EMS Industrial, Inc. for \$640.00; check #27952 payable to Sabel Mechanical, LLC for \$6,680.28; and, check #27958 payable to SJE for \$447.58 from the Sewer Replacement Fund. Neubauer seconded. Motion carried.

Yanke motioned to pay the bills as presented. Neubauer seconded. Motion carried.

General Fund	\$418,108.73	Water Utility	\$6,021.28
Library Fund	\$22,832.98	Sewer Department	\$22,517.26
Capital Improvements	\$1,703.97	Golf Course	\$2,114.08
TIF District	\$157.52	Debt Services	\$38,464.40

Wage Reimbursements: \$29,844.10

Neubauer motioned to adjourn at 7:08 p.m. Whitford seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer