

Village of Plain

Village Board Proceedings of September 13, 2023

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on September 13, 2023. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Melissa Marx; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees. Trustee Terry Drone was excused.

Others present: John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, September 11, 2023. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Neubauer motioned to approve minutes from the August 9, 2023 Regular Board Meeting. Yanke seconded. Motion carried.

Marx motioned to approve minutes from the September 6, 2023 Special Board Meeting. Neubauer seconded. Motion carried with Riek abstaining.

Committee Reports

Streets & Utilities – Steve Whitford

There is a small sidewalk project happening on the northwest corner of Liegel Avenue and Clover Street.

The liner was replaced in the wastewater clarifier. Public Works did sewer jetting and televising on the north side of the Village by the creek. There are several manholes in bad shape in that area. It is hopeful to repair the manholes and line the sewer pipe this fall. Ruhland talked to Visu-Sewer, but County Materials would be cheaper. Riek inquired about a bump on Westbrook Drive just off Highway 23. Ruhland will investigate.

Pool & Ordinance – Melissa Marx

In July, the pool had 637 patrons in the afternoon, 160 in the evening and water aerobics had 58. August had a partial month with 371 in the afternoon, 170 in the evening and water aerobics had 32. Pool passes totaled 47 this year. Over 80 kids participate in swim lessons. Thank you to Bree Johnsrud for the help with the lessons. The pool continues to be a place that families come to and is a perk of living in the community. Lisa is pushing for conversations to discuss future updates to the aging pool. Lisa wants to thank the lifeguards, Village Board, Pool Committee, Sheila and the Plain Community that supports the pool. The budget meeting is scheduled for September 20th. Ruhland has been in touch with Badger Swimpools about caulking the pool.

No Ordinance Committee report.

Fire Emergency District – Merry Lynn Riek

There was a meeting on September 11th. There was a moment of silence for the Firefighters and EMTs who lost their lives on 9/11. The downspouts on the north side of the building have issues with ice damming. The problem has been remedied for the time being. The A/C in the Dispatch Room has been replaced. A sidewalk on the southeast side of the building is causing erosion. Mark Alt will be donating the cost of repairs. Scott Lumby from Custom Fire was in attendance to present a proposal for the new fire truck. The board had approved the chassis in July. The truck will be \$606,000. They are doing normal maintenance on the trucks. The ambulance repairs to the inverter have not yet been completed. A video is needed of the malfunction for the warranty. Fire Prevention Week is the week of October 9th. Kraemer Brothers will be hosting Halloween at the Fire Station. They will have a booth at Strassenfest to sell food and drinks. The mill rate was set at .81, the same as last year, but revenue will be higher to due increased equalized value. The next meeting will be January 8, 2024.

Finance & Golf Course – Terry Drone

No Finance Committee report.

No Golf Course Committee report.

Park, Library & RV Court – Kelly Yanke

The park has leaning power poles at the ball diamond and tennis court. They will be fixed next week. There have been talks about putting a light on one of the poles for the tennis court. Yanke will be scheduling a Parks Committee meeting.

The Library Board met on August 28th. They decided to eliminate late fees for children and teens. They do not have the means to get things back to the library. They talked about the budget. They did a performance evaluation of the Library Director. The last summer program was a magician show, Miller & Mike. They are looking for a part-time employee. There were 28 programs throughout the summer with 573 attendees. The reading program had 69 people who read 56,910 minutes as a group. The Mid-Morning Matinee is starting September 28th. They are partnering with the Old Franklin Historical Society to schedule speaking events.

RV Court has been slow. September and October will have a few incidents to address.

Police – Wade Neubauer

The Police Committee met to do the 2024 budget. They discussed investing in a software program for RV Court, but it does not warrant the investment. They will come in under budget again this year. They discussed possible purchases that have been discussed for years. There are different grants available. They are ordering two new radios that cost \$7,142 with a \$7,000 grant to cover most of that cost. They plan to request more than the typical \$3,000 per year for the new squad fund. That amount is no longer enough due to rising costs. Squads should be rotated out about every 5-6 years to get a good return on trade-in value.

Development/Planning & Personnel – Ray Ring

The contract with Golden Warriors is signed. It is going through the title work process. The offer from Sauk Prairie Healthcare will be finalized tonight. Allied Redi-Mix just got their last permit for the remaining two buildings.

The Personnel Committee will meet with Board members individually on September 21st. On September 27th, the committee will meet to compile results. On October 11th, the Village Board will set salaries.

Public Works Department Report

Water August-23

Pumpage for Well No. 1	1,090,000	gallons		
Pumpage for Well No. 2	1,721,000	gallons		
Total Pumpage for Month	2,811,000	gallons		
Total Pumpage for the Month Last Year	2,108,000	gallons		
	This is 703,000	gallons	more	than last year.
Monthly chlorine average	0.23	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater August-23

Influent Monthly Average B.O.D.	161	mg/l		
Effluent Monthly Average B.O.D.	9	mg/l		
Influent Monthly Average T.S.S.	417	mg/l		
Effluent Monthly Average T.S.S.	17	mg/l		
Monthly Average Nitrogen Ammonia	0.314	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.647	mg/l		
Total Gallons Treated	1,845,000	gallons		

The Wastewater Treatment Plant has had issues and they have done sewer work. Public Works is doing lead and copper testing this year. They inspect and test 10 scattered homes in the Village every three years. Next week, they will start reading meters. A new chemical was just received to try for phosphorus removal. A non-resident, suspected of being from Spring Green, brought five loads of very large ash trees to the compost site on Sunday. It took Public Works half a day to clean up the mess. The compost site is for residents of the Village of Plain only. It will be researched on how to prosecute non-residents for trespassing for using the site.

Police Department Report

No Police Department report.

Administrator/Clerk/Treasurer Report

Carver informed the board that there was a complaint about a juvenile riding a bike on the tennis courts. The Rec Directors were asked to talk to the child. The public needs to be aware that bikes are not allowed on the tennis courts. There was a complaint about parking on Oakwood Circle, but the issue was resolved with another remedy.

Other Business

Marx motioned to adopt Resolution #2023-08; a resolution exempting the Village from County library tax. Riek seconded. Motion carried.

Marx read the second reading of Ordinance 221-23: an ordinance regulating open-air fires. Marx motioned to adopt Ordinance 221-23. Neubauer seconded. Motion carried.

Yanke motioned to approve the 2024 Assessor’s contract with Kleven Property Assessment, LLC. Whitford seconded. Motion carried.

Marx motioned to approve the finalized Offer to Purchase for Sauk Prairie Healthcare. Whitford seconded. Motion carried.

Correspondence

No Correspondence.

Review and Audit of Invoices:

Whitford motioned to pay Check #27675 payable to Sabel Mechanical, LLC in the amount of \$2,213.75 from the Sewer Replacement Fund. Marx seconded. Motion carried.

Riek motioned to pay the bills as presented. Neubauer seconded. Motion carried.

General Fund	\$71,599.14	Water Utility	\$4,397.52
Library Fund	\$4,679.87	Sewer Department	\$11,168.74
Capital Improvements	\$2,075.16	Golf Course	\$4,131.28
TIF District	\$61,264.21	Debt Services	\$40,000.00

Wage Reimbursements: \$38,213.49

Neubauer motioned to adjourn at 7:54 p.m. Yanke seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer