

Village of Plain

Village Board Proceedings of April 12, 2023

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on April 12, 2023. The meeting was called to order by Administrator/Clerk/Treasurer Sheila Carver at 7:09 p.m.

The following members were present: Ray Ring, Village President; Brian Brey; Melissa Marx; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees.

Others present: Elizabeth Foellmi; Kyela Specht; Terry Drone; and, John Ruhland, Public Works Director

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, April 10, 2023. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Riek informed the Board that the Home News stated the Fire Department was receiving second pages, but it is actually EMS. Brey motioned to approve minutes from the March 8, 2023 Regular Board Meeting. Neubauer seconded. Motion carried.

CDBG Resolutions

Marx motioned to adopt Resolution #2023-02: a Resolution adopting a Citizen Participation Plan for the CDBG grant. Whitford seconded. Motion carried.

Riek motioned to adopt Resolution #2023-03: a Resolution authorizing the submission of the Community Development Block Grant application. Whitford seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

No Streets Committee report.

No Utilities Committee report.

Pool & Ordinance – Melissa Marx

The Pool Committee will be meeting on April 26th. There are three returning lifeguards. All efforts for recruiting are encouraged. Marx will know more details after the meeting.

No Ordinance Committee report.

Parks & Fire Emergency District – Merry Lynn Riek

A Parks Committee has a meeting scheduled for April 17th.

The Fire Board met on April 10th. Building upgrades were discussed. The new exterior drainage system plan was reviewed. They may redo some concrete in front. They presented a quote to upgrade air conditioning in the dispatch room that is needed due to equipment needing to be at a certain temperature. Bob Berry is working on some overhead doors. The Fire Department ordered new LED lights for Engine #2. Latter inspections will be completed. The Fire Department sent four individuals to do ice rescue training and purchased a new suit. Danny Herfel will be the new Secretary-Treasurer for the Fire Department replacing Travis Nachreiner. April 22nd the Fire Department will be doing the Adopt-a-Highway. They are looking at a DNR grant for coveralls. Marty McCluskey will be replaced by Travis Nachreiner. They did have a conversation about a conflict of interest since Travis is a Firefighter. He is only one vote out of five. He can abstain at any time and must step out during the discussion. There have been issues with the public parking in the two parking spots in front of 1015 Cedar Street which are designated by ordinance that they are for authorized Fire and EMS personnel only.

Finance & Golf Course – Brian Brey

No Finance Committee report.

The Golf Committee has an organized clean-up of volunteers on April 29th. Steve Frank is purchasing arborvitaes for near the #5 tee box. He is also looking for memorial trees for Floerke and Lins. The course opened on April 10th.

Library & RV Court – Kelly Yanke

The Library Board met on March 27th. Mike Peterson, the financial adviser, reviewed the library's accounts. The fire monitoring system is complete. Best Defense still has some things to do with the security system. The Mid-Morning Matinee on March 20th had 20 people attend. They did not have the family movie. The next Mid-Morning Matinee will be April 20th. May 27th to the 30th the library may be closed. Sauk County Library System is moving their location so the internet for the library systems will not be running. On May 23rd the library will be hosting the Sauk County Library Board meeting. The next family movie night is April 27th. President Linda Paulus and Treasurer Mary Brey's terms were renewed. On April 18th there will be a joint meeting with the Library Board and the Friends to discuss what needs to be done in the library. The employees are putting together a list of requests.

No RV Court report.

Police – Wade Neubauer

The Police Department in February had two traffic stops and in March had seven traffic stops and one ambulance call. Stoddard did not send over hours.

Development/Planning – Ray Ring

Ring informed the board that Allied Redi-Mix is progressing with plans in the business park. The Board will be acting on the certified survey map for the five acres they intend to purchase. They have marked out their buildings. Meise is doing a pad for the three-phase power before it can be installed by Alliant.

Riek inquired about what is the plan for the puppet. Ring replied that there is supposed to be an Adirondack chair made to display him. Neubauer inquired if there are any other businesses interested in coming to Plain. Ring stated that there are some businesses interested, confidentially. Everything seems to be in a conceptual phase. Neubauer asked if the Board could have a closed session so the entire Board is apprised of the situation. Ring would have to look into it but will consider it.

Public Works Department Report

Water March-23

Pumpage for Well No. 1	881,000	gallons		
Pumpage for Well No. 2	<u>1,013,000</u>	gallons		
Total Pumpage for Month	1,894,000	gallons		
Total Pumpage for the Month Last Year	2,106,000	gallons		
	This is 212,000	gallons	less	than last year.
Monthly chlorine average	0.22	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater March-23

Influent Monthly Average B.O.D.	168	mg/l		
Effluent Monthly Average B.O.D.	5	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	307	mg/l		
Effluent Monthly Average T.S.S.	11	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.330	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.364	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,418,000	gallons		

Public Works is working on opening the park and golf course. There are many areas to prepare for summer. Marx inquired about the patched area on Main Street from the water main break. The water department will have to repair it once it has settled. Ring asked if there was any takeaways from Ruhland’s water conference last week. They discussed lead, copper and PFAS firefighting foam. The classes were good and talked to vendors. Ruhland gets continuing education credits that are required for his licenses. Josh is going to attend a wastewater conference. Brey inquired about how they are going to fix the PFAS issue. It is still unknown. Plain does have to test for it four times this year. If there is no detection, hopefully, there will be no further testing. There is a list of 20 rules to follow when doing the PFAS test. The permit for the Wastewater Treatment Plant is being renewed with lower phosphorus limits.

Police Department Report

No Police Department report.

Administrator/Clerk/Treasurer Report

Carver reported 319 voters for the Spring Election. That was the last scheduled election for the year. The Assessor scheduled the Board of Review for Wednesday, May 24th from 5 pm to 7 pm. Terry Drone has received the materials to get certified this year. Neubauer and Carver are also certified.

Other Business

Brey motioned to approve the Certified Survey Map creating a five-acre parcel for Allied Redi-Mix to purchase. Riek seconded. Motion carried.

Carver read the second reading of Ordinance #220-23: Creation of a Personnel Commission. Yanke motioned to adopt Ordinance #220-23. Whitford seconded. Motion carried.

Riek motioned to hire Jack Myers and Brooke Anderson as the Co-Rec Directors for the 2023 season. Yanke seconded. Motion carried.

Correspondence

Ring received a portrait sketch of the Mayor’s office from Waldmünchen, Germany from recent German visitors.

Kraemer Brothers sent a thank you for the 75th-anniversary plant sent by the Village.

Review and Audit of Invoices:

Whitford motioned to pay Check #27401 payable to Sabel Mechanical, LLC in the amount of \$4,997.19 from the Sewer Replacement Fund. Marx seconded. Motion carried.

Yanke motioned to pay the bills as presented. Neubauer seconded. Motion carried.

General Fund	\$38,521.62	Water Utility	\$6,539.98
Library Fund	\$9,959.48	Sewer Department	\$49,477.23
Capital Improvements	\$1,673.66	Golf Course	\$4,828.90
TIF District	\$1,428.76		

Wage Reimbursements: \$26,424.14

Marx motioned to adjourn to closed session at 8:02 p.m. Yanke seconded. Motion carried. Roll Call Vote: Brey - Yes; Marx - Yes; Neubauer – Yes; Riek – Yes; Ring – Yes; Whitford – Yes; and, Yanke - Yes.

Sheila Carver,
Administrator/Clerk/Treasurer