

# **Village of Plain**

## **Village Board Proceedings of March 8, 2023**

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The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on March 8, 2023. The meeting was called to order by Administrator/Clerk/Treasurer Sheila Carver at 7:00 p.m.

The following members were present: Brian Brey; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees. Ray Ring and Melissa Marx were excused.

Others present: Mike Stoddard, Chief of Police; and, John Ruhland, Public Works Director

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, March 6, 2023. Notice was emailed to the *Home News; Valley Sentinel*; and, the *Baraboo News Republic*.

Carver asked for a motion to elect a Chair for the meeting. Yanke motioned to elect Riek as chair. Whitford seconded. Motion carried.

Yanke motioned to approve minutes from the February 8, 2023 Regular Board Meeting. Neubauer seconded. Motion carried.

Neubauer motioned to approve minutes from the March 1, 2023 Special Board Meeting. Yanke seconded. Motion carried.

### **Committee Reports**

#### **Streets & Utilities – Steve Whitford**

No Streets Committee report.

No Utilities Committee report.

#### **Pool & Ordinance – Melissa Marx**

No Pool Committee report.

No Ordinance Committee report.

#### **Parks & Fire Emergency District – Merry Lynn Riek**

The Parks Committee met on February 23rd. Two Co-Directors will be hired for the Rec Program, Brooke Anderson and Jack Myers. The committee reviewed the director's handbook and corrections were made. They updated job descriptions. They will meet with the Co-Directors before summer. At the April board meeting, the Co-Directors will be officially hired by the board. The committee will have another meeting to discuss a donation to the Plain A's for their expenses.

The Fire Board has a meeting scheduled for April 10<sup>th</sup>. Neubauer inquired as to why there is a rise in second pages and having to mutual aid Spring Green. Riek explained that there has been an ongoing uptick in problems with coverage. There are new recruits. Yanke questioned people on the roster, but do not take calls and wondered if it has been addressed. There are only about 10 that respond at least once a week. There are individuals on the roster that have not shown up for a call for over a year, but they come to meetings. Riek invited Yanke to the next meeting.

#### **Finance & Golf Course – Brian Brey**

No Finance Committee report.

The Golf Committee met on February 22<sup>nd</sup>. They reviewed the Golf Course Superintendent contract. He cannot start until May 1<sup>st</sup>; the contract will be adjusted for the timeframe and reduction in salary. This will be his last year. The committee discussed volunteer projects in the absence of the superintendent in April. They will be filling tree stump holes and picking up branches. Steve Frank will cut the holes on the greens and John Ruhland will take care of irrigation. Mercille Floerke donated \$1,000 for a memorial tree for Ernie Floerke and additional tree planting. A thank you was sent. The committee made a list of goals. The major items are the #9 fairway resurfacing and a bunch of cart paths.

#### **Library & RV Court – Kelly Yanke**

The Library Board met on February 27<sup>th</sup>. The numbers are down from January due to suspected weather issues. The Morning Matinee had 17 attendees. The Family Movie was canceled due to the weather. The March Morning Matinee is on the 16<sup>th</sup> and the Family Movie will be on the 30<sup>th</sup>. They are waiting on parts for the fire monitoring system. When someone makes a memorial donation, they will send a letter to the family. Spring Green Lawn Care will take care of weeds and fertilization.

No RV Court report.

#### **Police – Wade Neubauer**

No Police Committee report.

#### **Development/Planning – Ray Ring**

Ring submitted an update on the progress with Allied since the March 1<sup>st</sup> special board meeting. Allied will pay the upfront cost to install three-phase power, which the Village will reimburse when they take occupancy. If Allied backs out of the deal, the Village does not have to reimburse them. They will have a vacuum over the areas that create dust. They will also put in a small water discharge pond to capture any runoff. They have other practices to minimize any potential, unforeseen pollutants and they are monitored by the DNR concerning this and air quality. Materials will be enclosed by concrete barriers to avoid runoff. The piles are not high and the buildings will block most of the view. Noise from the plant will be minimal. They want to be up and running by summer. Plain is optimal for them since Plain is centralized between Richland Center, Sauk, Spring Green and Loganville. They hope to employ six people. Neubauer commended Ring for asking about environmental issues. John Ruhland will move the dirt pile over by the compost site. The fill will go to a local farmer.

## Police Department Report

Chief Stoddard reported one new part-time employee.

## Administrator/Clerk/Treasurer Report

Carver reported 133 voters for the Spring Primary. There is a Spring Election on April 4th.

## Public Works Department Report

### Water

### February-23

Pumpage for Well No. 1	792,000	gallons	
Pumpage for Well No. 2	<u>911,000</u>	gallons	
Total Pumpage for Month	1,703,000	gallons	
Total Pumpage for the Month Last Year	2,093,000	gallons	
	This is 390,000	gallons	less than last year.
Monthly chlorine average	0.22	ppm	

Two bacti samples were sent to the State Lab. Both samples tested safe.

### Wastewater February-23

Influent Monthly Average B.O.D.	190	mg/l	
Effluent Monthly Average B.O.D.	6	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	347	mg/l	
Effluent Monthly Average T.S.S.	14	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	0.791	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	0.466	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,100,000	gallons	

There was a lab audit and an inspection at the Wastewater Treatment Plant. Ruhland attended an inspection excavation safety class yesterday which is required. Work has been done at the park. Public Works has been painting the inside of the plant. They will start surveying on the upcoming street project, so locates have been done. With the new business coming to town, there have been meetings with them.

**Other Business**

Brey motioned to approve the Ten-Year Street Repair Plan as presented. Neubauer seconded. Motion carried.

Brey motioned to approve the General Engineering contract for grant services for Cedar Street/St. Luke's Avenue project. Whitford seconded. Motion carried.

Brey motioned to approve the General Engineering contract for the grant required environmental review services for Cedar Street/St. Luke's Avenue project. Whitford seconded. Motion carried.

Brey motioned to approve the Strand Associates contract for design services for the Cedar Street/St. Luke's Avenue project. Whitford seconded. Motion carried.

Carver read the first reading of Ordinance #220-23: Creation of a Personnel Commission.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Whitford motioned to pay Check #27316 payable to Energenecs in the amount of \$1,871.79 and Check #27335 payable to Sabel Mechanical in the amount of \$12,873.16 from the Sewer Replacement Fund. Neubauer seconded. Motion carried.

Riek motioned to pay the bills as presented. Riek seconded. Motion carried.

General Fund	\$70,104.89	Water Utility	\$6,585.28
Library Fund	\$3,323.77	Sewer Department	\$22,444.24
Capital Improvements	\$1,565.24	Golf Course	\$4,736.19
TIF District	\$101,264.21		

Wage Reimbursements: \$18,702.76

Yanke motioned to adjourn at 7:45 p.m. Riek seconded. Motion carried.

Sheila Carver,  
Administrator/Clerk/Treasurer