

Village of Plain

Village Board Proceedings of December 14, 2022

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on December 14, 2022. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Brian Brey; Melissa Marx; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees.

Others present: Chief Mike Stoddard

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, December 12, 2022. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the November 9, 2022 Regular Board Meeting. Brey seconded. Motion carried.

Brey motioned to approve minutes from the December 7, 2022 Budget Hearing/Special Meeting. Riek seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

No Streets Committee report.

No Utilities Committee report.

Pool & Ordinance – Melissa Marx

No Pool Committee report.

The Ordinance Committee would like to remind residents that snow needs to be shoveled from sidewalks.

Parks & Fire Emergency District – Merry Lynn Riek

Public Works used a sod cutter to cut lines for the grass and lime edge. They removed all the grass growing in the field. Mark Alt hauled seven loads of new lime from the Bindl-Bauer quarry that is stockpiled on Kraemer Avenue. When the ground is frozen, they will haul out the bad lime and haul in the new lime. In the spring, the piles will be leveled out. Carver had reached out to Mathy a few times in regards to the grant, but has not received a response. Joe Bauer, owner of Bindl-Bauer, has donated the lime to the park. Thank you to Joe Bauer.

The Fire Board has a meeting scheduled for January 9th.

Finance & Golf Course – Brian Brey

No Finance Committee report.

No Golf Course Committee report.

Library & RV Court – Kelly Yanke

The library met on November 28th. The final proposal from BL Signs was received. The estimate is \$21,115. It is going to be proposed to the Friends of the Library since they want to donate towards it. The current sign is malfunctioning. Best Defense is almost finished with the new security system and fire protection. They have a few smoke detectors to install yet. Greg Kraemer donated his time to install a new panel on the new breaker box. They would like to change the senior movie night title to a name that includes all ages. A holiday movie will be shown during the day on December 15th and a family movie night that evening. Food will be provided from Roarin 20s. The next meeting will be Tuesday, December 27th. Ring inquired if commercial advertising could be on the sign.

No RV Court report.

Police – Wade Neubauer

No Police Committee report.

Development/Planning – Ray Ring

Ring watched the Waldmünchen, Germany council meeting on Webex, similar to Zoom, but it has more features. The language translation ran across the bottom of the screen. He presented the sister city agreement to his council with pictures of Plain and explanations. They unanimously voted to become a sister city with the Village of Plain.

Police Department Report

Chief Stoddard presented a legal protection plan by WPPA, Wisconsin Professional Police Association. Our police officers are currently not protected if they are involved in an incident. WPPA provides legal representation to law enforcement in case of a critical incident. The cost is \$264 per year per officer, with an extended legal protection option of \$72 for a total of \$336. Stoddard asked Plain to cover two officers for an annual fee of \$672. Neubauer confirmed that there is money in the police budget to cover the protection plan. The Board had no objections.

Clerk/Treasurer Report

Carver reported that dog licenses for 2023 are now available. They need to be obtained by April 1, 2023 in order to avoid a late fee or ultimately a citation from the Police Department. After last week's Budget Hearing the Levy Limit document, the TIF tax calculation and the Statement of Taxes were filed with the state. The tax documents were submitted to Sauk County and tax bills were processed on Thursday. Carver mailed target surveys on Monday for the reconstruction project of Cedar Street as well as the one block of St. Luke's Avenue up to Main Street. They are due back on December 30th. The survey has to be completed by February 15th in order to apply for 2024 grant funding by May 1st.

Public Works Department Report

Water **November-22**

Pumpage for Well No. 1	872,000	gallons	
Pumpage for Well No. 2	<u>883,000</u>	gallons	
Total Pumpage for Month	1,755,000	gallons	
Total Pumpage for the Month Last Year	2,149,000	gallons	
This is	394,000	gallons	less than last year.
Monthly chlorine average	0.71	ppm	

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater **November-22**

Influent Monthly Average B.O.D.	223	mg/l	
Effluent Monthly Average B.O.D.	5	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	329	mg/l	
Effluent Monthly Average T.S.S.	13	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	0.027	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	0.638	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,151,000	gallons	

Other Business

Carver read the second reading of Ordinance #219-22: An Ordinance increasing sewer rates for 2023. Brey motioned to adopt Ordinance #219-22. Whitford seconded. Motion carried.

Marx motioned to set the January caucus date for Wednesday, January 11, 2023 at 6:30 p.m. Riek seconded. Motion carried.

Marx motioned to approve the contract for police services for 2023 with Spring Green. Neubauer seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Concerns of a purchase generated a conversation to implement a spending management policy. Carver will write the policy and present it to Brey for Finance Committee review before Board approval.

Riek motioned to pay the bills as presented. Yanke seconded. Motion carried.

General Fund	\$30,745.24	Water Utility	\$4,851.26
Library Fund	\$5,000.47	Sewer Department	\$10,834.77
Capital Improvements	\$5,637.39	Golf Course	\$380.54
TIF District	\$78.76		

Wage Reimbursements: \$16,264.78

Marx motioned to adjourn at 7:51 p.m. Riek seconded. Motion carried.

Sheila Carver,
Administrator/Clerk/Treasurer