

Village of Plain

Village Board Proceedings of October 12, 2022

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on October 12, 2022. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Brian Brey; Melissa Marx; Wade Neubauer; Merry Lynn Riek; Steve Whitford, and, Kelly Yanke, Trustees.

Others present: John Ruhland, Public Works Director; and, Chief Mike Stoddard

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, October 10, 2022. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the September 14, 2022 Regular Board Meeting. Riek seconded. Motion carried.

Development & Planning Commission

Development & Planning Commission met with Driftless Extracts to renew their lease. The Commission recommends the lease as presented to the Board. There is a vested interest for the Village of Plain and they are making a strong commitment to the Village of Plain. Due to the grant for the building, the Village of Plain cannot sell the building until 2031. Marx motioned to approve the lease as presented. Brey seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets and Utilities Committees held their budget meetings. There were concerns on Reservoir Avenue with close calls at Oak Street, so a stop sign was installed. John got bids for chip sealing for Crestwood Drive and the alley behind the bank for 2023. A manhole will be restored in the alley between the old grocery store and Ring's Bar.

Pool & Ordinance – Melissa Marx

The pool was slowly drained to determine the leak. A hydrostatic valve was replaced and caulking done. The mechanical roof replacement is done.

No Ordinance Committee report.

Parks & Fire Emergency District – Merry Lynn Riek

No Parks Committee report.

The Fire Board did an amendment to the mil rate from .85 to .81 to keep it more in line. They are saving for the replacement of a fire truck.

Finance & Golf Course – Brian Brey

The Finance Committee had a couple meetings for employee reviews. There is a meeting scheduled for October 25th for committees to present their budgets.

No Golf Course Committee report.

Library & RV Court – Kelly Yanke

The library met on September 26th. They updated the policy for the community room. There will be a fee no matter what regardless of residency. The fire monitoring and security systems is being upgraded by Best Defense. They had seven seniors attend the movie and lunch. The next one is October 20th. They finalized the budget. The Friends are waiting for the final quote from B&L Signs for outside sign replacement. The Friends had their book and pie sale on October 8th. The next Library Board meeting is October 24th.

No RV Court report.

Police – Wade Neubauer

No Police Committee report.

Development/Planning – Ray Ring

The Development & Planning Commission met to negotiate the lease for the Green TTEC building. Strassenfest and the Farm Art DTour is finished for the year. The committee will meet for a debrief meeting soon. The proceeds from Strassenfest go to expenses, there is no profit. It was a successful event. The businesses were happy with the outcome. We believe there was more attendance than last year. The giant puppet show had an estimated attendance of 1,900 the first weekend and the second weekend had an estimated 1,400 of people that watched the show. The businesses said they seen extra business during that time. Marx gave kudos to the Strassenfest Committee.

Christkindlmarkt is starting to be planned by St. Luke's. It is scheduled for November 26th. They are planning an arts and crafts event. There will be carriage rides, Santa and it will be part of the Country Christmas.

Police Department Report

Chief Mike Stoddard confronted the owner of cars parking long term on Cedar Street.

Public Works Department Report

Public Works is starting to winterize. John is in the process of reapplying for the Wastewater Treatment Plant permit. The phosphorus level will most likely be reduced again. The damaged street light project is almost complete. Once concluded, Sheila will submit it to insurance.

Water September-22

Pumpage for Well No. 1	874,000	gallons		
Pumpage for Well No. 2	<u>921,000</u>	gallons		
Total Pumpage for Month	1,795,000	gallons		
Total Pumpage for the Month Last Year	2,574,000	gallons		
This is	779,000	gallons	less	than last year.
Monthly chlorine average	0.14	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater September-22

Influent Monthly Average B.O.D.	221	mg/l		
Effluent Monthly Average B.O.D.	8	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	419	mg/l		
Effluent Monthly Average T.S.S.	17	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	1.154	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.648	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,077,000	gallons		

Clerk/Treasurer Report

Carver reported that annual DOT report was completed and submitted which informs the state of our street improvements for the year. This reporting requirement ties into the state transportation aids received by the Village. For the November election, Carver plans to have four workers. There will be three Election Officials and a helper that will focus on new voter registrations.

Other Business

Brey read the first reading of Ordinance #218-22: An Ordinance to add Section 1.145 of the Village Code of Ordinances to add an Administrator position.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay Check #27034 payable to Sabel Mechanical, LLC in the amount of \$4,689.68 from the Sewer Replacement Fund. Neubauer seconded. Motion carried.

Brey motioned to pay the bills as presented. Yanke seconded. Motion carried.

General Fund	\$53,605.48	Water Utility	\$1,848.14
Library Fund	\$3,015.09	Sewer Department	\$16,657.25
Capital Improvements	\$1,561.91	Golf Course	\$2,898.32
TIF District	\$78.76		

Wage Reimbursements: \$19,271.32

Brey motioned to adjourn to closed session at 7:44 p.m. Marx seconded. Motion carried. Roll Call Vote: Brey - Yes; Marx - Yes; Neubauer – Yes; Riek – Yes; Ring – Yes; Whitford – Yes; and, Yanke - Yes.

Sheila Carver,
Clerk/Treasurer