

# **Village of Plain**

## **Village Board Proceedings of September 14, 2022**

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The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on September 14, 2022. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Brian Brey; Melissa Marx; Wade Neubauer; Steve Whitford, and, Kelly Yanke, Trustees. Merry Lynn Riek was excused.

Others present: Chief Mike Stoddard

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, September 12, 2022. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the August 10, 2022 Regular Board Meeting. Neubauer seconded. Motion carried.

### **Committee Reports**

#### **Streets & Utilities – Steve Whitford**

The alleys are finally seal coated. There were some small sidewalk projects on Spruce Street and Clover Street.

Streets and Utilities will be meeting on September 19<sup>th</sup> for budgeting and project planning.

#### **Pool & Ordinance – Melissa Marx**

The pool attendance was down in August to do some days being closed; 454 afternoon swim, 173 for night swim and 90 for water aerobics. There were 47 pool passes. The Pool Committee met last week to recap the summer, budget, evaluations, next year might be a challenge getting lifeguards. They discussed increasing lifeguard salaries. Lisa took a job as principal in Richland Center, so she will be working full-time there in the summers. She will still be Pool Manager, but recommends hiring a Head Lifeguard to help with day-to-day operations. The pool is leaking. It is losing 3-4,000 gallons a day. It is slowly being drained to assess the situation. Future conversations need to include the long-term plan for the pool. The pool was constructed in the 1950s. Ice cream sales were over \$1,000 this year which goes to purchase fun items for the pool. There will be some painting done. It was state inspected again. There were minimal violations. The slide needs a few repairs. Last month it was reported the need for a mechanical room roof. Bill & Shirley Gruber contacted the Village and will be donating the entire amount for the project. Thank you very much to the Grubers. Marx thanked Lisa, the lifeguards, John and Sheila for contributing to a great year.

The Ordinance Committee would like to remind people not to blow grass clippings into the street since it is against Village Ordinance.

## **Finance & Golf Course – Brian Brey**

The Finance Committee will be doing employee evaluations at the end of the month.

The Golf Course Committee met last month. It was generally agreed upon that Public Works would remove as many trees as possible between August and October of 2022 with the least disruption to the course. The remainder would be subcontracted out with a targeted completion date of December 2022. The stumps would be removed, trees, and shrubs would be moved to the old Plain dump. Greens fees will be increased in 2023 to \$15.00 unlimited. The committee decided to renew the Golf Course Manager contract for 2023. Nick Ruhland said that he will return. The budget was created for 2023. The roof needs to be repaired on the hole #4 shed. This will be done by volunteer work and materials furnished through a golf course fundraiser. There may be some sealer available for the #9 bridge. The #1 big sign needs to be replaced with a possible donation. Tee box signs will need to be replaced. The new website was reviewed and approved. [www.westbrookhills.com](http://www.westbrookhills.com). Thank you to Jay Feiner for taking the pictures. Carson Feiner may aerate and reseed for no charge if the Village provides the seed. New line white poles were approved for purchase. The Plain Lions Club intended to donate their proceeds to the golf course so their fee for their tournament was waived.

## **Parks & Fire Emergency District – Merry Lynn Riek**

Trustee Yanke reported that the Parks Committee met last night. They discussed staining the posts in the pavilion. There are concrete issues around the posts. They will be following up with Kraemer Brothers to repair. The dug outs are partially painted. They will be re-evaluated in the spring due to waiting on a possible grant. They are taking the lime out of ballfield over to Wastewater Treatment Plant. They will bring lime in for the mound and then set it in the spring. They discussed the Rec Directors. They did the 2023 budget. The tennis court was pressure washed. Some of the turf came off during the process so the Plain Tennis Group repaired it. There needs to be some maintenance every year. A budget will be set up for the tennis courts.

Yanke reported for the Fire Board. EMS had 127 year-to-date calls. Mike Bernards extended his resignation to the end of September. Alissa Faber will take over that Assistant Chief position. One person from Plain is taking the EMT class. The floors were waxed, but still need to be buffed. The EMS would like the apartment windows frosted or covered. They are going to try the first of the year paying \$1.25/hour for being on call on weekdays and \$2.00/hour on weekends. They also wanted a blanket warmer and new defibrillator that was not approved. They were notified that George's Auto Body is closing so they can no longer use them as a towing company. The heater was fixed in the fire bay. Carson Feiner will be submitting a bid for the downspouts. New laser eyes are being installed on the doors. The A/C needs to be replaced in dispatch room. New radios are getting programmed and adding the White Mound channel. The computer for the large screen in the ambulance bay that displays the IamResponding app needs to be replaced. The Fire Department has two students in the fire officer class. There was a joint training for a hunting accident last week. They will have a Strassenfest booth. They will do Halloween in fire station again. The pancake breakfast will be November 6<sup>th</sup>. They are updating billing costs due to prices increasing. They kept their mill rate at .85. The new MedFlight landing site is at the top of Green Boulevard.

**Library & RV Court – Kelly Yanke**

The library met on August 29<sup>th</sup>. They did a performance evaluation for the Director. The numbers are still increasing. They discussed the outdoor digital sign that is malfunctioning. The sign is so old that the repair would equate to a new sign purchase. The Friends will pay for the new sign if they approve the design. They are switching TV/movie series to check out the entire series and not just one with a limit of two weeks. The senior movie is starting back up. The book and pie sale will be in October. They will be celebrating 20 years of being in the building. They are switching to Best Defense for the fire and security systems. The Friends are giving out baby bags for newborns to one year old that have six books along with other resources. The next meeting is September 26<sup>th</sup>.

No RV Court report.

**Police – Wade Neubauer**

The Police Committee met to do the budget. They discussed how to attract new officers. They will be increasing the officer pay. It may also entice current officers to want to work more as well. They will lower the hours so the budget is not affected too much. There was another complaint about the jake braking on Highway 23.

**Development/Planning – Ray Ring**

Strassenfest is about ready to go. There is a bike tour and added a bucket raffle. Fire & EMS will be selling beer due to I-Diehl Tap being closed. Strassenfest is part of the Farm Art DTour. The giant farmer puppet will have performances October 1<sup>st</sup>, 2<sup>nd</sup>, 8<sup>th</sup> and 9<sup>th</sup>. Performances will be about 15 minutes long between 1:00-3:30 p.m. each of those days. They are still looking for volunteers to help. They expect 100 people for each show which will help with Strassenfest’s attendance. Driftless Extracts would like their lease to be reviewed. Ring will be setting up a Development & Planning Commission meeting.

**Public Works Department Report**

Water      August-22

Pumpage for Well No. 1	768,000	gallons		
Pumpage for Well No. 2	<u>1,340,000</u>	gallons		
Total Pumpage for Month	2,108,000	gallons		
Total Pumpage for the Month Last Year	2,755,000	gallons		
	This is 647,000	gallons	less	than last year.
Monthly chlorine average	0.19	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

## Wastewater August-22

Influent Monthly Average B.O.D.	178	mg/l	
Effluent Monthly Average B.O.D.	6	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	308	mg/l	
Effluent Monthly Average T.S.S.	13	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	0.468	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	0.745	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,139,000	gallons	

## **Police Department Report**

Chief Stoddard reiterated the attractive wage will help with staffing. The Lexipol implementation is completed. The officers are starting their policy training with the program.

## **Clerk/Treasurer Report**

Carver reported the Sauk County Board recently opened all County Highways, which are the lettered highways, as ATV/UTV trails. This is a benefit for the Village of Plain because there was a speaker at that meeting from a club in the Sauk Prairie area that said they had to go 20 miles out of the way to get to Plain, so our businesses will benefit from this. If any Board members can help at Strassenfest for set up and/or throughout the day, it would be welcomed. Carver reminded the Board that committee budgets are due by October 3rd. Thank you to the Plain Tennis Group for paying for half the tennis court maintenance and the pickle ball striping.

## **Other Business**

Marx motioned to approve a new special meeting fee of \$350. Whitford seconded. Motion carried.

Brey motioned to adopt Resolution #2022-06; a resolution exempting the Village from County library tax. Yanke seconded. Motion carried.

Brey motioned to adopt Resolution #2022-07; a resolution honoring Curt Witynski and Gail Sumi of the League of Wisconsin Municipalities at the onset of their retirement. Neubauer seconded. Motion carried.

Yanke motioned to approve closing Alma Avenue for Strassenfest on October 8, 2022. Marx seconded. Motion carried.

Marx motioned to approve a temporary liquor license for the Plain Fire District for Strassenfest on October 8, 2022. Whitford seconded. Motion carried.

Marx motioned to approve closing Alma Avenue for Christkindlmarkt on November 26, 2022 if needed. Whitford seconded. Motion carried.

Marx motioned to approve the Johnson Block 3-year audit contract. Whitford seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Brey motioned to pay the bills as presented. Whitford seconded. Motion carried.

General Fund	\$82,245.49	Water Utility	\$2,533.46
Library Fund	\$5,295.32	Sewer Department	\$9,157.02
Capital Improvements	\$1,645.35	Golf Course	\$3,950.07
TIF District	\$78.76		

Wage Reimbursements: \$37,003.00

Yanke motioned to adjourn at 8:00 p.m. Whitford seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer