

Village of Plain

Village Board Proceedings of April 13, 2022

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on April 13, 2022. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Tracey Brent; Brian Brey; Melissa Marx; Merry Lynn Riek; Steve Whitford; and, Kelly Yanke, Trustees.

Others present: John Ruhland, Public Works Director

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, April 11, 2022. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Brey motioned to approve minutes from the March 9, 2022 Regular Board Meeting. Yanke seconded. Motion carried with Ring abstaining.

Congratulations to re-elected Trustees Merry Lynn Riek and Steve Whitford. Congratulations to newly elected Trustee Wade Neubauer. Thank you to Tracey Brent for your service.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets and Utilities Committees met and tabled discussion on the Cedar Street/St. Luke's Avenue project due to delays with grant applications. General Engineering will apply for funding for water and sewer construction in October and then a separate grant for the street portion. The Committee also discussed issues with Clover Street. A leaky valve was replaced today. Public Works will build up the area and eventually blacktop it. There is a small curb & gutter project on the north end of Liegel Avenue that was undermined that will be replaced. The water reservoir was drained and inspected today as required by the DNR. It has to be inspected every ten years.

Pool & Ordinance – Melissa Marx

The Pool Committee met on April 6th. The Board will be hiring three new lifeguards tonight. The pool will be filled the week of May 16th and it will open on June 4th. There is enough staff to open for normal hours, 1-5 p.m. and 6:30-8:30 p.m. daily. They will have water aerobics Monday through Thursday. There will be swim instruction, not lessons. The details are still to be determined. There will be no changes in fees. There will be some maintenance before opening: painting, cleaning, concrete repair and caulking. They will be updating the rules & regulations and the employee handbook.

There is an Ordinance amendment later on the agenda.

Parks & Fire Emergency District – Merry Lynn Riek

The Parks Committee is looking at ball diamond improvements and received estimates from Midwest Athletic Fields to discuss at the meeting scheduled for April 27th. A dugout design and estimates have been requested with Kraemer Brothers assistance. Milestone Materials is sponsoring a community improvement grant, called the Big Dig, that needs to be applied for by May 8th. The park pavilion and concession stand eaves will be replaced by Feiner Construction for \$5,171. They hope to eliminate issues around the roofline and for drainage. Ruhland has worked with Alliant Energy to replace the light pole that came down in December's wind storm. Berry Electric has hooked up the electrical on the visitor's dugout. Service Electric is having issues finding matching lights.

Interviews were conducted with two individuals for the Rec Director position. Kraemer Brothers will be donating \$8,500 and Lions comedy night donated \$1,600 towards the program to cover salaries. Riek will contact Marissa Anderson for previous parent's emails. Ring expressed to Riek that it may be beneficially to ask for funding from the Lions for help with the eaves and dugouts.

The Fire Board met on April 11th. The Fire Department has had 10 year-to-date calls and EMS has had 42 year-to-date calls. The Fire Board signed a 5-year contract with Jason Schluter for the storage of equipment and 3-day items. They are still searching for someone to polish floors in meeting room. A new sign has been ordered for the building displaying Plain Fire Emergency Protection District and the municipalities served. Chief Ruhland presented a light curtains request, which is a laser eye guide set at three feet on all seven overhead doors to assist in backing into the stalls. Southwest Tech will be conducting an EMS class here from August to January for 13 people. EMS got some turnout pants. They are looking at different options for internet, TV and landline. The next meeting is July 11th.

Finance & Golf Course – Brian Brey

No Finance Committee report.

Brey had scheduled multiple volunteers for the bridge dismantle, but Steve Frank did it a day early due to impending weather. There was time restraints and environmental issues with sandblasting and repainting the supporting beams, as a result, that portion will not be completed. They are looking for volunteers to reinstall the bridge on April 30th. Trees will be planted when the course is dry.

Library & RV Court – Kelly Yanke

Yanke reported on the Library Board meeting from March 28th. Checkouts and visitor numbers are still rising. Leaky faucets were fixed. They are getting pricing on switching the urinals from sensor to pull flushes due to battery issues. The Library Director is in discussions with Best Defense Security about updating the security and fire systems. There is going to be a senior lunch on April 21st. There was 15 at the March event. They had their first family movie day on March 31st.

No RV Court report.

Police – Tracey Brent

In February, there were 16 contacts with one being an incident with 75 hours logged. In March, there were 13 contacts with three being an incident with 76 hours. Hours are down due to lack of staffing. This will allow for more hours in the summer when there is more activity. Officer Schreiber retired as of March 31st. Officer Chad Kanable started on Monday.

Development/Planning – Ray Ring

Ring reported that the Development & Planning Commission met on March 15th. Beauty Justice submitted a new business incentive grant application. The application was unanimously approved with a start date of March 1st, the same day the business opened. There is an employee incentive that would total \$12,000 over three years depending on an annual reporting structure as well as a potential for \$8,000 for the business.

Driftless Extracts requested leasing the farmland in the business park to use as sample plots for research and development as well as a showcase for potential growers. They will install signs for no trespassing and no THC. They will be doing a crop rotation with Liegel Farms. They are appreciative of the opportunity to use the property that surrounds their facility. They would take over as of May 1st. They will be paying the same amount that Liegel Farms was paying, but with a 3% annual increase. This would be re-evaluated if extreme increases or decreases happened with the market. Harvesting occurs in September, so the October Farm Art Tour puppet show will not conflict and they approved this display happening on that property. It is a very small plot, so odor should not be an issue. Liegel Farms would be sent a notice of termination.

Police Department Report

No Police Department report.

Clerk/Treasurer Report

The Assessor scheduled the Board of Review for Wednesday, May 25th from 5pm to 7pm. Carver will be contacting newly elected Trustee Neubauer to get certified this year. There were 199 voters at the Spring Election. The Village Board congratulated Carver on her Sauk County Board seat win.

Public Works Department Report

Public Works has been working on multiple projects. They have spent a lot of time in the park with the installation of the new power pole. The equipment is ready for the summer season. The library needed a new mailbox installed. There will be patching done for utility cuts.

Water March-22

| | | | |
|---------------------------------------|------------------|---------|----------------------|
| Pumpage for Well No. 1 | 1,077,000 | gallons | |
| Pumpage for Well No. 2 | <u>1,027,000</u> | gallons | |
| Total Pumpage for Month | 2,104,000 | gallons | |
| | | | |
| Total Pumpage for the Month Last Year | 2,364,000 | gallons | |
| | This is 260,000 | gallons | less than last year. |
| | | | |
| Monthly chlorine average | 0.15 | ppm | |

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater March-22

| | | | |
|--|-----------|---------|-----------------|
| Influent Monthly Average B.O.D. | 219 | mg/l | |
| Effluent Monthly Average B.O.D. | 6 | mg/l | Limit: 15 mg/l |
| | | | |
| Influent Monthly Average T.S.S. | 300 | mg/l | |
| Effluent Monthly Average T.S.S. | 10 | mg/l | Limit: 20 mg/l |
| | | | |
| Monthly Average Nitrogen Ammonia | 0.692 | mg/l | |
| Limit: 4.3 mg/l Monthly: October-April | | | |
| 8.0 mg/l Monthly: May-September | | | |
| 20.0 mg/l Daily | | | |
| | | | |
| Monthly Average Total Phosphorous | 0.510 | mg/l | Limit: 1.2 mg/l |
| | | | |
| Total Gallons Treated | 2,409,000 | gallons | |

Other Business

Brey thanked Kraemer Brothers for allowing Mitch Gilbertson to assist with the bidding documents and process for the library roof replacement. After discussion, Brey motioned to approve the Top Roofing bid with a not to exceed of \$100,000. Whitford seconded. Motion failed with a roll call vote of all nay votes. After further discussion, Brent motioned to approve the Top Roofing bid for the library roof replacement project for Decra Traditional Shake metal shingles for \$88,400 with sheeting costs of \$100 a piece along with potential change orders with a not to exceed of \$100,000 pending reference checks. Riek seconded. Motion carried.

The Spring Green Area Chamber of Commerce asked the Village of Plain for \$100 to sponsor the history speaker representative for Plain to be applied towards the digital. Marx motioned to approve the sponsorship. Ring seconded. Motion carried.

Marx motioned to approve the Cropland Lease with Driftless Extracts. Yanke seconded. Motion carried.

Marx motioned to the Notice of Termination of Rental Agreement with Liegel Farms, LLC. Riek seconded. Motion carried.

The Board discussed the option of changing all parking on Main Street to parallel parking as discussed and recommended by the Streets Committee. Ruhland described the number of parking spaces lost with the proposed transition, ranging from 1-3 stalls in each area. This year is a line painting year, that is why the Streets Committee is addressing the issue due to many safety concerns. There are visibility issues as well as lane width issues. Ring stated that he is concerned with the people that have issues with parallel parking and suggested a sharper diagonal parking option. Ruhland stated the biggest factor is safety and visibility, but it would benefit winter snow plowing efforts as well. This issue was tabled until the May meeting in order for Board members to visit the area to help visualize the potential change.

Marx motioned to hire new Lifeguards: Marissa Needham; Tessa Schluter; and, Shepard Holte. Riek seconded. Motion carried.

The decision was made to hire two Rec Directors due to the number of children attending the program and safety was a concern. Brey motioned to hire new Co-Rec Directors: Will Jewell; and, Jack Myers. Yanke seconded. Motion carried.

Marx read the first reading of Ordinance #217-22: An Ordinance to Amend Section 7.16 of the Village Ordinances Prohibiting Unauthorized All-Terrain and Utility Terrain Vehicles from Being on the Golf Course and in the Parks.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay Check #26629 payable to Sabel Mechanical, LLC in the amount of \$3,080.50 from the Sewer Replacement Fund. Marx seconded. Motion carried.

Marx motioned to pay the bills as presented. Yanke seconded. Motion carried.

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|----------------------|-------------|------------------|-------------|
| General Fund | \$80,655.20 | Water Utility | \$7,286.21 |
| Library Fund | \$3,709.57 | Sewer Department | \$45,925.79 |
| Capital Improvements | \$1,561.91 | Golf Course | \$4,046.46 |
| TIF District | \$1,578.76 | | |

Wage Reimbursements: \$24,575.07

Brent motioned to adjourn at 9:18 p.m. Marx seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer