

## **Village of Plain**

### **Village Board Proceedings of December 8, 2021**

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The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on December 8, 2021. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Tracey Brent; Brian Brey; Melissa Marx; Merry Lynn Riek; and, Kelly Yanke, Trustees. Trustee Steve Whitford was absent.

Others present: Dennis Polivka, Sauk County Supervisor; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, December 6, 2021. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Riek motioned to approve minutes from the November 10, 2021 Regular Board Meeting. Marx seconded. Motion carried.

Marx motioned to approve minutes from the December 1, 2021 Budget Hearing/Special Meeting. Yanke seconded. Motion carried.

#### **Guest**

Dennis Polivka, Sauk County Supervisor, updated the board on happenings at the County. The Corporate Counsel is getting caught up. The County is bringing on an assistant the first of the year. The levy last year was \$433/1,000, this year is \$385/1,000. They had made the last payment on the jail, helping with reduction in taxes and the staff did some cut backs. However, next year they will be constructing two new County Highway Shops in Baraboo and Reedsburg with an estimated price tag of \$38,000,000. The Land Resources & Environment (LRE) Committee has been addressing the dam at Hemlock Lake, by LaValle, that was damaged by floods in 2018. The Committee at that time agreed to rebuild the dam. The DNR intervened and stipulated that the County then had to maintain over 1,000 feet of the 400 Trail, which includes tree and stump removal. The Committee refused and have been in negotiations with the DNR. The Tri-County Airport project is waiting for final approval from the FAA. The project was going to address drainage by raising the runways and updating the lighting. The County questioned the plan due to the water still not having a place to go. The FAA and the airport would fund a drainage system if the Counties owned the land to Bear Creek. They are purchasing roughly 20 acres to accommodate the request. If funding is approved, the Counties are responsible for 5%, about \$600,000 between the two counties. Sauk County ARPA Funds will be used. Cardinal Glass gave \$30,000 for the initial study and an additional \$297,000 that will cover the land purchases and some of the engineering. Bids will be let in January and construction will begin in the spring. They also hired an additional Mental Health Counselor.

## **Committee Reports**

### **Streets & Utilities – Steve Whitford**

No Streets Committee report.

No Utilities Committee report.

### **Pool & Ordinance – Melissa Marx**

No Pool Committee report.

No Ordinance Committee report.

### **Parks & Fire Emergency District – Merry Lynn Riek**

No Parks Committee report.

No Fire Board report.

### **Finance & Golf Course – Brian Brey**

The bond for development of the Honey Creek Business Park can be called in 2022. The Financial Advisor quoted \$62,000 in fees in order to go for a new bond with a lower interest rate. Brey questioned the need for a bond versus a bank loan. Carver researched and the Village will be going out for bids with various banks to refinance. This will go directly to the Village Board for action in February.

The Golf Course Committee is set to meet next week to discuss the 9<sup>th</sup> hole bridge repair. They have received bids to review.

### **Library & RV Court – Kelly Yanke**

Yanke reported that the Library Board met on November 29<sup>th</sup>. The check-outs are still on the rise. Masks are still recommended. There were 18 seniors in attendance for movie and a meal. The next one is in February. They would like to do some landscaping. Possibly take out the bridal wreaths and put in a patio for the kids outdoors. Family movie night will start in January. They will have pizza and a movie.

Yanke attended RV Court on November 17<sup>th</sup> to observe. Total year-to-date fine collection is \$2,700. There were 44 citations with court dates. Court was in the Community Room at the library. There was one person that showed up. Yanke found it very interesting. Ring questioned RV Court working with Arena and Lone Rock. Jeni stated that they are in different counties, which would make it very complicated.

### **Police – Tracey Brent**

In November, the Police Department logged 113 hours and had 6 incidents.

### **Development/Planning – Ray Ring**

No Development & Planning Commission report.

## **Public Works Department Report**

Ruhland addressed the board. It has been a beautiful fall. Public Works has been accomplishing a lot. They are transitioning to snow mode. The new holiday decorations that Carver picked out were hung. There have been many comments on how beautiful they are.

### Water      November-21

|                                       |                  |         |      |                 |
|---------------------------------------|------------------|---------|------|-----------------|
| Pumpage for Well No. 1                | 925,000          | gallons |      |                 |
| Pumpage for Well No. 2                | <u>1,224,000</u> | gallons |      |                 |
| Total Pumpage for Month               | 2,149,000        | gallons |      |                 |
| Total Pumpage for the Month Last Year | 1,935,000        | gallons |      |                 |
| This is                               | 214,000          | gallons | more | than last year. |
| Monthly chlorine average              | 0.12             | ppm     |      |                 |

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

### Wastewater      November-21

|  |           |         |                 |  |
|--|-----------|---------|-----------------|--|
| Influent Monthly Average B.O.D.        | 226       | mg/l    |                 |  |
| Effluent Monthly Average B.O.D.        | 5         | mg/l    | Limit: 15 mg/l  |  |
| Influent Monthly Average T.S.S.        | 245       | mg/l    |                 |  |
| Effluent Monthly Average T.S.S.        | 18        | mg/l    | Limit: 20 mg/l  |  |
| Monthly Average Nitrogen Ammonia       | 0.035     | mg/l    |                 |  |
| Limit: 4.3 mg/l Monthly: October-April |           |         |                 |  |
| 8.0 mg/l Monthly: May-September        |           |         |                 |  |
| 20.0 mg/l Daily                        |           |         |                 |  |
| Monthly Average Total Phosphorous      | 0.514     | mg/l    | Limit: 1.2 mg/l |  |
| Total Gallons Treated                  | 2,039,000 | gallons |                 |  |

## **Clerk/Treasurer Report**

Carver issued Operator Licenses to Kristina Laack and Becky Statz. Dog licenses for 2022 are now available. They need to be obtained by April 1, 2022 in order to avoid a late fee or ultimately a citation from the Police Department. After last week's Budget Hearing Carver was filed the Levy Limit document and the TIF tax calculation with the state. The General Fund budget was submitted to the Municipal Securities Rulemaking Board, which is a requirement of our TIF General Obligation Bonds. Documents were submitted to Sauk County and tax bills were processed by them today and sent to the printer. Carver was then able to complete the Statement of Taxes with the state. People should receive their tax bills early next week. Carver mailed target surveys last week for the reconstruction project of Cedar Street from its intersection with Wachter Avenue to its intersection with St. Luke's Avenue as well as St. Luke's Avenue from its intersection with Cedar Street to its intersection with Main Street. The survey has to be completed by February 15th in order to apply for 2023 grant funding by May 1st. The \$2,500 check was received today from the League of Wisconsin Municipalities Insurance Company for the Police Department using Lexipol.

**Police Department Report**

No Police Department report.

**Other Business**

Marx motioned to set the 2022 Caucus at January 12, 2022 at 6:30 p.m. Riek seconded. Motion carried.

Brey motioned to approve the appointed Election Officials for the term 2022-2023 as presented. Marx seconded. Motion carried with Ring abstaining for Marcia Ring and Yanke abstaining for herself.

Brent motion to approve the contract for police services for 2022 with Spring Green. Marx seconded. Motion carried.

Ring motion to approve the contract for garbage and recycling services for 2022 with Peterson Sanitation. Marx seconded. Motion carried.

Brey motioned to approve final Pay Application No. 8 for MZ Construction, Inc. in the amount of \$2,500.00 for the Sewer Headworks Project. Yanke seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Brey motioned to pay the bills as presented. Marx seconded. Motion carried.

|                      |             |                  |            |
|----------------------|-------------|------------------|------------|
| General Fund         | \$39,126.03 | Water Utility    | \$1,715.65 |
| Library Fund         | \$4,771.90  | Sewer Department | \$8,240.11 |
| Capital Improvements | \$1,697.26  | Golf Course      | \$353.68   |
| TIF District         | \$78.76     |                  |            |

Wage Reimbursements: \$16,593.84

Riek motioned to adjourn at 7:45 p.m. Marx seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer