

Village of Plain

Village Board Proceedings of October 13, 2021

The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on October 13, 2021. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Village President Ray Ring; Brian Brey; Melissa Marx; Merry Lynn Riek; and, Kelly Yanke, Trustees. Trustee Steve Whitford and Tracey Brent were absent.

Others present: Julie Jensen; Jackie Nolan; Lori Pulvermacher; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, October 11, 2021. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Brey motioned to approve minutes from the September 8, 2021 Regular Board Meeting with adding Yanke as present. Marx seconded. Motion carried.

Guests

Julie Jensen, Spring Green Area Chamber of Commerce Executive Director, along with board members Jackie Nolan and Lori Pulvermacher addressed the board regarding the Village of Plain continuing their membership. They support the businesses in the River Valley community. There have been conversations about a name change, but it would not work due to 50 other chambers named River Valley. There are approximately five business members in Plain. They would like to diminish the division and unify the River Valley communities. Riek questioned what initiative the chamber is taking to bring new businesses into the chamber. Jensen sends informational emails to members. Jensen could meet with businesses to explain the benefits of being a member of the chamber. There is a WEDC Bounceback Grant for businesses moving into vacant commercial space. Applicants were required to get a letter from the local chamber or the local government as part of the application. Roarin 20s and Rocket Man Pizza was denied a letter from the chamber. The Village of Plain provided them with this letter. The chamber was directed by SCDC not to write these grant letters. Ring commented that new businesses coming into the community that are looking for help should not be bounced all over the place. The chamber would like the Village to see the value the chamber would provide to the businesses. Plain has been initiating community unification with our open Rec Program and merging golf membership fees where residence no longer matters. There was confusion with the Village of Plain being a member and assuming all of our businesses would benefit from our membership, but that is not the case. Events should rotate through all of the communities and not everything be in Spring Green. The chamber needs more business members in Plain in order for them to do more work in Plain. Jensen stated that she needs her board to recruit for her because she does not have to do it. Ring suggested to Jensen that he would join her in recruitment. Ring is a speaker at the small business forum that is hosted by the chamber in November.

Committee Reports

Streets & Utilities – Steve Whitford

John Ruhland reported on Streets and Utilities in Trustee Whitford's absence. The Streets Committee approved seal coating a few alleys in 2022. They would also like to do the far end of Crestwood Drive. They plan to save up for the last section of Cedar Street and apply for a grant. A target survey will be conducted in hopes for 2023 construction. If the grant is declined for 2023, we will try again for 2024. Highway 23 is going to be done in 2024 by the state. A no trucks sign was installed on Honey Creek Drive so large trucks during construction will not go past Lombardi Lane.

Well #1 is due to be pulled and inspected. That was added to the 2022 budget. Josh is attending water classes this week.

Pool & Ordinance – Melissa Marx

The Pool Committee met to prepare the 2022 budget and recap 2021. Josh will attend a chemical training. There will be a gate installed to allow access on the south side from the pump house yet in 2021. There was a state pool inspection and they are requiring grate replacement. Due to high costs in all industries, they are going to hold off on painting and window replacement. There will be some returning guards in 2022. Evaluations and bonuses were completed in September. As of now, Lisa is returning.

No Ordinance Committee report.

Parks & Fire Emergency District – Merry Lynn Riek

The Parks Committee met to prepare the budget. They also discussed projects for 2022. The pavilion staining is on the list, but Hart can no longer do it. Kraemer Brothers is doing painting at their office next year, they are going to research that company doing the staining. Ruhland is also looking into painters. Kraemer Brothers is providing their painter to paint the dugouts and doors in the Village. The committee directed Ruhland to do a flood study in regards to water issues in the north dugout. The committee will meet in the winter to discuss ball diamond improvements. Concrete was removed at the concession stand and Kraemer Brothers contributed labor and new concrete. Public Works is winterizing the park.

The Fire Board met in early September. As of that date, there were 35 fire calls. The new ambulance went into service on September 2ns. The old ambulance was sold on Wisconsin Surplus for \$20,000. EMS had 115 calls as of that meeting. They will do an open house on November 7th, during the pancake breakfast that is 8:00 a.m. to Noon, to showcase new ambulance. EMS has two new drivers. They did upgrades to the apartment. They purchased new mattresses and Greg Kraemer built a cubby for storage. There was a couple of large donations from memorials. The LUCAS defibrillator, an automated CPR machine, has been put into service. New LED lights were installed. The water meter reading antenna for the Village was installed. There was a request for a new furnace and concrete by the bell, but both were tabled. A new sign will be installed on the east side of the building for not to exceed \$1,000. Floor cleaning was approved and new flooring in the storage area. There was an appreciation picnic held for the volunteers on August 22nd. The mil rate was held at .85 for the five municipalities.

Finance & Golf Course – Brian Brey

The Finance Committee met to do employee evaluations. They reviewed the health insurance contract. The part-time employee for Public Works was approved to go from seasonal to year-round.

No Golf Course Committee report.

Library & RV Court – Kelly Yanke

Yanke reported that Library Board met on September 27th. Masks are recommended, but not required. They have had roughly 1,000 visitors as of August. They have restarted the monthly newsletter. They are working on inventory. Office chairs and children's furniture were ordered. The alley drop box will be replaced due to leakage. The library may have a senior lunch and a movie the third Thursday of the month starting November 18th. There is a sign-up sheet to come up with rough numbers for the event. For Friday coffee, each person takes turns bringing in the coffee and the treats. They are working on budget. They did a book sale on October 9th and again on the 16th. There will be no pies and pages event due to COVID.

No RV Court report.

Police – Tracey Brent

No Police Committee report.

Development/Planning – Ray Ring

Jacob Bindl did an Eagle Scout project in which he moved the old "Welcome to Plain" signs from north and south to east and west. Thank you to Jacob from the Village of Plain.

Strassenfest had an attendance of around 1,100 people. There were a lot of positive comments. Riek expressed a job well done to the Strassenfest Committee. Ring expressed a huge thank you to Public Works; John, Josh and Brandon; for their immeasurable assistance. Thank you to Sheila as well for the dedication. Riek commented on how great the can coolers were. They will be sold the next few years at Strassenfest. The bee issue will be addressed. There were a lot of people from out of town. There was a \$500 deficit, but that will be recouped as can coolers are sold for the next few years. The funds that are raised do not go into the General Fund. This event is conducted to support the businesses of the community.

There was a meeting with Wormfarm Institute. They are planning to have a large outdoor art display in Plain in 2022 with the help of a puppet artist. The display can be static or active. It is an honor that they chose Plain for this display. We do need board representation and young individuals to join this committee to help with the vision. The community needs to come together to help build it as well. The artist prefers to use recycled material.

Marx motioned to approve the 2022 Assessor’s contract with Kleven Property Assessment, LLC. Riek seconded. Motion carried.

Brey motioned to approve modifying the Seasonal Public Works Part-Time position to a year-round Public Works Part-Time position. Yanke seconded. Motion carried.

Marx motioned to approve changes as presented to the Employee Handbook with regards to the Health Insurance Policy. Riek seconded. Motion carried.

Marx motioned to approve Change Order No. 1 for Gerke Excavating, Inc. Brey seconded. Motion carried.

Brey motioned to approve Pay Application No. 4 for Gerke Excavating, Inc. in the amount of \$18,968.13 for the Nachreiner Avenue Reconstruction Project. Riek seconded. Motion carried.

Riek motioned to approve Pay Application No. 7 for MZ Construction, Inc. in the amount of \$17,788.86 for the Sewer Headworks Project. Brey seconded. Motion carried.

Correspondence

There was an email from Bob Fredricks containing questions and suggestions. Some items have already been addressed. Other items will be looked into.

Review and Audit of Invoices:

Brey motioned to pay Check #26310 payable to Pieper Electric, Inc. in the amount of \$34,642.00 and Check #26312 payable to Sabel Mechanical, LLC in the amount of \$37,972.00 from the Sewer Replacement Fund. Riek seconded. Motion carried.

Brey motioned to pay the bills as presented. Marx seconded. Motion carried.

General Fund	\$152,388.53	Water Utility	\$4,475.07
Library Fund	\$4,285.82	Sewer Department	\$105,651.11
Capital Improvements	\$1,558.17	Golf Course	\$3,885.23
TIF District	\$78.76		

Wage Reimbursements: \$30,131.28

Brey motioned to adjourn to closed session at 9:15 p.m. Marx seconded. Motion carried. Roll Call Vote: Brey - Yes; Marx - Yes; Riek – Yes; Ring – Yes; and, Yanke - Yes.

Sheila Carver,
Clerk/Treasurer