

# **Village of Plain**

## **Village Board Proceedings of July 14, 2021**

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The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on July 14, 2021. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Village President Ray Ring; Tracey Brent; Brian Brey; Melissa Marx; Merry Lynn Riek; Steve Whitford; and, Kelly Yanke, Trustees.

Others present: Dennis Polivka, Sauk County Supervisor

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, July 12, 2021. Notice was emailed to the *Home News; Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the June 9, 2021 Regular Board Meeting. Riek seconded. Motion carried with Brent abstaining.

### **Guest**

Dennis Polivka, Sauk County Supervisor, presented the midterm assessment report from the Sauk County Administrator, Brent Miller. A new Corporate Counsel, Brian Desmond, was hired in April and he will be in the office full time. When COVID hit, the County estimated a two million dollars shortfall of sales tax revenue. The staff made up one million dollars and they pulled the rest out of fund balance to cover the shortage. The first quarter of 2021 was a record high in sales tax revenue. However, Lake Delton has shortage of help this year. This is where a very large portion of county sales tax comes from. The County plans on building a new highway shop. The current shop was built in 1949 and has too many inefficiencies. It has been recommended to hold off on construction until building costs come back down. The Tri-County Airport is waiting on word if the FAA will cover 95% of the cost to fix the issues there. They were scheduled to work on drainage for the airport, but there is no place for the water to go. They are working on purchasing right-of-way in Richland County to get the water to Bear Creek. Sauk and Richland County would need to come up with the remaining 5%. However, Cardinal Glass committed \$279,750 for the project. The Veteran's Service Office will be holding hours at the library in Plain. The County received \$12.6 million from ARPA recovery funds that will be applied towards infrastructure.

### **Committee Reports**

#### **Streets & Utilities – Steve Whitford**

At the new development, all sanitary lines are in. Unfortunately, they did not cover manholes which allowed mud and sand to get into the lines. G-Pro had to jet all the lines to clean them out. They have to televise the mains and manholes at project end and will then look at the end of each lateral of the area that was affected. They have tied in the lines for the water.

There is an issue with the north end the street with the Nachreiner Avenue Project. Whitford presented pictures of the problem area. It was engineered to have a valley gutter on the north end to control the water, due to the steep angle of the street. There was also curb & gutter and a sidewalk that was installed too high then the pavers came in and matched the elevation. This increased the approach angle of the valley gutter. There is not enough distance with the severe elevation change between Nachreiner Avenue and Main Street that vehicles are bottoming out. The valley gutter needs to be removed and the street blended to Main Street. They also need to redo the curb & gutter and the sidewalk approach. It is felt that there was not enough engineering presence on Nachreiner Avenue with having two major jobs simultaneously in the Village needing inspection services from one Engineer. The correction will not cost the Village.

The County did a recoat on areas of Highway 23 and B. They only did what was necessary. The Village is paying for parking areas on Highway B. White lines were painted by Plain Kwik Stop to let drivers know that there is not a turning lane there.

Honey Creek Drive does not have the base under it that was assumed. They may do a similar coat to what is going to be done on Plainview Road and Westbrook Drive which is a blacktop layer, not a chip seal. The broken-up areas would need to be cleaned up.

The Wastewater Treatment Plant numbers are within limits now. There were some chemical changes that helped with better results with phosphorus. A minor change in chemical addition can take weeks to realize the difference. Testing is right where it needs to be, but will continue to evaluate. There will be a new decanter to ease flow along with changing pipes. They may have to invest in an auger system to help with solid removal. Marx mentioned that it would be a good idea if there were some procedures in writing for the plant. Ring pointed out even an instructional video would be effective.

### **Pool & Ordinance – Melissa Marx**

The pool tour for the Board will be at the pool on August 11<sup>th</sup>. There have been 47 pool passes issued. There were 1,134 patrons in June, this is down 200 from last June, but we were the only pool open at that time. Water aerobics has had 104 people in attendance. Ice Cream sales are over \$900. This fund is for purchasing extras for the pool. They just purchased new chairs. They are operating great with six lifeguards. If there are over 25 swimmers, they will call in a third lifeguard. There were a couple of problem patrons, but has been taken care of. John Ruhland contacted Beaver Glass to get an estimate on pool house windows. The chemical control monitor for the chlorine and acid had to be recalibrated. Concrete work needs to be done in the baby pool near the drain valve.

The Ordinance Committee met regarding parking on Cherry Street. They are proposing an ordinance to not allow parking on the south side from 7am-5pm Monday thru Friday. Parking tickets are \$25 if there is a violation.

### **Parks & Fire Emergency District – Merry Lynn Riek**

The Parks Committee asked that the Plain A's trailer not park by the dugout due to the wetness.

The new ambulance has been moved to a mid-August delivery. They are switching from US Cellular to FirstNet for better service. They have had 88 year-to-date EMS calls. They hosted an open house to recruit new EMTs. They had seven individuals attend. There are 12 people that are interested, but not committed. Two people have committed to driving. EMS received a substantial donation that will be used for a LUCAS automated chest compression machine. The defibrillator stopped working in the fire rescue truck. They are looking to replace it with an AED (Automated External Defibrillator) due to pricing. They are looking to replace concrete on the corner by the bell. They are looking at a new furnace for office area downstairs and two for the bay area. They will meet next on September 1<sup>st</sup>. Rural Insurance may not cover drivers with violations. Cleaning guidelines were updated.

### **Finance & Golf Course – Brian Brey**

The Finance Committee met to review overtime hours. With the Wastewater Treatment Plant and Nachreiner Avenue projects, overtime was elevated. Hours will be returning to budgeted time as these projects near completion.

There was a joint Finance Committee and Golf Course Committee meeting to discuss the purchase of a fairway mower. The new advertising hole cups and liners have been received.

### **Library & RV Court – Kelly Yanke**

Yanke reported that Library Board met on June 28<sup>th</sup>. They are looking into combining the fire and security system. It has been more than five years since the fire system has been inspected. This would allow the library to discontinue two phone lines, which will save about \$500 per year. They are encouraging wearing a mask, but not enforcing. In June, at the time of the meeting, they had 1,181 visitors. In May, they had 1,077 visitors. There were 1,588 check-outs. They have had 1,500 more visitors than a year ago due to COVID, but are down from 2019 numbers. The library's music system has failed. It will be repaired in 6-8 months. The Community Room is back open. They have a senior coffee group that started back up every Friday morning from 7:15-9:00. There are about 25 people that attend. They are looking for a part-time Library Assistant. They had 97 people attend the Zoozort event in June. They will start to be open on Saturdays 10am-2pm. On July 20<sup>th</sup>, Coral Conant Gilles, a naturalist storyteller, will be at the pavilion. She will be doing a mining project with the kids. From September to May, they will have a Senior Movie Social with a meal with a goodwill offering.

No RV Court report.

### **Police – Tracey Brent**

The Police Department had 16 incidents in May and seven incidents in June. The officers had 264.5 hours in May and June. The AED (Automated External Defibrillator) was installed in the squad car last week.

## **Development/Planning – Ray Ring**

Ring contacted Brad Byom of the Wisconsin Department of Transportation in regards to the speed limit reduction on Highway 23. There has been no response. Senator Howard Marklein and Representative Todd Novak responded to our resolution by sending a supporting letter to the DOT Secretary asking for action.

There have been two inquiries in regards to the new business grant. The new manager of the restaurant inquired. He will open the pizza area by the end of August and the restaurant by the end of September. He is looking into doing delivery service and will go as far as Spring Green.

Ashley Straka is putting together a proposal for the sale of real estate in the business park.

## **Public Works Department Report**

| <u>Water</u>                          | <u>June-21</u>    |         |      |                 |  |
|---------------------------------------|-------------------|---------|------|-----------------|--|
| Pumpage for Well No. 1                | 1,579,000         | gallons |      |                 |  |
| Pumpage for Well No. 2                | <u>1,846,000</u>  | gallons |      |                 |  |
| Total Pumpage for Month               | 3,425,000         | gallons |      |                 |  |
| Total Pumpage for the Month Last Year | 2,319,000         | gallons |      |                 |  |
|                                       | This is 1,106,000 | gallons | more | than last year. |  |
| Monthly fluoride average              | 0.63              | ppm     |      |                 |  |
| Monthly chlorine average              | 0.23              | ppm     |      |                 |  |

Two bacti samples were sent to the State Lab. Both samples tested safe.

## **Wastewater June-21**

|  |           |         |                 |  |
|--|-----------|---------|-----------------|--|
| Influent Monthly Average B.O.D.        | 219       | mg/l    |                 |  |
| Effluent Monthly Average B.O.D.        | 5         | mg/l    | Limit: 15 mg/l  |  |
| Influent Monthly Average T.S.S.        | 251       | mg/l    |                 |  |
| Effluent Monthly Average T.S.S.        | 12        | mg/l    | Limit: 20 mg/l  |  |
| Monthly Average Nitrogen Ammonia       | 0.086     | mg/l    |                 |  |
| Limit: 4.3 mg/l Monthly: October-April |           |         |                 |  |
| 8.0 mg/l Monthly: May-September        |           |         |                 |  |
| 20.0 mg/l Daily                        |           |         |                 |  |
| Monthly Average Total Phosphorous      | 0.704     | mg/l    | Limit: 1.2 mg/l |  |
| Total Gallons Treated                  | 2,130,000 | gallons |                 |  |

## **Police Department Report**

No Police Department reports.

**Clerk/Treasurer Report**

Carver announced that Mary Jo Wilson donated \$50 to the pool. She said she recalled it being such a nice asset when her son was young and it seems like the kids are enjoying it extensively this year. Thank you to Mary Jo Wilson.

**Other Business**

The Finance Committee and the Golf Course Committee met in a joint meeting to discuss the need of a fairway mower. With low interest rates, it makes the most sense to borrow for the mower. Reinders did not honor their \$33,000 quote on a new pull behind unit and it did not include a hydraulic lift nor freight. Nick Ruhland found a similar mower from Trimax Mowing Systems. They are willing to do a demonstration. Brey motioned to not exceed \$36,000 to purchase a fairway mower and to proceed with loan paperwork in 2021 for payments starting in 2022. Whitford seconded.

Marx read the first reading of Ordinance #216-21: An Ordinance to not allow parking on the south side of Cherry Street from 7:00 a.m. to 5:00 p.m., Monday thru Friday.

**Correspondence**

An anonymous letter was received in regards to unkept lawns. Letters have been sent to violators.

**Review and Audit of Invoices:**

Whitford motioned to pay Check #26087 payable to Sabel Mechanical, LLC in the amount of \$757.00 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Brey motioned to pay the bills as presented. Riek seconded. Motion carried.

|                      |             |                  |             |
|----------------------|-------------|------------------|-------------|
| General Fund         | \$58,609.48 | Water Utility    | \$5,163.21  |
| Library Fund         | \$4,237.31  | Sewer Department | \$18,463.26 |
| Capital Improvements | \$1,666.67  | Golf Course      | \$4,131.55  |
| TIF District         | \$106.59    |                  |             |

Wage Reimbursements: \$26,951.38

Brey motioned to adjourn at 8:28 p.m. Riek seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer