

## **Village of Plain**

### **Village Board Proceedings of May 12, 2021**

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The Regular Monthly Meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on May 12, 2021. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Village President Ray Ring; Tracey Brent; Brian Brey; Melissa Marx; Merry Lynn Riek; Steve Whitford; and, Kelly Yanke, Trustees.

Others present: Philip Matthews of Wormfarm Institute; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, May 10, 2021. Notice was emailed to the *Home News; Valley Sentinel*; and, the *Baraboo News Republic*.

Marx motioned to approve minutes from the April 14, 2021 Regular Board Meeting. Brey seconded. Motion carried.

#### **Committee Reports**

Riek motioned to accept the committee recommendations from the Village President. Brey seconded. Motion carried.

#### **Streets & Utilities – Steve Whitford**

The Nachreiner Avenue Project started. They had the first progress meeting with Strand. Everything is looking good. They are keeping up with their timeline. Honey Creek Drive is getting damaged with the trucks going in and out from Nachreiner Avenue. It may have to be temporarily repaired. Ruhland was directed to get no thru traffic signs. The street will be repaired in the fall. The bid notice will go out in June.

The Utilities Committee met on May 3<sup>rd</sup>. They will be installing a security fence around the water reservoir. Ruhland is looking into prices. There have been reports of people tampering with wells, so there was a security concern. The Wastewater Treatment Plant is still being worked on to get stabilized. L.W. Allen will be here on Monday to investigate ongoing issues. Ruhland will give Board members a tour at 6:30 p.m. before the next meeting.

#### **Pool & Ordinance – Melissa Marx**

No Ordinance Committee report.

The Pool Committee met on April 21<sup>st</sup>. The pool will have five lifeguards plus Pool Manager Lisa. They all want a lot of hours so the pool will be open regular hours. They will be doing water aerobics and lap swim. Lisa is looking into swim lessons. There is some painting that needs to be done in the deep end. It will open on June 4<sup>th</sup>. Lisa is looking for new chairs. They will be selling ice cream again. Lisa will talk to John and Sheila to get things ordered and ready. Public Works will be starting their preparation to open next week.

### **Parks & Fire District – Merry Lynn Riek**

The Parks Committee will be meeting on May 18th to discuss the dedication of the playground equipment. It will be Sunday, June 6<sup>th</sup> at 11:30 a.m. Father John will be blessing it for the kids. Hart will be submitting a paint bid for the pavilion. Jan Emer contacted Riek in regards to fund raising for the pavilion. She knows some people that would set up a flea market type event. It would be every other Saturday starting on June 5th from 9 a.m. – 2:00 p.m. or until items are sold out. She thought a \$25 fee per person. Ring questioned reservations, they would not be able to do it if there was something going on. Ring mentioned the lot next to Mobil for that same purpose. Ring asked about who would clean up. The committee will discuss all of that. Marissa Anderson has 47 kids signed up for the Rec Program already.

Kay Feiner has resigned as EMS Chief. She will remain Chief through July 1<sup>st</sup> to help with the new Chief. The Fire Board is taking applications until May 14<sup>th</sup>. A couple applications have been received already. Tracey Brent stated that the EMS is doing a recruitment drive. They are in dire need of EMTs and drivers because they have a skeleton crew. Contact Tracey at (608) 574-9200. MATC in Reedsburg offers EMT classes in the fall and they have openings for night classes. Drivers just go through a background check and driver test. Interested individuals must be at least 18. Riek reviewed EMS financials for the past year. The 3-Day Celebration has been cancelled as a result of a number of things that factored into the decision. They are still having the Chicken BBQ on Sunday, July 25<sup>th</sup>. This is biggest fundraiser for the district; any donation is welcomed.

### **Finance & Golf Course – Brian Brey**

No Finance Committee report.

The Men's League hosted their Chicken BBQ. They had 350 halves and sold out. People donated on top of purchasing their meal. Brey thanked everyone for that. Brey was contacted about doing some advertising on the golf course greens and also on the flags. The club house bar is open on Thursdays and Fridays.

### **Library & RV Court – Kelly Yanke**

Brent reported that Library Board met on April 26<sup>th</sup>. There have been 3,092 visitors year-to-date. The mask policy has been extended through May. They are looking to purchase benches for out front and conference room furniture. They are planning for the Summer Library Program. The bigger events will be at the pavilion. There are three board members departing; Patty Knoll, Alex Hancock and Lucy Herbrand. They will be voting for officer positions in May.

No RV Court report.

## **Police – Tracey Brent**

The Police Department logged 106 officer hours in April. There were nine incidents. The juveniles have still been a problem. The new AED has arrived. Ring has received complaints about speeding traffic coming through the Village on Highway 23. It is very difficult to use the crosswalks on the highway because traffic does not stop for pedestrians. Yanke pointed out that southbound traffic accelerates once they get to the Mobil station and has witnessed close calls with pedestrians in the crosswalk that follows. The juveniles that we are having issues with do not stop once they get to the highway, they cross at full speed. They were having bike races in front of the pool and shooting out onto Highway B. Ring questioned if the mobile speed sign could be moved to Highway 23. It is very difficult to get the Wisconsin Department of Transportation to make changes. They have resisted reducing the speed limit in the past. They were going to install overhead stop signs at the intersection with Highway B due to multiple accidents, but that still has not been done. The Board could do a resolution and send it to our Legislative Representatives and the Governor.

## **Development/Planning – Ray Ring**

Philip Matthews of Wormfarm Institute, Project Director of the Plain project, addressed the Board regarding a test plot display in the Village for this off year of the Farm Art Dtour. It may be enhanced next year for the Dtour. Matthews presented the fundamental design build for the project. The projects are colorful and playful. The design team has a connection with Bob Wills' son, so they will be staying with him during the project set-up. The Village and Kraemer Brothers are other partners. Kraemer Brothers has offered a fabrication site and provide some tools and materials. Milwaukee Tool is providing tools. The design is ribbon-like forms that are colorful. People can wonder through them and even sit or stand on them. The team was inspired by the hills in the driftless region. The location will be north of the LEED building where Driftless Extracts is located. Matthews further described the design in detail. They are looking for groups to collectively built the structures. They plan to reach out to area groups that may want to put on a theatrical or dance performance using the structure. They are hoping to have a public presentation on July 25<sup>th</sup>. This is about drawing attention to downtown Plain. Ring tries to improve the image of the Village and this project is very intriguing. Matthews discussed how people like to have their curiosity peeked. The duration of it staying needs to be determined later once it is figured out how durable it is. Ring pointed out how Kraemer Brothers is a part of this and stepped forward once again to help. There was no objection from the board. Anyone interested in participating should contact Matthews at [philip@wormfarminstitute.org](mailto:philip@wormfarminstitute.org).

The Development & Planning Commission met on Monday. They are making significant progress with the new business grant. The intent is to finalize it before the next board meeting for approval. There are going to be two components; a business side and an employee side. The grant is for up to \$20,000. There is a formula to determine how much a business would receive. The funds would be paid out on the back end to help with sustainability. The full amount would not be issued until they are here for three years. It will be retroactive to May 1<sup>st</sup>. It will be a first-come, first-serve process to eliminate any discretionary decision making. It is not for homebased businesses; they have to occupy a business space in the Village. The funds are coming from the Business Fund and funds that are being freed up due to unbudgeted revenue. Ring pointed out that anyone having a conflict of interest will need to recuse themselves from meetings and the approval process.

## **Police Department Report**

No Police Department report.

## **Public Works Department Report**

John Ruhland reported that Public Works has flushed hydrants. Pool work will start next week. They have been dealing with the plant and streets. They replaced two hydrants this year. One hydrant is budgeted per year. However, the hydrant purchased last year was not installed.

### Water      April-21

Pumpage for Well No. 1	1,209,000	gallons		
Pumpage for Well No. 2	<u>1,155,000</u>	gallons		
Total Pumpage for Month	2,364,000	gallons		
Total Pumpage for the Month Last Year	1,832,000	gallons		
	This is 532,000	gallons	more	than last year.
Monthly fluoride average	0.66	ppm		
Monthly chlorine average	0.29	ppm		

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

### Wastewater      April-21

Influent Monthly Average B.O.D.	239	mg/l		
Effluent Monthly Average B.O.D.	13	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	263	mg/l		
Effluent Monthly Average T.S.S.	37	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.436	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	2.026	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,670,000	gallons		

*There were a few exceedances do to adjusting levels/settings for new headworks.*

## **Clerk/Treasurer Report**

Carver reminded everyone that Board of Review is Wednesday, May 26th from 5pm-7pm. Carver will be on vacation Memorial Day week, which is May 31st to June 4th, so the Village Office will be closed that week. Board packets will be sent out on Monday, June 7th for the June 9th board meeting.

**Other Business**

Carver read the second reading of Ordinance #215-21: changing ATV club in charge of signage. Marx motioned to adopt Ordinance #215-21. Riek seconded. Motion carried.

Marx motioned to approve Linda Paulus, Mary C. Brey and Nicole Feiner for the Library Board. Riek seconded. Motion carried with Brey abstaining.

The original contract from Strand Associates was for a third of the development. The entire development is now being done at once instead of in phases, which will require additional inspections. Ruhland will take care of the storm sewer inspections. This will need to be paid for with the water and sewer savings accounts. Ruhland pointed out that eventually tax revenue will be generated from the new lots. Brey motioned to approve the amendment to the Strand Associates’ contract increasing hours to 338 which increases the contract cost to \$65,500. Whitford seconded. Motion carried with Riek voting no.

Ring questioned if we are comfortable with the payment to MZ Construction. There is a risk of unknowns, but Whitford is confident that engineers will be able to sort through the issues. There is a lot of trial and error in anything. Ruhland feels the engineers are doing what is necessary to make sure it will eventually work. This payment is to the contractor who faithfully did the work. The engineers are under contract to ensure that the Village is in compliance for phosphorus levels. Whitford motioned to approve Pay Application No. 5 for MZ Construction, Inc. in the amount of \$90,234.09 for the WWTP Headworks Upgrade Project. Brey seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Brey motioned to pay the bills as presented. Marx seconded. Motion carried.

General Fund	\$44,770.10	Water Utility	\$13,934.50
Library Fund	\$4,525.04	Sewer Department	\$98,004.93
Capital Improvements	\$1,858.77	Golf Course	\$6,676.07
TIF District	\$78.76		

Wage Reimbursements: \$19,944.81

Brey motioned to adjourn at 9:01 p.m. Marx seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer