

Village of Plain

Village Board Proceedings of December 9, 2020

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on December 9, 2020. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

The following members were present: Ray Ring, Village President; Tracey Brent; Brian Brey; Andrew Kraemer; Melissa Marx; and, Steve Whitford, Trustees. Trustee Merry Lynn Riek was absent.

Others present: Chief Mike Stoddard and John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the Kraemer Library & Community Center on Monday, December 7, 2020. Notice was emailed to the *Home News*; *Valley Sentinel*; and, the *Baraboo News Republic*.

Brey motioned to approve minutes from the November 11, 2020 Regular Board Meeting. Kraemer seconded. Motion carried.

Brey motioned to approve minutes from the December 2, 2020 Budget Hearing/Special Meeting. Marx seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

No Streets Committee report.

Visu-Sewer worked on the sanitary sewer line on Highway 23. It was grouted instead of replaced because of the water table. This is a trial repair because of the circumstances and saved significant expense since replacement would require driving sheeting and pumping.

Golf Course – Andrew Kraemer

No Golf Course Committee report.

Finance & RV Court – Brian Brey

No Finance Committee report.

Brey reported on RV Court. There were 63 defendants that generated fine revenue of about \$3,400 through November. There were multiple \$10 violations of no seat belt or no proof of insurance. Other violations were: speeding, animal at large, operating while intoxicated and no valid driver's license. There could be more if some one was pulled over by another department.

Police & Library – Tracey Brent

The Police Committee had four incidents in the last month. Budgeted funds were used for a new squad computer in the amount of \$3,400 and an AED for \$1,750.

The Library Board met on November 30th. There were 684 visitors in November. Sauk County approved the 2021 nonresident payment as presented. The renewed the mask policy and the fine forgiveness programs for December. They discussed replacing some lights in the Community Room and the exterior light poles. The digital sign out front may need to be replaced. They also completed the performance evaluation for the Library Director.

Fire District & Parks – Merry Lynn Riek

No Parks Committee report.

Brent stated the new ambulance was purchased. The availability is unknown at this time.

Pool & Ordinance – Melissa Marx

No Pool Committee report.

No Ordinance Committee report.

Development/Planning – Ray Ring

Strand Engineering reviewed the new development preliminary design plans. They will do the utility inspections on the project and Village staff would inspect road construction. They reviewed the initial plans and provided a document to the Village pointing out recommended and necessary changes. A considerable number of the items were nice to have or not an issue, however Strand felt they should be captured. Ring detailed necessary changes that Strand Engineering recommended along with responses and determinations after Ring met with Kevin Kraemer. Kevin will be working with his engineer, Wyser Engineering, to incorporate the recommendations and provide response to the document provided by Strand. Due to the necessity to print the plans on large paper, Ring asked Sheila to have a copy at the Village office available for Board members to stop to review.

Police Department Report

No Police Department report.

Public Works Department Report

John Ruhland reported that contractors are working on the treatment plant. The main screen is still in Germany. It is hopeful that it will be delivered at the end of January. The Electricians have been doing a lot work. There was a pump that failed that required a change order. The new loader was received. The cab chassis for the new plow truck is in, but Monroe Trucking has been delayed due to COVID. The truck should be ready in March, a month later due to COVID issues. Ruhland is working on year end reports and the weather is beautiful. Ring questioned if the current truck would have a serious breakdown during the one-month delay if the company would consider that in the trade-in value. He asked it to be investigated.

Water November-20

Pumpage for Well No. 1	881,000	gallons		
Pumpage for Well No. 2	<u>1,054,000</u>	gallons		
Total Pumpage for Month	1,935,000	gallons		
Total Pumpage for the Month Last Year	1,808,000	gallons		
This is	127,000	gallons	more	than last year.
Monthly fluoride average	0.67	ppm		
Monthly chlorine average	0.21	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater November-20

Influent Monthly Average B.O.D.	107	mg/l		
Effluent Monthly Average B.O.D.	11	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	318	mg/l		
Effluent Monthly Average T.S.S.	18	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	2.071	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.893	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,551,000	gallons		

Clerk/Treasurer Report

Carver reported that dog licenses for 2021 are now available. They need to be obtained by April 1, 2021 in order to avoid a late fee or ultimately a citation from the Police Department. After last week’s Budget Hearing Carver filed the Levy Limit document and the TIF tax calculation with the state. She also submitted the General Fund budget to the Municipal Securities Rulemaking Board, which is a requirement of the TIF General Obligation Bonds. All documents were submitted to Sauk County so tax bills can be processed. Once the Sauk County Treasurer processes the tax bills, she will be able to complete the Statement of Taxes with the state. The Village was just informed that the projected interest rate for the Headworks Project was reduced from 1.65% to 1.485%. This will save about \$20,000 over the course of the loan.

Other Business

Marx motioned to set the 2021 Caucus at January 13, 2021 at 6:30 p.m. Brent seconded. Motion carried.

Marx motioned to update the appointed Election Officials for the term 2020-2021 as presented. Brey seconded. Motion carried.

Brey motion to approve the contract for police services for 2021 with Spring Green. Kraemer seconded. Motion carried.

The second reading of Ordinance 212-20; adding “Fire Department Reimbursements” to Chapter 5 “Fire Protection and Ambulance Service.” Marx motioned to adopt Ordinance 212-20. Brent seconded. Motion carried.

Correspondence

A thank you note was received from Merry Lynn Riek for the flowers and well wishes as she deals with a medical issue. Marx will fill in on the Parks Committee and Brent will fill in on the Fire Board during Riek’s absence.

Review and Audit of Invoices:

Whitford motioned to pay Check #25628 payable to In-Place Machining Company, LLC in the amount of \$26,698.52; Check #25631 payable to Sabel Mechanical, LLC in the amount of \$4,234.25; and, Check #25635 payable to Walker Process Equipment in the amount of \$3,297.75 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Brey motioned to pay the bills as presented. Whitford seconded. Motion carried.

General Fund	\$29,822.62	Water Utility	\$2,009.99
Library Fund	\$2,676.13	Sewer Department	\$43,822.98
Capital Improvements	\$81,379.86	Golf Course	\$3,156.79
Green TTEC	\$351.26		

Wage Reimbursements: \$15,081.64

Brey motioned to adjourn at 7:47 p.m. Kraemer seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer