

# **Village of Plain**

## **Village Board Proceedings of September 9, 2020**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on September 9, 2020. The meeting was called to order by Clerk/Treasurer Sheila Carver at 7:00 p.m.

The following members were present: Tracey Brent; Brian Brey; Andrew Kraemer; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees. Village President, Ray Ring was absent.

Others present: Marian Copus of the *Home News*; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the exterior of The Peoples Community Bank area on Friday, September 4, 2020. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Brent motioned to appoint Riek to Chair the meeting. Brey seconded. Motion carried.

Marx motioned to approve minutes from the August 12, 2020 Regular Board Meeting. Brent seconded. Motion carried.

### **Committee Reports**

#### **Streets & Utilities – Steve Whitford**

The Village was awarded the CDBG grant for Nachreiner Avenue in the amount of \$383,110. Once Strand is complete with the design, we will proceed with the bidding process. The Cherry Street Sidewalk Project is complete and looks great.

The Utilities Committee met on August 17<sup>th</sup>. They discussed a more structured strategic plan for the sanitary sewer lines. They will stay on the present course. John will continue to inspect lines via televising. They are going to try the grout work on the line adjacent to Highway 23 due to the unusual circumstances. They are not abandoning the tried-and-true methods, but there are some situations that are unique and challenging. That is why they are trying this modern repair technique. Any situations that crop up that warrants it being removed and replaced and it is possible, that is what will be done. The Headworks Project pre-construction meeting is scheduled. They are hopeful to start by the end of the month. The budget meetings are set for September 14<sup>th</sup> for both committees.

#### **Golf Course – Andrew Kraemer**

The Golf Course Committee met and chose a layout for the new hole that needs to be moved. They will be adding one new green and two new tee boxes. They will be redoing Hole #4 and leaving Hole #5, but come in from a different angle. FRS Design Group is currently working on drawings for the grading so that green will be established this season. They are hoping to have that part done by the end of this month.

### **Finance & RV Court – Brian Brey**

The Finance Committee will meet next week for employee reviews.

No RV Court report.

### **Police & Library – Tracey Brent**

The Police Committee did not meet, but Brent investigated her predecessor's concept of Plain reestablishing its own Police Department. She decided that will not be something that will be looked at for this budget year. They are looking at increasing hours for next year.

The Library Board met on August 31<sup>st</sup>. August had 880 visitors. They purchased two new computers. The remodel is still on target for September. They extended their hours, Monday-Friday 10:00 a.m. to 5:00 p.m. They have renewed the mask policy for September. The new dehumidifier has helped the humidity issues in the community room. They began discussions regarding replacing the light poles in front of the building to match Village's new street lights.

### **Fire District & Parks – Merry Lynn Riek**

Riek was happy to report the playground equipment has been established. Children are enjoying it. Expenses, less Ridge Top, were \$87,275.82. Donations to date, included a discount on aggregate, are \$61,589.08. They are still waiting on Ridge Top's bill. Riek personally thanked John Ruhland and his crew, Ridge Top and Rocket Construction for everything they did. She also expressed thanks to all the donors. They are looking at having an open playground ceremony for appreciation of the donors along with the community. The rubber mulch will settle but it can be blown back in with a leaf blower. The rubber mulch is soft to walk on with a little bounce to it. It is about 6-7 inches thick.

The Fire Board will meet on September 14<sup>th</sup>.

### **Pool & Ordinance – Melissa Marx**

The pool ended on strong note. They had a great summer overall. There was higher attendance. June had 1,342 patrons; July had 1,545; and August 952, but was closed for three days. The water aerobics were a favorite. Sessions ranged from 2-12 attendees. Lap swim was better this year than previous years with 0-12 people per session. Ice cream sales were up. She had to purchase treats on a weekly basis. She is hoping proceeds can help with purchases for next year: new pool chairs, two umbrellas, lifeguard fanny packs and a new radio. The lifeguards made great connections with the patrons. There were a few rambunctious attendees which required a few more calls to parents about behavioral issues. Overall, she is very proud of the lifeguards. Evaluations are almost complete. Marx is looking to schedule a meeting to review evaluations and the budget on September 23<sup>rd</sup> at 6:00 p.m.

No Ordinance Committee report.

## **Development/Planning – Ray Ring**

Carver reported that with the upcoming new development, the ownership of the new infrastructure will be turned over to the Village once it is complete. Ring, Ruhland and Carver met with Josh Straka in regards to consulting to ensure the water, sewer, water retention and streets are designed with the Village’s specifications. The project will also be inspected by Strand and Public Works during construction to ensure specifications are followed.

## **Police Department Report**

No Police Department report.

## **Public Works Department Report**

John Ruhland reported that the RBC, Rotating Biological Contactor that is a filtering treatment, at the Wastewater Treatment Plant blew a bearing. Public Works is rolling into fall duties.

### Water      August-20

Pumpage for Well No. 1	1,267,000	gallons	
Pumpage for Well No. 2	<u>1,851,000</u>	gallons	
Total Pumpage for Month	3,118,000	gallons	
Total Pumpage for the Month Last Year	2,465,000	gallons	
	This is (653,000)	gallons	more than last year.
Monthly fluoride average	0.67	ppm	
Monthly chlorine average	0.16	ppm	

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

### Wastewater      August-20

Influent Monthly Average B.O.D.	152	mg/l	
Effluent Monthly Average B.O.D.	7	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	208	mg/l	
Effluent Monthly Average T.S.S.	14	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	1.985	mg/l	
Limit: 4.3 mg/l Monthly: October-April 8.0 mg/l Monthly: May-September 20.0 mg/l Daily			
Monthly Average Total Phosphorous	0.693	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,477,000	gallons	

**Clerk/Treasurer Report**

Carver reported that the Recycling Grant Application with the DNR was submitted to ensure funds are received in 2021. Sauk County is hosting their fall Clean Sweep on Saturday, September 26th from 7:30 a.m. to 1:30 p.m. at the Old Sauk County Landfill in Baraboo. Two single family house permits were issued. November ballots have not been received yet, but they should arrive shortly. There are already 108 voters on the absentee list. The state sent out a mailing to every registered voter in the state outlining the options for voting on Election Day or by absentee ballot along with an absentee ballot application. The phone was ringing off the hook with voters that were already on the absentee list in the days to follow.

**Other Business**

Marx motioned to set the Budget Hearing for December 2, 2020 at 7:00 p.m. Brey seconded. Motion carried.

Brey motioned to adopt Resolution #2020-15; a resolution exempting the Village from County library tax. Kraemer seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Whitford motioned to pay Check #25430 payable to Crane Engineering in the amount of \$8,898.37 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Brent motioned to pay the bills as presented. Kraemer seconded. Motion carried.

General Fund	\$100,382.99	Water Utility	\$2,643.63
Library Fund	\$3,728.50	Sewer Department	\$19,815.46
Capital Improvements	\$1,636.83	Golf Course	\$7,288.04
TIF District	\$43,170.56	Green TTEC	\$8,731.50

Wage Reimbursements: \$23,173.34

Marx motioned to adjourn to closed session at 7:20 p.m. Riek seconded. Motion carried. Roll Call Vote: Brent - Yes; Brey - Yes; Kraemer - Yes; Marx - Yes; Riek – Yes; and, Whitford - Yes.

The board returned to Open Session at 7:23 p.m.

After deliberation in Closed Session, the floor was opened to questions in Open Session regarding the Amendment to the Green TTEC Lease, due to the impact of COVID-19 on Driftless Extracts. All deferred lease payments will be recouped with future payments. Brey motioned to approve the Amendment to Green TTEC Lease. Marx seconded. Motion carried.

Brent motioned to adjourn at 7:24 p.m. Riek seconded. Motion carried.

Sheila Carver, Clerk/Treasurer