

Village of Plain

Village Board Proceedings of June 10, 2020

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on June 10, 2020. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Tracey Brent; Brian Brey; Andrew Kraemer; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees.

Others present: Marian Copus of the *Home News*; Officer Andy Kurek; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the exterior of The Peoples Community Bank area on Monday, June 9, 2020. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Riek motioned to approve minutes from the May 13, 2020 Regular Board Meeting. Brent seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets Committee met on June 2nd to review preliminary drawings for Nachreiner Avenue. Representatives from Strand Engineering were in attendance. They will be making some revisions and will be back to talk to citizens on June 17th. The seal coating and the sidewalk on Cherry Street will be starting soon depending on weather and contractors.

The Utilities Committee is still getting organized with DNR requirements to proceed on the sewer plant upgrade. There was a water leak on the intersection of Oak Street and St. Luke's Avenue, but it still has not been found.

Golf – Andrew Kraemer

The golf course has 108 members, last year's total was 110. As of May 31, 2020, we are close to where we were at June 30, 2019 as far as Green Fees revenue. Greens Fees were reduced to \$10 this year from \$13 and the weather is much better this year. Plus, with COVID-19 Stay-at-Home order, people are anxious to get out of the house. There is a significant number of golfers out there now. They are also doing maintenance to try to minimize some of the standing water and trying to get some of the repaired areas seeded.

Finance & RV Court – Brian Brey

No Finance Committee report.

No RV Court report.

Police & Library – Tracey Brent

No Police Committee report.

The Library Board met on May 26th. The library reopened on Monday, June 1, 2020 with reduced hours and requiring masks to be worn. They are not open on Saturdays yet, they are open 10am-4pm Monday through Friday. They are restricting how much time patrons spend in the library and not allowing more than 10 people in the library at a time. Summer programs are still to be determined.

Fire District & Parks – Merry Lynn Riek

The playground area is prepped and ready for the new equipment. It was just delivered to Lee Recreation. They anticipated installation on July 8th, but will come sooner if their schedule allows. Riek has a call into Joe Kraemer in regards to donating some of the aggregate that was placed. The red donation buckets from Cenex, Shell, Rings and the bank were emptied today for a total of \$168.62.

Riek received a call from Danny Herfel. Since the Fire & EMS 3-day is cancelled, he would like to sponsor a band coming on that Saturday, July 25th. He would not sell alcohol; it would be a BYOB. There would be a donation request from attendees for the band. The hours would not be extended. The band would need to be done by 11pm so the park is vacated by midnight. Riek recommended that he made sure there was no underage drinking and suggested that liability insurance would be a good idea. There were no objections from the board. Fire & EMS may still do a drive-thru chicken barbeque on Sunday, July 26th.

The Rec Program went well the first couple of days. They had to cancel today due to weather. The parents are saying that they are happy to be back and happy their kids have something to do this summer. It is a little hard with social distancing. Especially younger kids that do not understand. Marissa has been avoiding using a lot of equipment with the younger kids so they are not sharing. On Monday there were eight kids in the morning and 13 kids in the afternoon. On Tuesday, the morning saw 13 and the afternoon group was 23. Eight of them left early to go to the pool since it was so hot.

The new overhead doors at the fire station began installation today. They purchased two sets of turnout gear, two hand radios and some new pagers. EMS is looking into a new ambulance. They want to go with another Horton. The last ambulance was purchased in 2009 for \$176,000. This new ambulance will be over \$200,000. Riding in the back will be more comfortable. The Fire Department is purchasing a UTV. A stretcher can be placed on it. It would help with people falling out of a tree, off-road accidents for victim rescues or grass fires. The Fire Board will meet the week of July 13th.

Pool & Ordinance – Melissa Marx

The pool opened on Friday, June 5, 2020. The first day saw 92 swimmers during the day and 19 in the evening; Saturday had 35 and 19; Sunday had 37 and 14; Monday had 89 and 42, respectively. They are not all there at the same. There were 18 pool passes have been sold as of Monday, which is up from the first weekend other years. Many people are thanking the Village for opening. Many surrounding pools are not opening this year. They are encouraging patrons to spray down where they are sitting and they are doing extra cleaning every day. The ice cream is selling like hotcakes. She would like to get more lounge chairs and canopies. An individual from the Madison area made contact in regards for scuba diving training. They are trying to see if it will work with our hours. Marx reminded that the Daycare Pass is only for when the daycare kids are with you at the pool and not at any other time. A \$1,000 donation from Bill Gruber was received. John and Josh were thanked for having the pool ready a few days early for lifeguard certification.

An inquiry came from resident that wants chickens which is against ordinance. She wanted the ordinance changed, but is considering a variance.

Development/Planning – Ray Ring

Ring developed an application in regards to using the Village lot on Wachter Avenue for a food stand for fundraisers. The concept is building upon the farmer’s market at that location. He created some rules and it would have a nominal fee. They would be limited on how long they could be set up. The board was asked to review the document and will discuss at a future meeting.

Police Department Report

Officer Kurek reported that Joe Crook is leaving at the end of the month. He has been called up for active duty with a 3-year commitment.

Public Works Department Report

John Ruhland reported that the pool is open and the playground area is ready for the new equipment. A delivery truck broke off a fire hydrant on Cherry Street last week. It was fixed yesterday and will be an insurance claim. There were infiltration issues found yesterday. That will be investigated further tomorrow.

<u>Water</u>	<u>May-20</u>				
	Pumpage for Well No. 1	1,033,000	gallons		
	Pumpage for Well No. 2	<u>1,261,000</u>	gallons		
	Total Pumpage for Month	2,294,000	gallons		
	Total Pumpage for the Month Last Year	2,003,000	gallons		
		This is 291,000	gallons	more	than last year.
	Monthly fluoride average	0.72	ppm		
	Monthly chlorine average	0.27	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater May-20

Influent Monthly Average B.O.D.	168	mg/l	
Effluent Monthly Average B.O.D.	12	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	182	mg/l	
Effluent Monthly Average T.S.S.	15	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	1.323	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	1.431	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,901,000	gallons	

Clerk/Treasurer Report

Carver will be issuing 25 Operator’s Licenses for July 1, 2020 to June 30, 2021. For the sewer plant upgrade principal forgiveness through the DNR, the Village Attorney is required to submit a letter stating that the Village owned the property where the upgrade will take place. During the attorney review, they found an easement dated in 1997 with EKS that was intended to be a strip of land on the joining lot line where the Village is not allowed to build for the purpose of a fire barrier. Whoever wrote the easement, put the strip through the digester behind the plant instead of on the lot line. A surveyor was hired to rewrite the easement and the attorney will be filing the papers with the Register of Deeds once all signatures are gathered. The board needs to meet on June 23rd to pass a couple of resolutions for the Nachreiner Avenue grant application.

Other Business

Riek motioned to prorate the liquor license fee for the Class B Beer/Class B Liquor Licenses to reduce this year’s fee by four months to the businesses that were shut down for COVID-19. Marx seconded. Motion carried.

Marx motioned to approve applications for Liquor Licenses in the Village for the period July 1, 2020 through June 30, 2021. Riek seconded. Motion carried.

Combination Class B Beer; Class B Liquor

- American Legion Post # 398: Lori Pulvermacher, Agent
- I-Diehl Tap: Emil Diehl, Agent
- Allen Ring, dba Ring’s Bar
- Leroy Gruber, dba Sam’s Place

Combination Class A Beer; Class A Liquor

- The Cheese Maker 1, LLC: Christopher Raught, Agent
- Plain One Stop, LLC: Sawaran Singh, Agent

Class A Beer

- Plain Kwik Stop, Inc.: Tiffany Faber, Agent

Marx motioned to approve the Citizen Committee for the Citizen Participation Plan: Tracey Brent; Audray Gerber; and, Caitlin Straka. Riek seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Whitford motioned to pay Check #25264 payable to RBC Services in the amount of \$1,264.65 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Brey motioned to pay the bills as presented. Whitford seconded. Motion carried.

General Fund	\$44,590.63	Water Utility	\$3,396.25
Library Fund	\$2,833.66	Sewer Department	\$9,732.60
Capital Improvements	\$1,556.83	Golf Course	\$4,139.73
TIF District	\$78.76	Green TTEC	\$3,940.98

Wage Reimbursements: \$19,179.77

Brey motioned to adjourn at 7:57 p.m. Brent seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer