

Village of Plain

Village Board Proceedings of May 13, 2020

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Kraemer Library and Community Center, located at 910 Main Street, on May 13, 2020. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Tracey Brent; Brian Brey; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees. Trustee Andrew Kraemer was absent.

Others present: Marian Copus of the *Home News*; Chief Mike Stoddard; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and the exterior of The Peoples Community Bank area on Monday, May 11, 2020. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Marx motioned to approve minutes from the March 11, 2020 Regular Board Meeting. Riek seconded. Motion carried.

Riek motioned to approve minutes from the April 22, 2020 Special Board Meeting. Marx seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets Committee met on April 28th to discuss seal coating in the Village. The project should start in 2-4 weeks. They also decided to replace the sidewalk on Cherry Street. The board will approve financing this evening. The Cedar Street sidewalk will be redone when the street is done in 2025. Public Works will patch that sidewalk this year to get by.

No Utilities Committee report.

Golf – Andrew Kraemer

No golf course report.

Finance & RV Court – Brian Brey

The Finance Committee met on March 16th to discuss Auditor's recommendations as well as the Public Works Seasonal pay. They also reviewed the Auditor's report for year ending December 31, 2019. They met again last week review Village loans and the possibility of refinancing them. They also discussed a new loan for the Cherry Street sidewalk project.

No RV Court report.

Police & Library – Tracey Brent

The Police Committee is considering raising wages for Officers. It is challenging to hire and retain Officers at a low wage. The board will discuss further in closed session.

No Library Board report.

Fire District & Parks – Merry Lynn Riek

Riek inquired about the playground equipment build. The manufacturing plant was shut down with the Safer-At-Home order. It is delayed by approximately two weeks. This delay is advantageous to the Village because of the wetness in the park. The hot water heater and the new counter tops were installed in the concession stand. The Plain Lions Ball Diamond restoration was completed. It looks great. They are still looking at getting a new refrigerator for the concession stand. The fence was cut by the playground equipment to access the area from Kraemer's yard. Riek thanked Public Works for their hard work during this time. The Wisconsin Supreme Court overruled the extended Safer-At-Home order today. Once reviewed, Riek will open the park when feasible. There is still so much unknown at this point in time. Public Works will get things cleaned up to prepare for opening and disinfect on a regular basis.

The Fire Board will meet on July 13th.

Pool & Ordinance – Melissa Marx

The pool will meet soon to discuss opening. The pool will open on Friday, June 5th. There will be no swim lessons because Swim Reedsburg is understaffed. New lifeguards will still need to get certified. The timing is unknown at this point.

No Ordinance Committee report.

Development/Planning – Ray Ring

Development & Planning Commission met earlier this evening for the fence variance request from Tracey Brent.

Police Department Report

No Police Department report.

Public Works Department Report

John Ruhland reported that the golf course has had many repairs. They have not seeded yet. Hole #4 is still wet. There have been a lot of golfers. At the sewer plant, the submersible pump was serviced and new impellers installed. There was a sewer lateral back-up at 1450 Wachter Avenue. Public Works raised the manhole and put concrete adjustment rings on it to bring to grade and showed them it was their lateral that was the issue. Josh got his CDL a few weeks ago. They have been flushing hydrants. Ruhland thanked everyone that helped with the Lions Ballpark restoration. Local contractors donated their time for the project.

Water

March-20

Pumpage for Well No. 1	1,074,000	gallons	
Pumpage for Well No. 2	<u>577,000</u>	gallons	
Total Pumpage for Month	1,651,000	gallons	
Total Pumpage for the Month Last Year	1,764,000	gallons	
	This is	113,000	gallons more than last year.
Monthly fluoride average	0.72	ppm	
Monthly chlorine average	0.21	ppm	

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

Wastewater

March-20

Influent Monthly Average B.O.D.	132	mg/l	
Effluent Monthly Average B.O.D.	9	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	162	mg/l	
Effluent Monthly Average T.S.S.	19	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	1.021	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	0.758	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	3,383,000	gallons	

Water

April-20

Pumpage for Well No. 1	892,000	gallons	
Pumpage for Well No. 2	<u>940,000</u>	gallons	
Total Pumpage for Month	1,832,000	gallons	
Total Pumpage for the Month Last Year	1,722,000	gallons	
	This is	110,000	gallons more than last year.
Monthly fluoride average	0.71	ppm	
Monthly chlorine average	0.30	ppm	

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

Wastewater

April-20

Influent Monthly Average B.O.D.	140	mg/l	
Effluent Monthly Average B.O.D.	10	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	209	mg/l	
Effluent Monthly Average T.S.S.	17	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	0.385	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	1.194	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,808,000	gallons	

Clerk/Treasurer Report

There were 262 voters for the Spring Election and Presidential Preference on April 7th with 207 of them being Absentee. There were only 55 in-person voters. Carver will be on vacation the week of June 1st. Board packets will be sent out on May 29th for the June 10th meeting. If anything comes up and needs to be added, Carver will update the agenda on June 8th. A reminder that the Board of Review will be before the June 10th meeting from 5pm-7pm.

Other Business

Marx motioned to approve the recommendation from the Development & Planning Commission to allow the fence variance request from Tracey Brent. Brey seconded. Motion carried with Brent abstaining.

Carver read the second reading of Ordinance 206-20, an ordinance allowing the Clerk to issue Operator's Licenses without board approval. Brey motioned to adopt Ordinance 206-20. Whitford seconded. Motion carried.

Carver read the second reading of Ordinance 207-20, an ordinance to clarify the Appeals Board requirements of the Designated Offenders Restricted ordinance. Marx motioned to adopt Ordinance 207-20. Riek seconded. Motion carried.

Carver read the second reading of Ordinance 208-20, an ordinance creating a Fair and Open Housing section of the Zoning Code.

Riek motioned to adopt Resolution #2020-02: A Resolution adopting Ordinance 208-20, an ordinance creating a Fair and Open Housing section of the Zoning Code. Marx seconded. Motion carried.

Marx motioned to adopt Resolution #2020-03: A Resolution authorizing to submit a Community Development Block Grant (CDBG) Application for the Nachreiner Avenue Project. Riek seconded. Motion carried.

Marx motioned to adopt Resolution #2020-04: A Resolution to adopt a Citizen Participation Plan for the Nachreiner Avenue Project. Riek seconded. Motion carried.

Marx motioned to approve the Citizen Committee for the Citizen Participation Plan: Ray Ring; Carl Oppert; and, Caitlin Straka. Brey seconded. Motion carried. Ring abstained.

Brent motioned to adopt Resolution #2020-05: A Resolution to adopt a policy to prohibit the use of excessive force applicable state and local laws prohibiting physically barring entrances/exits for non-violent civil rights demonstrations. Brey seconded. Motion carried.

Riek motioned to adopt Resolution #2020-06: A Resolution to adopt a Residential Anti-Displacement and Relocation Assistance Plan. Brent seconded. Motion carried.

Brey motioned to adopt Resolution #2020-07: A Resolution to refinance the Street Sweeper loan. Marx seconded. Motion carried.

Brey motioned to adopt Resolution #2020-08: A Resolution to refinance the TIF East loan. Riek seconded. Motion carried.

Brey motioned to adopt Resolution #2020-09: A Resolution to finance the Cherry Street Sidewalk Replacement Project. Whitford seconded. Motion carried.

Correspondence

Ring received an inquiry regarding a police stop where an individual was concerned about lack of social distancing during the stop. Ring resolved the issue with Stoddard.

Review and Audit of Invoices:

Whitford motioned to pay Check #25205 payable to L.W. Allen, Inc. in the amount of \$1,918.86; and, Check #25221 VISA-Ruhland in the amount of \$2,463.43 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Marx motioned to pay the bills as presented. Riek seconded. Motion carried.

General Fund	\$69,354.51	Water Utility	\$27,099.03
Library Fund	\$5,146.62	Sewer Department	\$16,652.99
Capital Improvements	\$3,184.66	Golf Course	\$5,355.87
TIF District	\$1,257.52	Green TTEC	\$1,282.04

Wage Reimbursements: \$42,408.75

Riek motioned to adjourn to closed session at 8:07 p.m. Marx seconded. Motion carried. Roll Call Vote: Ring - Yes; Brent - Yes; Brey - Yes; Kraemer - Yes; Marx - Yes; Riek - Yes; and, Whitford - Yes.

Sheila Carver,
Clerk/Treasurer