

Village of Plain

Village Board Proceedings of March 11, 2020

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on March 11, 2020. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; Andrew Kraemer; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees. Trustee John Dischler was absent.

Others present: Kevin Lins, Sauk County Supervisor; Marian Copus of the *Home News*; Officer Andrew Kurek; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and The Peoples Community Bank on Monday, March 9, 2020. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Riek motioned to approve minutes from the February 12, 2020 Regular Board Meeting. Marx seconded. Motion carried.

Guest

Kevin Lins, Sauk County, Supervisor gave the board a list of highway projects to be completed in the county in 2020. The UW Extension performed area rural well testing. Lins distributed a hand out of results. Ring questioned if the county would do repair work on Highway B by Highway 23. Lins directed Ring to Pat Gavinski. John Ruhland recently communicated with Gavinski and he showed interest in taking care of the problem.

Committee Reports

Streets & Utilities – Steve Whitford

No Streets Committee report.

The Utilities Committee had the bid opening last week for the Wastewater Plant Headworks Upgrade. It is later on the agenda for action. The Committee held a public information meeting before tonight's Regular Board meeting regarding the discontinuation of sewer seasonal averaging. No one from the public showed up.

Golf – Andrew Kraemer

The golf course had dead trees removed by Public Works. Kraemer would like to have the committee walk the course to review needs.

Finance & RV Court – Brian Brey

The Finance Committee met to discuss Auditor correspondence. They will meet again on Monday for further discussion and action.

No RV Court report.

Police & Library – John Dischler

No Police Committee report.

No Library Board report.

Fire District & Parks – Merry Lynn Riek

The Parks Committee is finalizing the estimate for new playground equipment. They looked into getting a rubber mulch put in. It is very expensive, but have found alternatives to save money to still use it. Current estimate is at \$74,000 but that does not include gravel or excavation for the site. Donations have been received which puts the project on budget.

No Fire Board report.

Pool & Ordinance – Melissa Marx

Lisa has completed interviews for the lifeguards which will be hired later this evening. The Pool Committee is looking to meet with Lisa on March 25th to prepare for the season. With 10 lifeguards, we should be able to return to previous hours and membership rates.

No Ordinance Committee report.

Development/Planning – Ray Ring

No Development & Planning Commission report.

Police Department Report

Officer Kurek reported that the Police Department is working with Sauk County IT personnel with getting the new computer program in place. Could be additional costs with computer supplies.

Public Works Department Report

John Ruhland reported that he has spent a lot of time on the Wastewater Treatment Plant upgrade project. He has been working with Mark Alt regarding the playground equipment. Ruhland has ordered a new countertop for the Concession Stand. A hot water heater and refrigerator will be ordered for the Concession Stand as well. There was RBC bearing work completed. The new banners were hung last week. Ruhland thanked the donor of the new banners. Ruhland will be out next week at a conference.

Water February-20

Pumpage for Well No. 1	1,327,000	gallons		
Pumpage for Well No. 2	<u>221,000</u>	gallons		
Total Pumpage for Month	1,548,000	gallons		
Total Pumpage for the Month Last Year	1,728,000	gallons		
	This is	180,000	gallons	less than last year.
Monthly fluoride average	0.69	ppm		
Monthly chlorine average	0.20	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater February-20

Influent Monthly Average B.O.D.	125	mg/l		
Effluent Monthly Average B.O.D.	7	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	202	mg/l		
Effluent Monthly Average T.S.S.	14	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.586	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.994	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,359,000	gallons		

Clerk/Treasurer Report

We had 82 voters for the Spring Primary. We will have the Spring Election and Presidential Preference on April 7th. The Auditors finalized adjustments for 2019, so the final numbers were sent out February 18th. The board received the final audited financial statements this evening. The Architect and Structural Engineer visited Green TTEC last week. They said the issue we are having is from shrinkage of the wooden beams and also a design flaw for not putting a barrier between the wood ceiling and the drywall. Our trim fix should alleviate further damage. They said the shrinkage has stabilized and should be minimal going forward, causing no more problems. There is also no structural concern. The Spring Green Area Chamber of Commerce dropped of the new Area Guides. She wanted all of the board members to see the Plain page. It is a full-page display. The Governor just signed legislation allowing municipal governments to delegate to the Clerk to issue operator's (bartender's) licenses. This bill was passed to speed up the time it takes for a person to obtain an operator's license and free up more time on the governing body's agenda for policy actions. An Ordinance change can be enacted as long as the board is OK with the change. The first reading would be in April. Carver will be out of the office on Friday, March 13th for Board of Review certification training.

Other Business

Marx motioned to approve a Liquor License for Pat Mahoney in the Village for the period April 1, 2020 through September 30, 2020. Riek seconded. Motion carried.

Ring summarized the Restricting Designated Offenders Ordinance process. After the public hearing for the ordinance, it was approved by the Village Board pending attorney review. Attorney made changes and asked the board to review case law studies before making a decision. Ring asked the board if anyone found any concerns. The map was also adjusted to not be so restrictive. The appeal board makeup was also changed. That board will be approved with committee assignments in May. Marx motioned to adopt Ordinance 204-20: Amending the Code of the Village of Plain to Create Zoning and Other Regulations for Restricting Designated Offenders with the attorney's updates. Kraemer seconded. Motion carried.

Carver read the second reading of Ordinance 205-20, an ordinance discontinuing sewer seasonal averaging. Brey motioned to adopt Ordinance 205-20. Whitford seconded. Motion carried.

After discussion, Whitford motioned to approve the bid of \$838,000 from MZ Construction, Inc. for the Wastewater Treatment Plant Headworks Upgrade pending DNR final approval and General Engineering's official recommendation. Riek seconded. Motion carried.

Marx motioned to hire 2020 Lifeguards: Third Year - Rachel Erb and MiKayla Haas; Second Year - Tannayha Brown, Elizabeth Jewell, Ava Liegel and Patrick O'Dell; First Year - Kaylie Emerson, Kylie Morrey and Jack Myers. Riek seconded. Motion carried.

The Public Works Seasonal Worker will not be hired this evening. The job opening has been reposted.

The board discussed personal property aid fixes in the state legislature. If the legislation passes, it will be in the Village's favor. Ring plans to discuss with the Auditor at Monday's Finance meeting.

Correspondence

State Representative Todd Novak responded to the Village's Resolution 2020-01, a resolution supporting EMS State Senate Bills, adopted at February's meeting. He stated that he supports those bills.

Sauk County Development Corporation has announced their annual awards program that was postponed today to June 25th. We will forward to our local businesses to nominate themselves.

River Valley is holding a "School Finance Information Event" on April 29, 2020.

Shawn Lerch, CEO of Sauk Prairie Healthcare, is holding weekly conference calls regarding health issues.

Ring attended the Howard Marklein listening session on redistricting, mass transit, amongst other items.

Review and Audit of Invoices:

Whitford motioned to pay Check #25061 payable to Crane Engineering in the amount of \$4,909.91; and, Check #25084 Prairie Plumbing & Heating, Inc. in the amount of \$438.00 from the Sewer Replacement Fund. Riek seconded. Motion carried.

Marx motioned to pay the bills as presented. Riek seconded. Motion carried.

General Fund	\$71,411.07	Water Utility	\$1,967.90
Library Fund	\$5,166.54	Sewer Department	\$65,442.19
Capital Improvements	\$1,545.71	Golf Course	\$356.45
TIF District	\$228.76	Green TTEC	\$1,469.98

Wage Reimbursements: \$16,455.12

Marx motioned to adjourn at 8:27 p.m. Riek seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer