

Village of Plain

Village Board Proceedings of August 14, 2019

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on August 14, 2019. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Andrew Kraemer; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees.

Others present: Marian Copus of the *Home News*; Nick Studnicka, Library Director; Officer Andy Kurek; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and The Peoples Community Bank on Monday, August 12, 2019. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Riek motioned to approve minutes from the July 10, 2019 Regular Board Meeting. Marx seconded. Motion carried.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets Committee met on July 31st with representatives from The Kraemer Company (TKC), Kraemer North America (KNA) and Delta 3 Engineering. They discussed different plan options for Bridge Road. The local companies need more accurate numbers to determine their contribution to the project. They also met with General Engineering regarding grants for streets. Ring stated TKC and KNA are aware that the Bridge Road project will not happen this year. Timing is yet to be determined. If it gets done in 2020, they do not want it done before June because of the heavy in and out traffic in the spring. The committee also discussed some seal coating on streets that do not have heavy travel. Ruhland looked into seal coating portions of Wildwood Drive and Meadow Lane. It would cost \$15,000. The quote is good for five days because they are in the area. This will be a trial to see how well the seal coating holds up.

No Utilities Committee report

Golf – Andrew Kraemer

The Golf Course Committee will meet in the next month.

Finance & RV Court – Brian Brey

The Finance Committee is rescheduling a meeting to set the budget schedule for August 20th.

No RV Court report.

Police & Library – John Dischler

No Police Committee report.

Library Director, Nick Studnicka, reported that the summer library program is wrapping up. They had a prize program for reading. There were 55 kids that signed up for the library's read-a-long program. There were 44 kids that did at least one week and 26 kids that completed at least six weeks out of the nine-week program. Total hours read was 1,141 hours. There was a total of 27 summer library programs with the last one being tomorrow. To-date total attendance was 592 kids and 229 adults with a total of 821 people. That averages out to 31.6 people per program. Nick obtained 39 free conference room chairs from the Waunakee Library that had built a new library. The chairs have no fabric on them so they are easier to clean. Blinds were ordered for the children's area to help with sun damage. As of the end of July, there has been 16,756 check-outs which is about 700 check-outs more than last year at this time. About 63.5% is from our own collection. There have been 17,158 people walk through the door so far this year. The senior movie lunch program will start back up on Thursday, September 19th. They are looking into updating tables and purchasing more chairs in the community room. They are in the process of adopting a new five-year plan which includes: extending hours, adding a small meeting area, working on landscaping, changing the website, updating the logo, along with the roof replacement and mechanical upgrades. They will start working on the budget.

Fire District & Parks – Merry Lynn Riek

No Parks Committee report.

The Fire Board will meet on September 9th.

Pool & Ordinance – Melissa Marx

The pool is on its last session of swim lessons. There were 5-12 kids in each session. There have been 33 passes sold, which is 20 less than last year. They just started lap swim and they are still doing water aerobics. Lisa is looking into getting a sun cover for next year. They will close on August 31st. The committee will meet with Lisa in September.

The Ordinance Committee met and discussed snow removal, parking and natural lawns. They will meet again.

Development/Planning – Ray Ring

No Development & Planning Commission report.

Police Department Report

Officer Kurek reported that they submitted the purchase request for the \$8,000 in grants. They will be getting two speed signs, radar gun and various flash lights and supplies for directing traffic. On August 22nd Andy will be attending a DOT luncheon that has prizes that is a must be present to win.

Public Works Department Report

Public Works reported they survived the DNR audit yesterday of the Wastewater Treatment Plant. They got DNR approval for Josh to run the lab. Water had a late sample arrive at the state lab due to the US Postal service. It was sent on July 30th and they received it August 1st. They received it too late to test and it was too late to do another July sample. Everything is back on track. They put up another crosswalk sign by the pool.

Water July-19

Pumpage for Well No. 1	1,240,000	gallons		
Pumpage for Well No. 2	<u>1,094,000</u>	gallons		
Total Pumpage for Month	2,334,000	gallons		
Total Pumpage for the Month Last Year	2,582,000	gallons		
	This is (248,000)	gallons	less	than last year.
Monthly fluoride average	0.69	ppm		
Monthly chlorine average	0.21	ppm		

Two bacti samples were sent to the State Lab. The second sample did not make it due to the postal service not getting it there on time, therefore making us noncompliant.

Two quarterly well samples were sent to the State Lab.

All samples tested safe.

Wastewater July-19

Influent Monthly Average B.O.D.	140	mg/l		
Effluent Monthly Average B.O.D.	4	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	210	mg/l		
Effluent Monthly Average T.S.S.	12	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.100	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.633	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	3,037,000	gallons		

Clerk/Treasurer Report

Carver submitted the annual Recycling Grant application with the DNR to ensure we receive funds in 2020. Sauk County is hosting their fall Clean Sweep on Saturday, September 28th from 8:30 a.m. to Noon at the Old Sauk County Landfill in Baraboo. For the first time in ten years, a new single family house permit was issued. Ederer Dairy Supply again donated the garage sale proceeds to the park. That amount was \$80.00. Thank you. Elizabeth at General Engineering sent Carver the Wisconsin Department of Administration's Income Survey Guide for the target survey. Carver had to send the details of the project and maps to the DOA and got approval from them for the project. We have received 15 out of the 16 surveys sent out. The last one says that it is in the mail.

Other Business

After discussion, Marx motioned to approve an original application for a Liquor License, Class "A" fermented malt beverages and "Class A" intoxicating liquor, for Plain One Stop, LLC, Agent Sawaran Singh Mutti, for the period August 15, 2019 through June 30, 2020. Brey seconded. Motion carried with Riek and Ring opposing the motion.

Brey motioned to approve a prorated fee of \$39.50 for the liquor license of the Class "A" fermented malt beverages portion and a prorated fee of \$118.50 for the liquor license of the Class "A" intoxicating liquor portion for Plain One Stop, LLC. Kraemer seconded. Motion carried with Ring opposing and Riek abstaining.

Marx motioned to approve an operator's license for Gurpreet Singh, working for Plain One Stop, LLC for the period ending June 30, 2020. Whitford seconded. Motion carried.

After discussion, Marx motioned to approve the Encroachment Agreement for Plain One Stop, LLC as presented. Brey seconded. Motion carried.

Marx would like to relist the Honey Creek Business Park with Acres, LLC, but negotiate commission prices. Brey mentioned to try selling it ourselves. Marx likes the idea of staying with Acres, LLC because of his familiarity with the Village, but it may be beneficial to let it lapse for a short time. Ring will contact him for discussion.

Riek motioned to approve the Assessor contract with Kleven Property Assessment, LLC. Marx seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Riek motioned to pay Check #24580 payable to Crane Engineering in the amount of \$353.27 from the Sewer Replacement Fund. Whitford seconded. Motion carried.

Riek motioned to pay the bills as presented. Whitford seconded. Motion carried.

General Fund	\$37,724.54	Water Utility	\$3,047.52
Library Fund	\$4,600.96	Sewer Department	\$8,532.11
Capital Improvements	\$1,631.87	Golf Course	\$1,587.21
TIF District	\$24,083.76	Green TTEC	\$231.98
Debt Services	\$7,143.75		

Wage Reimbursements: \$23,266.94

Marx motioned to adjourn to closed session at 8:20 p.m. Riek seconded. Motion carried. Roll Call Vote: Ring - Yes; Brey - Yes; Dischler - Yes; Kraemer - Yes; Marx - Yes; Riek - Yes; and, Whitford - Yes.

Sheila Carver,
Clerk/Treasurer