

Village of Plain

Village Board Proceedings of July 10, 2019

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on July 10, 2019. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Andrew Kraemer; Melissa Marx; Merry Lynn Riek; and, Steve Whitford, Trustees.

Others present: Marian Copus of the *Home News*; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: Plain Municipal Office Building; Plain Post Office; and The Peoples Community Bank on Monday, July 8, 2019. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Dischler motioned to approve minutes from the June 12, 2019 Regular Board Meeting. Marx seconded. Motion carried.

Kraemer motioned to approve minutes from the June 26, 2019 Special Board Meeting. Riek seconded. Motion carried with Marx abstaining.

Committee Reports

Streets & Utilities – Steve Whitford

The Streets Committee met last evening. They have been in contact with Delta 3 about revisions on the Bridge Road plans. Once the revisions are made, they will move on from there. There are some modifications in case they need to go a different route.

The Utilities Committee reported a meeting with General Engineering about funding in regards to upgrades to the Wastewater Treatment Plant.

Golf – Andrew Kraemer

Kraemer announce that as of July 15th there will be a prorated membership available for the remainder of the golf season with a 40% discount.

Finance & RV Court – Brian Brey

The Finance Committee is looking to schedule a meeting on August 13th to set the budget schedule.

No RV Court report.

Police & Library – John Dischler

No Police Committee report.

Librarian Nick Studnicka has been on vacation.

Fire District & Parks – Merry Lynn Riek

No Parks Committee report.

The Fire Board met on Monday, July 8th. They reviewed wish lists from both Chiefs. They approved three new entry doors requested by Fire Chief John Ruhland. They will be painting the facia as well. EMS Chief Kay Feiner applied for a 2% grant from the state. There have been 90-some calls year-to-date. Ruhland is looking into some grants as well. EMS moved to the other side of the building. Upgrades were done for the move. Water hook-up work was donated by Foster Plumbing. Thank you to Jeff Foster. They are looking into purchasing turnout gear for both EMS and Fire. They reviewed EMTs that did not fulfil their contract by working a certain number of hours they would have to repay their tuition costs. They went to small claims court with the issue. They worked out payment arrangements with the majority of them. A parking lot proposal was presented for newly remodeled apartment complex. They would like to lease the current green space on the lot between the fire department and the apartments. They had the annual Fire Board nominations, there were no changes. The 2nd half of the municipal payments are due on September 20th. There are issues that need to be addressed with the ambulance. They fixed the lights but a compressor belt needs to be addressed. The ambulance is almost ten years old.

Pool & Ordinance – Melissa Marx

The pool has sold 30 pool passes to date. This is 20 less than last year. June attendance was down due to weather, but July is off to a better start. They are looking into adding lap swim on Mondays and Wednesdays. We have a great lifeguard team this year. They are checking in on their days off and attending meetings. Thank you to all the lifeguards for their great work ethic and doing a great job. We have a great manager as well. John Ruhland said things are going good with the pool in regards to Public Works. There have been issues with the auto-fill, but Ruhland found one in stock at the shop.

The Ordinance Committee will be meeting next week. They will be talking about updates to the ordinances: general parking, natural lawns, snow removal and landscaping.

Development/Planning – Ray Ring

No Development & Planning Commission report.

Police Department Report

Officer Kurek is getting pricing for grant options.

Public Works Department Report

Public Works have been painting lines and curbs. They will be painting crosswalks on Highway 23 at 1:00 a.m. in the morning next week. The Police Department will be directing traffic. Ruhland and Carver met with Lamers Bus Lines. They are establishing multiple bus stops on the west side of the village to alleviate congestion at the schools during bus time. Public Works will be installing signs. There is a stop sign broke on Main Street that will be fixed soon. There will be a DNR lab audit coming up in August. It is a 4-hour audit. The Village was hit hard with rain again. Public Works had to do a lot of pumping at the plant. Ruhland thanked the Fire Department for sitting in the pouring rain directing traffic. Police was busy, so it defaulted to the Fire Department to take care of. The damaged street light at Schnitzelbank is being reviewed by the insurance company. Service Electric will be bringing a representative to meeting with Ruhland to review. With the other new light poles, we are still waiting on Alliant.

Water June-19

Pumpage for Well No. 1	1,024,000	gallons	
Pumpage for Well No. 2	<u>1,054,000</u>	gallons	
Total Pumpage for Month	2,078,000	gallons	
Total Pumpage for the Month Last Year	2,044,000	gallons	
	This is (34,000)	gallons	more than last year.
Monthly fluoride average	0.68	ppm	
Monthly chlorine average	0.22	ppm	

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater June-19

Influent Monthly Average B.O.D.	160	mg/l	
Effluent Monthly Average B.O.D.	5	mg/l	Limit: 15 mg/l
Influent Monthly Average T.S.S.	194	mg/l	
Effluent Monthly Average T.S.S.	14	mg/l	Limit: 20 mg/l
Monthly Average Nitrogen Ammonia	0.586	mg/l	
Limit: 4.3 mg/l Monthly: October-April			
8.0 mg/l Monthly: May-September			
20.0 mg/l Daily			
Monthly Average Total Phosphorous	1.144	mg/l	Limit: 1.2 mg/l
Total Gallons Treated	2,924,000	gallons	

Clerk/Treasurer Report

Carver submitted the annual filing of liquor licenses to the state after they were approved at the June meeting. Also submitted was the audit paperwork for the annual Worker's Compensation policy. This submission helps the insurance company determine if a partial refund is given or have to pay an additional premium. It also assists them in determining next year's rate.

Other Business

Marx motioned to approve Operator’s Licenses for Hayley L. Cade, working for I-Diehl Tap, Cecelia Feiner, working for Honey Creek Market & Plain Kwik Stop and Cheryl J. Larson, not affiliated, for the period ending June 30, 2020. Riek seconded. Motion carried.

After discussion, Whitford motioned to proceed with the Wastewater Treatment Plant Clean Water Fund Program Application through General Engineering. Brey seconded. Motion carried.

The board discussed the CDBG Target Survey through General Engineering for the Nachreiner Avenue project scheduled for 2022. Marx motioned to allow Carver up to \$200 to consult with General Engineering to ensure the requirements are followed for the Village of Plain to send out the income surveys directly. Riek seconded. Motioned carried.

Riek motioned to proceed with the CDBG grant application in the event that the target survey would qualify and meet the requirements of the grant for a fee of \$4,000 with General Engineering. Kraemer seconded. Motioned carried.

Correspondence

Thank you to Plain Swim Team Booster Club for the pool donation of \$2,677.87.

Thank you to Pat Nachreiner, who donated two benches to the park in memory of his parents, Duane and Lois Nachreiner.

Review and Audit of Invoices:

Whitford motioned to pay Check #24518 payable to General Engineering Co. in the amount of \$1,065.00 and Check #24524 payable to L.W. Allen, Inc. in the amount of \$1,757.48 from the Sewer Replacement Fund. Marx seconded. Motion carried.

Riek motioned to pay the bills as presented. Marx seconded. Motion carried.

General Fund	\$46,322.14	Water Utility	\$7,197.62
Library Fund	\$2,574.14	Sewer Department	\$7,778.58
Capital Improvements	\$1,648.11	Golf Course	\$4,102.38
TIF District	\$78.76	Green TTEC	\$99.98

Wage Reimbursements: \$24,173.96

Marx motioned to adjourn at 8:01 p.m. Riek seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer