

## **Village of Plain**

### **Village Board Proceedings of April 10, 2019**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on April 10, 2019. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Janet Kraemer; Melissa Marx; Robert Neuheisel; and Merry Lynn Riek, Trustees.

Others present: Dustin Myers; Andrew Kraemer; and Officer Andrew Kurek.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, April 8, 2019. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Riek motioned to approve minutes from the March 13, 2019 Regular Board Meeting. Dischler seconded. Motion carried with Janet Kraemer abstaining.

Congrats to re-elected Village President Ray Ring; re-elected Village Trustees Melissa Kraemer and Brian Brey; and newly elected Village Trustee Andy Kraemer. Thank you to outgoing Trustee, Janet Kraemer, for her service since 2013.

Congratulations to Melissa Kraemer on her nuptials who is now known as Melissa Marx.

#### **Guest**

Dustin Myers addressed the board regarding the new structure of youth baseball and softball. Darby Blakley, the High School Principal, contacted Dustin about a sign-up for the entire River Valley district so the communities would work together. By doing this, every child will have a chance to play. They are not trying to take anything away from the communities. The River Valley Youth Softball & Baseball Organization was formed to administer the program. Darby is the Commissioner, Scott Gauger is the Assistant Commissioner, Jason Sprecher is the Treasurer and Dustin is the Secretary. Over 320 kids enlisted at the March sign-up, from T-ball through 8<sup>th</sup> grade. Plain was well represented. Plain will have three softball teams. There is a 7<sup>th</sup>/8<sup>th</sup> grade baseball team plus a 5<sup>th</sup>/6<sup>th</sup> grade baseball team that will be Plain and Arena and will play in both locations. There are also two coach pitch teams and one T-ball team. For sign-ups, they had people sign up for village preference so nobody is left behind. The organization will pay for shirts and equipment. Dustin needs the Village's help with the maintenance of the ball fields. He has a need for inside balls for early practices and pitcher's mounds. Dustin is going to try to get some tournaments scheduled in Plain. Ring commended Dustin on the great job he has done and is doing. Dustin will give Susan Bindl the schedule for the concessions. Riek said the Village can help out with some funding if needed. The coaches expressed their sincere appreciation for everything the Village does. Dustin will provide a ball diamond schedule for the Village website.

## **Committee Reports**

### **Streets & Utilities – Robert Neuheisel**

At the junction Meadow Lane and Wildwood Drive there was a water main break this winter that created a lot of problems. The water followed an underground electrical line that undermined two driveways, the street and curb & gutter. Public Works had the loader there recently working on it and the loader sank into a sinkhole. There is an underground cave. Public Works is waiting for the weather to get better to repair everything. They are finishing up engineering Bridge Road and the east end of Clover Street. They are working on a line with the Clover Street project.

No Utilities Committee report.

### **Golf – Janet Kraemer**

The Golf Course Men's League clean-up date is tentatively planned for Saturday, April 27<sup>th</sup>.

### **Finance & RV Court – Brian Brey**

No Finance Committee report.

RV Court reported on the past six months. October had no defendants; November had one but postponed to the December court date and collected \$248 in fines; December had five defendants, one settled a stipulation and order with the attorney and \$98 in fines were collected; January had one defendant with no fines collected; February court was postponed due to weather and collected \$124; March had two citations, one is going to trial in April and no fines were collected. With a shortage of officers, not as many citations have been issued.

### **Police, Ordinance & Library – John Dischler**

No Police Committee report.

The fence and landscape ordinance needs to be reviewed.

The library has been having trouble with the security and fire system. Nick got some quotes. Dischler checked with Sauk County to look into something more local than what Nick was finding. Chip Meister had some ideas on camera placement. The Library Board has not approved anything yet.

### **Fire District & Parks – Merry Lynn Riek**

The Parks Committee received a couple of renderings for the park equipment. Riek needs to approach the Lions to see if they want to help.

The Fire Board met on April 8<sup>th</sup>. The Mack truck is sold. A minimum bid of \$10,000 was submitted but they received \$30,000 for it. They are looking at replacing three exit doors. Kay and John asked for a wish list. Fire Chief John's wish list included two turnout gears, which is the firefighters complete uniform; hand held radios; upgrade upstairs lighting; overhead garage doors; and building exterior painting. EMS Chief Kay reported 49 calls year-to-date. Last year comparison was 45 calls. There is an EMT driver that will become an EMT in May. Kay's wish list included new EMT gear; a washing machine; and they will be in need of a new ambulance in five years. Ring questioned where the \$30,000 is going. Riek stated that was not discussed. The Fire Department purchased a Blitzfire nozzle that is a stationary piece of equipment so one person can handle the hose versus having two people on a hose. There are ambulance lights that are flickering and will be fixed. Neuheisel suggested that the airbags for suspension in the ambulance need to be fixed. It was discussed at the Fire Board meeting as not filling at times, but no further action was taken.

### **Pool – Melissa Marx**

The Pool Committee will receive a donation of \$1,100 from the Plain Lions. This was the proceeds from their comedy night. There are three 16-year-old lifeguards, one that will be turning 16 mid-summer, and a 15-year-old that will be required to work with Lisa the entire summer. The two uncertified lifeguards are signing up for the May certification class. The official hiring by the board will be at the May meeting. Melissa is meeting with Lisa at the end of April to discuss when to open, if hours need to be limited and clean-up. Lisa is moving to Highland, but still plans to work at the pool.

### **Development/Planning – Ray Ring**

Ring has had discussions with some businesses for the business park but is confidential. Ring will check in with Shield It Systems.

Ring plans to attend a Legion meeting on Friday night about the Veteran's Memorial property. They are trying to set up a separate entity to take ownership. They will also talk about the building again.

The Joint Review Board met and approved the 3-year extension for the TIF District.

Ring gets questioned about board members attending local functions and supporting the local businesses. He wants to make sure everyone knows that it is important to be involved as community leaders.

### **Police Department Report**

Officer Andy Kurek reported that as of April 1<sup>st</sup> Chief Wilkins retired. They have not officially filled the vacant night officer position. They are taking applications until the end of April for the Chief position.

## Public Works Department Report

### Water      March-19

Pumpage for Well No. 1	1,060,000	gallons		
Pumpage for Well No. 2	<u>704,000</u>	gallons		
Total Pumpage for Month	1,764,000	gallons		
Total Pumpage for the Month Last Year	1,690,000	gallons		
	This is 74,000	gallons	more	than last year.
Monthly fluoride average	0.65	ppm		
Monthly chlorine average	0.23	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

### Wastewater      March-19

Influent Monthly Average B.O.D.	149	mg/l		
Effluent Monthly Average B.O.D.	7	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	144	mg/l		
Effluent Monthly Average T.S.S.	16	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	1.120	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	0.994	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,995,000	gallons		

## Clerk/Treasurer Report

The Village of Plain had 294 voters for the Spring Election. Carver has everything worked out with the golf courses in Richland Center and Fennimore for the reciprocal usage. The Assessor, Eric Kleven, has scheduled our Board of Review for Wednesday, May 22nd from 6pm-8pm. Bob is still certified for this year. Please mark your calendars. Eric will be here on Tuesday, May 14th from 1pm-3pm for his Open Book. Carver submitted the 2018 Audit Report to the Municipal Securities Rulemaking Board, which is a requirement of our TIF General Obligation Bonds. Carver submitted the 2018 Annual Report to the Department of Natural Resources for the Actual Costs for the Recycling program. This report then generates our recycling grant payment. Carver submitted the 2019 Expenditure Restraint Budget Worksheet to the Department of Revenue. This is for a portion of our state shared revenue. The Joint Review Board met yesterday and unanimously approved the 3-year extension for the TIF District. Carver forwarded the resolution to the Wisconsin Department of Revenue and they have already confirmed the new end date of July 12, 2039. Sauk County is hosting a Clean Sweep at the Old Sauk County Landfill on June 1st, 8:30 a.m. – Noon.

**Other Business**

Marx motioned to approve a Temporary Class B Retailer’s license and temporary operator’s licenses for Lionel Price and Matthew Price for the Plain Lions Golf Tournament event on May 18, 2019. Riek seconded. Motion carried.

Carver gave an update on research for a storage building for the Village. At the last meeting a 16x10 storage shed by the lift station was discussed. The prices were \$3,445 for a pre-manufactured unit from Countryside Portable Buildings or a stick built unit with a better door for \$3,850 from Jason Schluter Construction. Those bids do not include a potential concrete base. Carver talked to Building Inspector Pete Giese and with the sight being Public District it falls under the same rules as commercial property. There are no setbacks and a shed is allowable. The Village would need a building permit, but the fee would be waived. However, Carver thought of another option to enclose the pavilion out by Green TTEC to transform it into a storage building. That pavilion has essentially no usage. Carver contacted the Wisconsin Department of Natural Resources Stewardship Grant Division and they said it would be allowable if recreational trail supplies were stored in the building but it does not have to be exclusive. She also contacted the Shield It Systems and they have no problem with the concept. That pavilion is 22x17, so it is 374 square feet instead of the 160 square feet for the other storage building being discussed. The paver tiles can be moved to Lions Park, which Ring has already considered doing so they would actually be seen by the public. Jason has not done an official estimate for enclosing the pavilion, but he said with it being twice the size and much taller, using 11 foot steel sheets as well as it needing a soffit, he estimates it to be over \$6,000. The board directed Carver to get a few bids to enclose the recreational trail pavilion.

**Correspondence**

The SCDC Business of the Year awards banquet is scheduled for April 17<sup>th</sup> at 5:30 p.m. at Wisconsin River Resort. The Village of Plain is nominated for Public Sector Partner of the Year. The other nominees are the Village of Prairie du Sac and the City of Reedsburg.

**Review and Audit of Invoices:**

Neuheisel motioned to pay Check #24305 payable to Crane Engineering in the amount of \$7,112.40 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Riek motioned to pay the bills as presented. Marx seconded. Motion carried.

General Fund	\$36,635.61	Water Utility	\$6,098.42
Library Fund	\$4,914.71	Sewer Department	\$12,103.83
Capital Improvements	\$1,648.11	Golf Course	\$4,387.23
TIF District	\$468.76		

Wage Reimbursements: \$16,008.05

Janet Kraemer motioned to adjourn at 8:33 p.m. Dischler seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer