

Village of Plain

Village Board Proceedings of January 9, 2019

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, located at 510 Main Street, on January 9, 2019. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Robert Neuheisel and Merry Lynn Riek, Trustees.

Others present: Marian Copus of the *Home News*; Nick Studnicka, Library Director; Officer Andrew Kurek; and John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, January 7, 2019. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Janet Kraemer motioned to approve minutes from the December 12, 2018 Regular Board Meeting. Riek seconded. Motion carried.

Committee Reports

Streets & Utilities – Robert Neuheisel

Neuheisel attended the Honey Creek Market board meeting. They are breaking even at this point with donations and volunteers. They could use more volunteers. This spring someone is donating a new air conditioner.

The Streets and Utilities Committees will be meeting on Monday. The issue of parking on Main Street generated input. People do not like the proposed idea to change some of the parking to parallel.

Golf & Building – Janet Kraemer

The camels are down on the golf course.

No Building Committee report.

Finance & RV Court – Brian Brey

No Finance Committee report.

In October this year the library will host court for a few months.

Police, Ordinance & Library – John Dischler

No Police Department report.

No Ordinance Committee report.

Nick Studnicka, Library Director, reported that the library closed out last years books. Last year around 27,500 patrons walked through the door which was slightly down from the prior year. There were 27,742 check-outs, which is also down, but that is a statewide trend. The biggest factor is that non-fiction does not circulate anymore because of the internet. Studnicka will be on vacation from January 23rd to February 4th. The library may have gotten free shelving. The company went out of business and the library's order was one of the last orders. They have not heard anything since November.

The next senior luncheon movie will be next Thursday. This is offered once a month September to May. There are an average of 25 people that attend. They do a goodwill donation and the Friends supplement the cost as well. It is catered by Schnitzelbank. It is open to the public, but it is geared towards seniors. The lunch is at 11:30 with the movie to follow.

There is a children's program on January 22nd with crafts. Service Electric replaced all the exterior spot lights. Brey questioned a paint job. That was done last January. Everything was painted except cathedral ceiling and the top of the clock tower. The clock is working with no issues at this time. Hasheider Roofing repaired the roof for now. It will need to be replaced at some point. The library is going to be getting a new computer system in the spring. Fines were changed to 10 cents a day. After \$5.00 it automatically goes to lost status.

Fire District & Parks – Merry Lynn Riek

The Fire Board will be meeting on January 14th.

The Parks Committee will be scheduling a meeting soon. The Plain Lions have money available that could be requested for playground equipment upgrade.

Green TTEC & Pool – Melissa Kraemer

No Green TTEC Committee report.

The Pool Committee will start advertising for lifeguards. Pool Manager Lisa Ladsten is returning for the 2019 season. The four lifeguards from last year were asked if they are returning. One said yes, one said no, and the other two said maybe.

Development/Planning – Ray Ring

Ring provided Scott and Sheila with new incentive plan. Scott is very busy getting ready for trade shows that he has not returned a signed copy, but did apologize for the delay.

Police Department Report

Officer Andy Kurek reported that the new squad is in. He presented photos of the proposed graphics. The graphics include a Bavarian twist. The graphics were well-liked by the board.

Public Works Department Report

Water December-18

Pumpage for Well No. 1	1,279,000	gallons		
Pumpage for Well No. 2	<u>598,000</u>	gallons		
Total Pumpage for Month	1,877,000	gallons		
Total Pumpage for the Month Last Year	1,727,000	gallons		
This is	150,000	gallons	more	than last year.
Monthly fluoride average	0.70	ppm		
Monthly chlorine average	0.16	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater December-18

Influent Monthly Average B.O.D.	165	mg/l		
Effluent Monthly Average B.O.D.	5	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	158	mg/l		
Effluent Monthly Average T.S.S.	16	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.308	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	1.140	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	4,324,000	gallons		

John Ruhland reported that with the mild winter so far other tasks could be completed. The dirt work and seeding was completed around the sidewalk at the pool. The storm sewer issue on Highway 23 was completed. The Bavarian banners will be put back up tomorrow when the Christmas decorations come down. Janet Kraemer commented that the extra lights on the bottom of the street lights add more light and it looks nice. It would be nice to do something year-round. Public Works is working on the annual service to the wastewater pumps. A seal on the sludge recirculating pump failed. Someone is coming on Friday to repair it. The plumber did fix the sewer issue on Park Avenue. It did not make much of a difference with the infiltration issue. With the big rain the other day, 220,000 gallons was pumped through the plant compared to 70,000-80,000 average. John has been working on the annual water and wastewater reports and is preparing for the audit. Brey questioned if salt stays over the summer if there is a mild winter, which it does. The winter started like this last year too then there was a lot of ice and even snow in April. Brey asked about the new welcome signs. They are waiting on decent weather to install. Public Works is still investigating the infiltration issues. It is hard to open up a street to fix issues with the high water table. Sump pumps are illegal to plumb into the Village sewer. They legally need to be discharged outside of the home. Public Works has fixed things themselves to save money.

Clerk/Treasurer Report

Carver submitted reports to the county for December tax collections. Total December collections were 39% of total taxes. This is down 5% from last year. The end-of-year requirements are complete. Preparation for the annual audit now needs to start which will take place from January 23rd-25th. There will not be a primary election in February. Carver will be on vacation from February 6th to the 15th, so the office will be closed and she will not be at February's meeting. Minutes will be done from the recording.

Other Business

The board discussed the proposal to eliminate the Building Committee and the Green TTEC Committee.

The Building Committee is no longer a viable committee due to the state's requirement to have a qualified Building Inspector issue building permits and inspect construction. Thus, the Building Committee has become obsolete. Brey motioned to eliminate the Building Committee. Janet Kraemer seconded. Motion carried.

The Green TTEC Committee is no longer a viable committee due to the facility becoming a leased out facility of the Village. The Development & Planning Commission seized control of leasing out the building due to the impact of the Honey Creek Business Park and therefore should be in charge of the Green TTEC facility as landlord duties permit as long as it is a Village owned building. Brey motioned to eliminate the Green TTEC Committee. Neuheisel seconded. Motion carried.

Carver read the first reading of Ordinance 199-19; an ordinance to eliminate the Building Committee.

Carver read the first reading of Ordinance 200-19; an ordinance to eliminate the Green TTEC Committee.

Carver read the first reading of Ordinance 201-19; an ordinance revising aspects of the Development & Planning Commission.

Correspondence

No correspondence.

Review and Audit of Invoices:

Melissa Kraemer motioned to pay the bills as presented. Riek seconded. Motion carried.

General Fund	\$377,260.52	Water Utility	\$6,518.48
Library Fund	\$9,332.43	Sewer Department	\$26,015.79
Green TTEC	\$143.45	Golf Course	\$833.91
		Capital Improvements	\$1,754.11

Wage Reimbursements: \$23,826.53

Brey motioned to adjourn at 7:51 p.m. Melissa Kraemer seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer