

Village of Plain

Village Board Proceedings of October 10, 2018

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building, newly located at 510 Main Street, on October 10, 2018. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Robert Neuheisel and Merry Lynn Riek, Trustees.

Others present: John Bettinger, River Valley School Board Representative; Tom Wermuth, River Valley Superintendent; Jessica Herfel; Marian Copus of the *Home News*; Officer Andrew Kurek; and John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, October 8, 2018. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Riek motioned to approve minutes from the September 12, 2018 Regular Board Meeting. Melissa Kraemer seconded. Motion carried.

Guest

Tom Wermuth, River Valley Superintendent, addressed the board regarding their operational referendum on the November ballot. The referendum is intended to only maintain current services. Enrollment continues to decline. Replacement value from Seniors graduating to Kindergarteners entering school is about minus 40 students. State funding has gone down. River Valley is a property wealthy school district. The district has more monetary value than schools like Waunakee, Oregon and Stoughton because geography is figured into the formula for state funding. The district has had to make difficult decisions in the past few years with closing schools. If the referendum passes, it will cost taxpayers \$11.05 per \$100,000 assessment for next year then \$10.97 the following school year and \$11.68 for the final year of the referendum. If state funding is increased and they do not need the money, they will not ask for it. Many surrounding schools already have higher mill rates. There are more students than before in the River Valley Early Learning Center than there was when it was Plain Elementary housing local K-5.

Committee Reports

Streets & Utilities – Robert Neuheisel

The new sidewalk is going in at the pool. It will connect Main Street to the park via the pool. Mark Alt is donating the excavation. The Streets Committee is planning a meeting to discuss parking on Main Street and future projects.

Sanitary sewer will be televised on the lower end of St. Luke's Avenue. There is a lot of water coming into the plant causing infiltration issues. With all of the recent rain the Wastewater Treatment Plant has been working hard and the creeks are backing up.

The fire hydrant on the corner of Liegel and Clover will be replaced tomorrow.

Bob took the ALICE training. It is good awareness.

Strassenfest went well. The committee is meeting soon.

Golf & Building – Janet Kraemer

The golf course met to do the budget and talked about tree planting before the snow falls and the rain stops. The golf course may close for the year with the recent, torrential rains.

No Building Committee report.

Finance & RV Court – Brian Brey

The Finance Committee met on September 25th for evaluations. The committee is meeting on Tuesday for Committee Chairs to present budgets. The follow-up meeting will be rescheduled to November 7th to ensure the state has numbers to us.

The RV Court Commission reported January, March and July had no defendants. In February there was one defendant and collected \$144. In April and May there were five defendants with \$1,083 and \$248 collected respectively. In June there was one defendant of three that showed collecting \$124. In August, two of six showed up collecting \$496.

Police, Ordinance & Library – John Dischler

No Police Committee report.

No Ordinance Committee report.

The Library Board is reviewing surveys and finished the budget. They are getting more shelving.

Fire District & Parks – Merry Lynn Riek

No Fire Board report.

The Parks Committee met for the budget. They have a wish list and items in need of repair.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Committee did not meet. The budget is self-explanatory with the new tenants.

The Pool Committee met for the budget. Ruhland is going to install a diaper change station. Lisa contacted Julie Lins and Swim Reedsburg. They are looking forward to next year.

Development/Planning – Ray Ring

The Development & Planning Commission met on Monday to discuss Shield It Systems building in the Honey Creek Business Park. Scott and Sheila Myers plan to build a 35,000 square foot facility that will be aesthetically built to fit the area. They plan to build on the lot behind Green TTEC. They also are considering renaming the Green TTEC building to fit their business. The site will have one silo that will house the material used in making the concrete portion of one of the products they sell. The timeline they want to try and accomplish would have it constructed by the end of next year but may be longer depending on some items outside their control but hopefully not much. The overall site and building discussed was met with a verbal approval by the Commission.

The next step is to prepare the incentive offer so that they can take it to their bank for a loan. We went over the agreement they signed and it was mutually agreed we would provide them the incentive amount that was listed in the original agreement. The amount agreed to would be half the amount of the 10 year lease or the amount that the Village would recover should the lease be terminated early. In addition, the payback for the purchase of the land equal to \$10,000 per acre paid upon occupancy. They understand that we may not be able to pay it in lump sum and would structure something that would be a monthly draw or only pay half the monthly lease payment or potential other options. We will need to put this in writing with signatures by both parties.

Carver will put together the numbers and the Development & Planning Commission will meet followed by the November Board Meeting for approval. Once approved, it will be presented to Scott for his consideration followed and then an official agreement will be written.

Acres, LLC submitted their invoice in the amount of \$25,452.60 for leasing Green TTEC. It was figured from our Lease Option #1 to Shield It Systems which is \$9/SF over five years. This also will cover the fees associated with the sale if they do eventually purchase the building. This will be paid from the EDA/TIF Fund at the November meeting.

Plans are in the works for a new festival to be named “Christkindlmarkt” which translates to “Christ Child Market.” The holiday festival will take place on November 25th and 26th. Residents are encouraged to decorate their homes and yards with holiday lights, sounds, and decorations. A schedule of events is being planned that include local business discounts, a visit from Santa Clause with live reindeer and elves, carriage rides, historical society visit, St. Luke’s visit, holiday vendor and craft event, tree lighting and procession, choir and organ concert, and a German buffet at Schnitzelbank.

Police Department Report

Officer Andy Kurek reported that October 19th is Officer Havlik's last day. He is going to Iowa County. He was thanked for his years of service.

Public Works Department Report

John Ruhland addressed the board in regards to the big move being complete. Everything is in one piece and the building is decorated. It took quite a few days. Two window actuators malfunctioned at Green TTEC. Next week Public Works will start winterizing. Sewer jetting will start after that. They have been trying to play catch up. The pool sidewalk will be poured on Friday. Ruhland has been working with General Engineering with phosphorus plans and a plant upgrade.

Water September-18

Pumpage for Well No. 1	991,000	gallons		
Pumpage for Well No. 2	794,000	gallons		
Total Pumpage for Month	1,785,000	gallons		
Total Pumpage for the Month Last Year	2,287,000	gallons		
This is	502,000	gallons	less	than last year.
Monthly fluoride average	0.67	ppm		
Monthly chlorine average	0.09	ppm		

Two bacti samples were sent to the State Lab. Both samples tested safe.

Wastewater September-18

Influent Monthly Average B.O.D.	144	mg/l		
Effluent Monthly Average B.O.D.	5	mg/l	Limit: 15 mg/l	
Influent Monthly Average T.S.S.	144	mg/l		
Effluent Monthly Average T.S.S.	12	mg/l	Limit: 20 mg/l	
Monthly Average Nitrogen Ammonia	0.220	mg/l		
Limit: 4.3 mg/l Monthly: October-April				
8.0 mg/l Monthly: May-September				
20.0 mg/l Daily				
Monthly Average Total Phosphorous	1.100	mg/l	Limit: 1.2 mg/l	
Total Gallons Treated	2,745,000	gallons		

Clerk/Treasurer Report

Sheila Carver reported:

- The move is finally over! Carver is still a little behind with normal duties, but hoping to be caught up soon.
- Strassenfest was last Saturday and we feel it was a huge success.
- The November General Election is on November 6th. This is the first election at the new location.

Other Business

The Public Works department would like to upgrade the main Kubota UTV. Brey motioned to take funds of \$14,000 from TIF Distribution General to pay for the 2018 Kawasaki Mule. Janet Kraemer seconded. Motion carried.

Melissa Kraemer motioned to approve a new Village Trustee stipend starting with new terms in 2019 and 2020: \$100/month plus \$50 for Regular Village Board Meetings, Board of Review and Special Village Board Meetings. Riek seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Neuheisel motioned to pay Check #23882 payable to General Engineering Co. in the amount of \$956.25 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Janet Kraemer motioned to pay the bills as presented. Neuheisel seconded. Motion carried.

General Fund	\$23,240.40	Water Utility	\$11,094.60
Library Fund	\$2,758.63	Sewer Department	\$9,848.63
Green TTEC	\$1,850.05	Golf Course	\$1,098.88
TIF District	\$52,960.00	Capital Improvements	\$7,940.60

Wage Reimbursements: \$17,854.35

Melissa Kraemer motioned to adjourn to close session at 8:40 p.m. Riek seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Neuheisel – Yes; and Riek – Yes.

Sheila Carver,
Clerk/Treasurer