

Village of Plain

Village Board Proceedings of August 8, 2018

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on August 8, 2018. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Robert Neuheisel and Merry Lynn Riek, Trustees.

Others present: Marian Copus of the *Home News*.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, August 6, 2018. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Janet Kraemer motioned to approve minutes from the July 11, 2018 Regular Board Meeting. Dischler seconded. Motion carried.

Re-Zone

Melissa Kraemer motioned to approve the re-zoning Parcel #171-0105-10000 located at 1350 Cherry Street, owned by Nathan & Ralene Hoffmann, from its present classification of Multiple Family Residential District to Single Family Residential District. Riek seconded. Motion carried.

Committee Reports

Streets & Utilities – Robert Neuheisel

The St. Luke's Avenue and Nachreiner Avenue projects are completed. Gasser will come when they have a chance to do area patching. Ring inquired if concrete could be investigated for around the valve patching as they hold up better. Nachreiner Avenue was just approved to become a one-way street. John Ruhland will order signs. Parking on the street will be investigated. The current ordinance does not allow parking on the west side of Nachreiner Avenue. The handicap entrance to the sidewalk on Main Street and Nachreiner Avenue was reviewed. It seems to be complicated and the street will be reconstructed in a few years where it can be addressed at that time. Rocket looked at the area by the pool to install a sidewalk. He did not like where we were thinking about putting it. They are discussing other options. There is \$3,000 in budget for sidewalks. Neuheisel questioned if it can be held over until next year. The Finance Committee will evaluate that at the end of the year.

General Engineering is redesigning the Wastewater Treatment Plant to be done in the near future. They are getting estimates for planning. Neuheisel is anticipating a tour of the plant when John Ruhland when he returns from vacation. Public Works replaced valves at Well #2 to be able to shut off without affecting residents. There will be a hydrant replace at Clover Street & Liegel Avenue.

Neuheisel attended a meeting with Sauk County Health & Wellness. They are doing a survey about physical activity, nutrition, mental health, dental care, education for driving, affordable housing and homeless. They may have a booth at Strassenfest to promote health & wellness.

Golf & Building – Janet Kraemer

The Golf Course Committee met and discussed concerns with course conditions and planning for a few trees this fall.

No Building Committee report.

Finance & RV Court – Brian Brey

The Finance Committee will be meeting next week to start budget deliberations.

No RV Court Commission report.

Police, Ordinance & Library – John Dischler

Dischler was concerned about two tires that were just replaced. Dischler talked to Sheriff Chip Meister since he runs the same squads. The squad has a full time four wheel drive system where a computer is a part of the tire control. That is why tires are wearing out quicker. He also said that the transmission should be changed every 30,000 miles. It has not been done yet with 53,810 miles on it. The engine hours are 4,594 with 2,678 idle hours. Dischler discussed the timeline of the county getting a new bunch of squads. He is looking into upgrading the Plain squad. Meister will start getting bids this fall for spring delivery. With mileage on a squad, Meister said it is considered to have more miles because of the idle time. Meister is buying nine new ones that will be on the road by Memorial Day. The maintenance on the Plain squad will start to cause problems at this point. A new squad is about \$24,000-25,000 depending on options. This is just something to think about. Meister will call Sheila when he is putting together his package later this year. Melissa Kraemer mentioned doing it in 2019 and receiving it in 2020 due to the sinking fund balance. Dischler cited that we would also get a trade-in value for the current squad where the purchase amount needed would be reduced.

No Ordinance Committee report.

The Library Board is still waiting for the surveys to come back.

Fire District & Parks – Merry Lynn Riek

No Fire Board report.

No Parks Committee report. Ring mentioned looking into moving the pavilion from Leed Parkway to Lions Park. Neuheisel questioned pavilion pricing which helps with clean-up for Public Works. Any residents questioning the fee can be directed to Riek.

Green TTEC & Pool – Melissa Kraemer

No Green TTEC Committee report.

The pool is preparing for their last session of swim lessons. They held a teen night that brought in 18 kids. They are hoping to do another one in August. There was a few more pool passes sold. The Pool Manager wants to discuss next summer's hours as patrons seem to miss the night hours. Hours could be increased if we have more guards. There was a request for morning hours. She also wants to discuss how can they maintain lifeguards, when do they close and when do they stay open in regards to weather and attendance, and end of year evaluations.

Development/Planning – Ray Ring

No Development & Planning Commission report.

Police Department Report

No Police Department report.

Public Works Department Report

<u>Water</u>	<u>July-18</u>				
	Pumpage for Well No. 1	1,339,000	gallons		
	Pumpage for Well No. 2	1,243,000	gallons		
	Total Pumpage for Month	2,582,000	gallons		
	Total Pumpage for the Month Last Year	2,674,000	gallons		
		This is 92,000	gallons	less	than last year.
	Monthly fluoride average	0.74	ppm		
	Monthly chlorine average	0.13	ppm		

Two bacti samples and two well samples were sent to the State Lab. All samples tested safe.

<u>Wastewater</u>	<u>July-18</u>				
	Influent Monthly Average B.O.D.	181	mg/l		
	Effluent Monthly Average B.O.D.	4	mg/l	Limit: 15 mg/l	
	Influent Monthly Average T.S.S.	165	mg/l		
	Effluent Monthly Average T.S.S.	10	mg/l	Limit: 20 mg/l	
	Monthly Average Nitrogen Ammonia	0.063	mg/l		
	Limit: 4.3 mg/l Monthly: October-April				
	8.0 mg/l Monthly: May-September				
	20.0 mg/l Daily				
	Monthly Average Total Phosphorous	0.063	mg/l	Limit: 1.2 mg/l	
	Total Gallons Treated	2,399,000	gallons		

Clerk/Treasurer Report

Sheila Carver reported:

- Carver submitted the Recycling Grant application with the DNR to ensure we receive funds in 2019.
- The August Primary is on Tuesday, August 14th.
- Sauk County is hosting their fall Clean Sweep on Saturday, September 29th from 8:30 a.m. to Noon at the Old Sauk County Landfill in Baraboo.

Other Business

Melissa Kraemer motioned to approve a Temporary Class B Retailer's license and temporary operator's licenses for Lionel Price and Matthew Price for the Plain Lions Golf Tournament event on September 15, 2018. Riek seconded. Motion carried.

Melissa Kraemer motioned to disburse final payment to Meise Construction in the amount of \$37,618.00. Riek seconded. Motion carried.

Correspondence

The resident the corner of Nachreiner Avenue and Main Street keeps adding items onto their lot. The next door neighbor asked if they could plant trees on the lot line. Melissa Kraemer mentioned that their yard is very unsightly. The ordinance needs to be reviewed because of this property.

Jared Pinkus provided a spreadsheet displaying the county's Placemaking program funding. He is making progress on the initiative.

Heritage Heights is being given a prestigious award on August 27th at 10:00 a.m. in their Community Room. Village Board members are encouraged to attend.

Review and Audit of Invoices:

Neuheisel motioned to pay Check #23743 payable to General Engineering Co. in the amount of \$915.00 from the Sewer Replacement Fund. Melissa Kraemer seconded. Motion carried.

Janet Kraemer motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

General Fund	\$77,322.76	Water Utility	\$1,810.44
Library Fund	\$3,370.97	Sewer Department	\$3,918.59
Green TTEC	\$1,813.72	Golf Course	\$1,456.07
TIF District	\$24,005.00	Capital Improvements	\$6,500.00
Debt Services	\$8,893.75		

Wage Reimbursements: \$22,256.64

Riek motioned to adjourn to close session at 8:02 p.m. Melissa Kraemer seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Neuheisel – Yes; and Riek – Yes.

The board returned to Open Session at 8:34 p.m.

Riek motioned to approve the lease agreement for the Green TTEC building pending EDA approval. Janet Kraemer seconded. Motion carried.

Melissa Kraemer motioned to reverse the Village Board’s decision to dissolve the Green TTEC Budget and adding it to the General Fund Budget. Riek seconded. Motion carried.

Janet Kraemer motioned to give Village President Ray Ring authority to finalize the Village’s lease and move for new office space with the Lessor with consideration of the Board’s desires. Brey seconded. Motion carried.

Brey motioned to adjourn at 8:40 p.m. Neuheisel seconded. Motion carried.

Sheila Carver,
Clerk/Treasurer