

## **Village of Plain**

### **Village Board Proceedings of May 9, 2018**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on May 9, 2018. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Ray Ring, Village President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Robert Neuheisel and Merry Lynn Riek, Trustees.

Others present: Don Fleming; Kevin Lins, Sauk County Supervisor; Marian Copus of the *Home News*; Officer Andrew Kurek; and John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, May 7, 2018. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Dischler motioned to approve minutes from the April 11, 2018 Regular Board Meeting. Melissa Kraemer seconded. Motion carried with Ring abstaining.

#### **Guest**

Kevin Lins, Sauk County Supervisor, introduced himself to the board as the new county board representative for the Village of Plain. Supervisor Lins described his first meeting in April. The Sauk County Board elected a new Chair and Vice Chair. Lins was appointed to the Highway & Parks, Finance and Economic Development Committees. The new White Mound building will be started with the ground breaking on May 15<sup>th</sup> at 9:45 a.m. Lins also discussed the County revising their ordinance in regards to ATV routes. Lins can be contacted any time.

Don Fleming with the ATV association addressed the board regarding the Village of Plain being supportive of the local businesses by having ATV trails. Local businesses are advertising on their ATV map: Plain Kwik Stop, Consumer's Co-op, Ederer Dairy Supply, I-Diehl Tap and Schnitzelbank. Those businesses should have the maps available for sale. The County started opening up their highways last year to ATVs and are looking into opening up more highways this year. A new County ordinance is proposed to add a requirement that the local municipalities would pass a resolution approving ATV routes on County highways in their community before the County would allow it.

#### **Committee Reports**

Janet Kraemer motioned to accept the committee recommendations from the Village President. Brey seconded. Motion carried.

**Streets & Utilities** – Robert Neuheisel

Neuheisel received a call from a company on Bridge Road in regards to repairing that street. The Streets Committee will look into the request. Ruhland stated that water and sewer would most likely not need to be updated there. Ring looked at the end of Clover Street by Cenex that needs repair as well.

No Utilities Committee report.

**Golf & Building** – Janet Kraemer

The Golf Course Committee will be meeting on Monday. Ruhland reported on the condition of the golf course. The #9 tee is closed. Crushed blacktop was placed at the #6 bridge. Josh cleaned the corn stalks off the #8 bridge. If we did not upgrade those bridges after the 2008 flood, those bridges would have been gone with last week's rain.

No Building Committee report.

**Finance & RV Court** – Brian Brey

The Finance Committee met earlier tonight for John's six month performance review. The Committee voted to take \$100,000 from the Sewer Distribution Fund to pay for the shortage on the St. Luke's Avenue project.

No RV Court Commission report.

**Police, Ordinance & Library** – John Dischler

No Police Committee report.

No Ordinance Committee report.

The library was discussing the Bavarian theme transition. Ring will attend the next meeting.

**Fire District & Parks** – Merry Lynn Riek

They are still working on the fire station remodel. EMTs are needed.

Susan Bindl's insurance carrier will not cover her there any longer for her volunteer work at the concession stand. The Village can employ her and would be covered under the Village's insurance.

The new timbers at the playground washed out with the heavy rains last week.

## **Green TTEC & Pool – Melissa Kraemer**

No Green TTEC report.

The Pool Committee finished lifeguard interviews. John ordered the pool cover. The Pool Manager will be meeting with the lifeguards and update the employee handbook. The pool will open on June 2<sup>nd</sup>. The boiler will be installed on Monday. The natural gas upgrade will be installed by the end of next week. Painting will be done next week as well.

## **Development/Planning – Ray Ring**

Ring and Carver met with Jared Pinkus, the new Community Liaison for Sauk County Placemaking. Ring presented his Pinkus' list of goals that was established by the County. Ring feels he was set up for failure with the number of expectations. Pinkus reached out to a few entities in regards to grants for the Village of Plain. The County does not have funds budgeted for him to complete any projects. Ring wants to reach out to his superior to get him some financial help for his missions. Kevin Lins is a part of the Finance Committee which has started working on the 2019 budget.

Riek attended the SCDC banquet last week for the county business awards.

## **Police Department Report**

Officer Andy Kurek reported that the vicious dog has been removed from the village. The same owner needs to register another dog. Ring suggests further action.

## **Public Works Department Report**

### Water Pumpage for April, 2018:

Well No. 1: 858,000

Well No. 2: 796,000

Total for April: 1,654,000 gallons, which was 1,000 gallons less than last year.

Two bacteria and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .69 p.p.m. Monthly chlorine average: .19 p.p.m.

### Wastewater Report for April, 2018:

Influent Monthly Average B.O.D.: 185 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 139 mg/l

Effluent Monthly Average T.S.S.: 12 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .410 mg/l

Limit: 4.3 mg/l Monthly-October thru April; 8.0 mg/l Monthly-May thru September  
20.0 mg/l Daily

Monthly Average Total Phosphorous: .594 mg/l

Limit: 1.2 mg/l

Total gallons treated: 2,393,000

Public Works Director John Ruhland informed the board that it has been busy. The street job is going OK. There were 43 homes shut off from water for valve replacements. Letters were distributed Monday apologizing for the extended shut off time last Friday. They were shut off again on Tuesday.

Last Thursday the Wastewater Treatment Plant was flooded with the heavy rain. The roof was also leaking and was fixed.

The dump had an inspection on Monday. John needs to hang signage along with a reminder that creosol and plywood cannot be burned.

Pot holes will be filled next week. Utility cuts will be paved when it is dry.

There is another sink hole at the end of Park Avenue extending from the previous repair. It will be televised to see what needs to be repaired.

Equipment is running good. Phosphorus removal is doing fine. The grass is green.

### **Clerk/Treasurer Report**

Sheila Carver reported:

- Carver submitted the Board of Review Member Training Affidavit to the Department of Revenue. Neuheisel and Carver are certified. Board of Review will take place on Wednesday, May 23<sup>rd</sup> from 6:00pm to 8:00pm.
- Carver will be on vacation Memorial Day week, which is May 28<sup>th</sup> to June 1<sup>st</sup>, so the Village Office will be closed that week.

### **Other Business**

The Library Board recommends Dustin Myers for the Library Board. Janet Kraemer motioned to appoint Dustin Myers to Library Board. Neuheisel seconded. Motion carried.

There was a noise complaint from a Cinco de Mayo party. The Parks Committee needs to call a meeting. Melissa Kraemer motioned to approve the following for the St. Luke's Parish Festival: A Temporary Class B Retailer's license; Temporary Operator's Licenses for Natalie Limmex; Grace Myers; Kendra Schluter; Father John Silva; and Susan Wickman; and an extended hours permit. Riek seconded. Motion carried.

Melissa Kraemer motioned to hire Alison Williams as a Lifeguard. Riek seconded. Motion carried.

Janet Kraemer motioned to hire Steve Frank as a Golf Course Worker. Brey seconded. Motion carried.

Riek motioned to hire Daniel J.D. Kast as the Public Works Summer Helper as of June 7<sup>th</sup>. Brey seconded. Motion carried.

Riek motioned to hire Susan Bindl as the Concession Stand Manager. Melissa Kraemer seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Melissa Kraemer motioned to pay Check #23521 payable to Hawkins, Inc. in the amount of \$2,100.00 from the Sewer Replacement Fund. Neuheisel seconded. Motion carried.

Janet Kraemer motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

General Fund	\$26,127.62	Water Utility	\$4,832.83
Library Fund	\$2,548.45	Sewer Department	\$6,119.87
Green TTEC	\$605.97	Golf Course	\$1,545.32
		Capital Improvements	\$940.33

Wage Reimbursements: \$15,107.77

Melissa Kraemer motioned to adjourn to close session at 8:29 p.m. Neuheisel seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Neuheisel – Yes; and Riek – Yes.

Sheila Carver,  
Clerk/Treasurer