

Village of Plain

Village Board Proceedings of April 11, 2018

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on April 11, 2018. The meeting was called to order by Clerk/Treasurer Carver at 7:00 p.m.

Clerk/Treasurer Carver asked for a motion for a Chair for the meeting. Janet Kraemer motioned for Merry Lynn Riek to chair the meeting. Dischler seconded. Motion carried.

Roll Call: Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer; Melissa Kraemer; and Merry Lynn Riek, Trustees. Village President Ring was absent.

Others present: Kurt Jorgenson; Emily Stienmetz, Spring Green Area Chamber of Commerce Plain Representative; Robert Neuheisel; Marian Copus of the *Home News*; Officer Andrew Kurek; and John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, April 9, 2018. Notice was emailed to the *Home News* and the *Baraboo News Republic* on the same date.

Kevin Kraemer motioned to approve minutes from the March 14, 2018 Regular Board Meeting. Janet Kraemer seconded. Motion carried.

Congrats to newly elected Trustees: John Dischler, Robert Neuheisel, and Merry Lynn Riek. Thank you to outgoing Trustee, Kevin Kraemer, for his service since 2003. Kevin served on the Finance and Ordinance Committees in the early years. In recent years he served on the Streets and Utilities Committees.

Guest

Emily Stienmetz, Spring Green Area Chamber of Commerce Plain Representative updated the board on recent activities. There was a bowling fundraiser recently. An annual golf outing fundraiser is being planned for June 13th. The chamber is creating a bicycle map for the Spring Green area. They are planning solar information meetings. There are two in Plain: at the library and Green TTEC. They are in the process of revamping their website. It can be accessed by anyone to advertise. There is a new guy named Brent Leonard that can help promote Plain through social media. Brent can be contacted about any events. There is a "Business After Hours" event monthly in Spring Green for business owners to network. Emily assumes that it is only for chamber members. Riek suggested that a similar event be planned in Plain to promote Plain businesses to join the chamber. They are working on economic development in the Spring Green area. Emily brought to their attention the remodel of the brick building on the corner of Highways 23 and B to be promoted as well. She will come to meetings when there is pertinent information to share.

Committee Reports

Streets & Utilities – Kevin Kraemer

There was a preconstruction meeting for the St. Luke's Avenue street project. The project will start April 24th and be done in mid-June. The meeting for the special assessments was earlier this evening. There were no complaints voiced during that meeting.

The next phase for phosphorus is being planned with the new permit.

Golf & Building – Janet Kraemer

The Golf Course Committee met on Monday. Spring Green withdrew the reciprocal usage this year. The committee identified trees to be planted. Spring clean-up is scheduled for April 28th. The Men's League Chicken BBQ fundraiser will be on April 22nd. The weather has not cooperated to open yet. It is still too wet.

No Building Committee report.

Finance & RV Court – Brian Brey

No Finance Committee report.

No RV Court Commission report.

Police, Library & Fire District – Dischler

No Police Committee report.

The library main panel with emergency lighting is not working. A new panel was ordered.

The Fire District Board met on Monday night. The EMT apartments are roughed in. They are waiting for the mechanical trades to finish. The new truck will be received later in June. It is still being built.

Ordinance & Parks – Riek

No Ordinance Committee report.

The park has received about \$3,300 for outfield signs. The new signs have been ordered. Pea gravel with new boards around the play area is complete. Thank you to Mark Alt of Ridge Top for hours of donated time and equipment for the project. A thank you also goes out to Kevin Nachreiner, Dan Nachreiner, and Bob Frederick for helping Mark. Dustin Myers is heading up the ball teams in Plain. He actively solicited Plain residents before reaching out to other communities to fill the teams.

Green TTEC & Pool – Melissa Kraemer

No Green TTEC report.

The Pool Committee had interviews. We have a Pool Manager and three lifeguards currently. Governor Walker signed a bill to allow 15 year olds to work as lifeguards. Melissa will contact some parents to find interested kids. There will be a Pool Committee meeting next week. There may be limited hours. The new boiler is ordered, but it is on backorder. John met with Alliant Energy to plan for the changeover to natural gas.

Development/Planning – Ring

No Development & Planning Commission report.

Police Department Report

Officer Andy Kurek had no report.

Public Works Department Report

Water Pumpage March, 2018:

Well No. 1: 854,000

Well No. 2: 836,000

Total for March: 1,690,000 gallons, which was 33,000 gallons less than last year.

Two bacteria were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .69 p.p.m. Monthly chlorine average: .19 p.p.m.

Wastewater Report for March, 2018:

Influent Monthly Average B.O.D.: 190 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 128 mg/l

Effluent Monthly Average T.S.S.: 9 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .716 mg/l

Limit: 4.3 mg/l Monthly-October thru April; 8.0 mg/l Monthly-May thru September
20.0 mg/l Daily

Monthly Average Total Phosphorous: .700 mg/l

Limit: 1.2 mg/l

Total gallons treated: 2,348,000

Public Works Director, John Ruhland, said they are still snow plowing. They upgraded the water service at 1060 Main Street. Each apartment will have their own meter; with multiple units, it required a larger water service. Everything went well.

There was a sink hole at the end of Park Avenue. There was a shift in the sewer main. When the manhole was placed for the lift station in 2007, the original line got compromised. It busted and created a void. They had to dig until they found the area where the sewer was running the right direction in order to repair it. Unfortunately, the manhole was placed too high.

Ruhland investigated a selling price for the light poles removed from Main Street. They cost \$1,200 for a new pole and arm. We will sell a used pole for \$500 if the board is OK with that price. It is a good starting point. If they were sold for just scrap aluminum, it would not be far from that price. They are not in the way at the plant. We could look at the scrap option if they do not sell.

Ruhland met with Alliant Energy this week regarding the electrical for the new welcome signs.

A lot of golf course equipment had to be worked on recently. The Kubota RTV needs new front end that will cost \$1,500. The repair cost will be split out to four different departments. Brey recommended to Ruhland to have a list of equipment priorities ready for budgeting this fall.

Clerk/Treasurer Report

Sheila Carver reported:

- Carver contacted Alliant Energy and asked them to recalculate the street lighting charge since we changed 10 lights from 400 watt poles to 100 watt poles. They have made that adjustment.
- The 2017 Audit Report to the Municipal Securities Rulemaking Board was submitted, which is a requirement of the TIF General Obligation Bonds.
- We had 171 voters for the Spring Election. Sandra Cardo Gorsuch has filed a petition for a recount for the Circuit Court Judge race she was in with Pat Barrett. The recount will begin on Friday April 13th.
- River Valley Municipal Court will be holding court here at Green TTEC the months of November 2018 through February 2019. Judge Pronold felt that since the Village of Plain is one third of the court, it should be held here one third of the time.
- The 2017 Annual Report to the Department of Natural Resources for the Actual Costs for the Recycling program was submitted. This report then generates our recycling grant payment.
- Sauk County is hosting a Clean Sweep at the Old Sauk County Landfill in Baraboo on June 2nd, 8:30 – Noon.

Other Business

Melissa Kraemer motioned to approve the re-zoning of Parcel #171-0085-00000 located at 1040 Cedar Street, owned by Kurt and Donna Jorgenson, from its present classification of Single Family Residential District to Multiple Family Residential District. Brey seconded. Motion carried.

Kevin Kraemer motioned to adopt Resolution 2018-02: A resolution declaring the Village's intent to exercise special assessment powers for curb and gutter replacement on St. Luke's Avenue from its intersection with Main Street to through the intersection offsets with Oak Street, as determined in the project plans and specifications. Melissa Kraemer seconded. Motion carried.

Brey read the second reading of Ordinance #194-18: An ordinance encompassing Highway 23 into ATV and UTV routes and removing Liegel Avenue and Clover Street. Brey motioned to adopt Ordinance 194-18. Kevin Kraemer seconded. Motion carried.

Melissa Kraemer read the second reading of Ordinance #195-18: An ordinance changing the Green TTEC Board to a committee. Brey motioned to adopt Ordinance 195-18. Brey seconded. Motion carried.

Riek motioned to approve an application for an Operator's License for Angelica M. Orr, working for Consumer's Co-op, for the period ending June 30, 2018. Brey seconded. Motion carried.

Melissa Kraemer motioned to hire Lisa Ladsten as Pool Manager; Justin Taylor as Senior Lifeguard; and Sam Rosenberg and Rachel Erb as Lifeguards. Riek seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Janet Kraemer motioned to pay the bills as presented. Brey seconded. Motion carried.

General Fund	\$29,594.30	Water Utility	\$5,972.20
Library Fund	\$3,590.86	Sewer Department	\$6,535.88
Green TTEC	\$1,554.16	Golf Course	\$6,606.10
TIF District	\$390.00	Capital Improvements	\$456.41

Wage Reimbursements: \$15,237.04

Melissa Kraemer motioned to adjourn to close session at 8:11 p.m. Kevin Kraemer seconded. Motion carried. Roll Call Vote: Brey - Yes; Dischler - Yes; Janet Kraemer - Yes; Melissa Kraemer - Yes; Kevin Kraemer - Yes; and Riek - Yes.

Sheila Carver,
Clerk/Treasurer