

## **Village of Plain**

### **Village Board Proceedings of January 10, 2018**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on January 10, 2018. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer; Melissa Kraemer and, Merry Lynn Riek, Trustees.

Others present: Jessica Herfel; Marian Copus of the Home News; Officer Andrew Kurek; and, John Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, January 8, 2018. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Kevin Kraemer motioned to approve minutes from the December 13, 2017 Regular Board Meeting. Riek seconded. Motion carried.

Ring recognized Harry Schutz as a previous board member with his passing this week.

#### **Committee Reports**

##### **SGACC Report** – Emily Stienmetz

No SGACC report.

##### **Streets & Utilities** – Kevin Kraemer

Kevin Kraemer has a meeting tomorrow with Westbrook Engineers to review the preliminary design of St. Luke's Avenue. It will be completed by Memorial Day. Ring stated that Nachreiner Avenue in front of St. Luke's Church will also be redone. A benefactor wants to pay for that street to be redone.

No Utilities Committee report.

##### **Golf & Building** – Janet Kraemer

No Golf Course Committee report.

No Building Committee report.

##### **Finance & RV Court** – Brian Brey

The Finance Committee met earlier tonight to discuss 2017 appropriation of funds and the purchase of a used pick-up truck.

No RV Court Commission report.

### **Police, Library & Fire District – Dischler**

Ring questioned the time line of replacement of the squad car. It is set up for five years. It used to be seven years but there were issues with repairs. Spring Green goes to about 100,000 miles. Their last few squads did not make it to 100,000 miles because of mechanical issues.

The Library Board is still getting prices on lights.

The Fire District Board met on Monday night. They are still waiting for the chassis for new truck.

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

Pea gravel was placed around the playground equipment at the park.

### **Green TTEC & Pool – Melissa Kraemer**

No Green TTEC Board report.

The Pool Committee hosted a meeting inviting all residents about the future of the pool. The consensus is there is no interest in an aquatic park. The committee will be having a meeting on Wednesday next week to discuss feasibility of pool opening for 2018. All board members are encouraged to attend. There were concerns of the aesthetic look of the pool house. The defective boiler needs to be replaced and switched to natural gas due to the LP tank not being functional. Close to 50 people attended the meeting. Young people do not look at meeting postings and asked that they be online.

### **Development/Planning – Ring**

Ring and Carver met with Dennis Polivka. He talked about Placemaking and a study the county is looking at on how to position themselves better as a county. It seems to be a smart idea. They wanted our opinion. Ring inquired if there is a budget if items are determined because it does not make sense if you pay for the study and not have the funds to carry out the ideas.

### **Police Department Report**

Officer Andy Kurek presented a 2017 yearend report to the board. A total of 1,936 hours were worked in 317 shifts. The squad was driven 13,700 miles on the 2014 Ford. There were 130 complaints made to the Plain Police Department: 37 ordinance/traffic violations, 20 assists to another agency, 26 assists to citizens, 25 traffic related non-ticket complaints, 7 thefts, 4 assists to ambulance/fire, 0 reportable accidents, 9 animal complaints and 8 ordinance violation cases. The end of year mileage on the squad was 46,400.

## **Public Works Department Report**

### Water Pumpage December, 2017:

Well No. 1: 1,058,000

Well No. 2: 669,000

Total for December: 1,727,000 gallons, which was 245,000 gallons less than last year.

Two bacteria were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .92 p.p.m. Monthly chlorine average: 0.22 p.p.m.

### Wastewater Report for December, 2017:

Influent Monthly Average B.O.D.: 193 mg/l

Effluent Monthly Average B.O.D.: 5 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 133 mg/l

Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .331 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .955 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,156,000

There was a water main break on the Saturday night of December 30<sup>th</sup>. It was repaired on Sunday, December 31<sup>st</sup>. There have been a few freeze ups at the Wastewater Treatment Plant. John is working on yearend reports. He is getting familiar with his new job. Public Works took Christmas decorations down today and put the heritage banners back up. Service Electric checked out the new fittings and plans to put the new poles up next week. The new guy is working out well.

## **Clerk/Treasurer Report**

Sheila Carver reported:

- Carver submitted reports to the county for December tax collections. 44% of total taxes were collected in December. That percentage includes postmarked payments processed in early January. You'll see payments to Sauk County, River Valley and Madison College tonight for their portions of December collections.
- The yearend requirements are completed. Carver is now preparing for the annual audit which will take place from January 24th-26th.

## **Other Business**

Riek motioned to accept the committee recommendations from the Village President. Melissa Kraemer seconded. Motion carried.

The board discussed purchasing a 2007 GMC Sierra 2500HD 4x4 for \$13,500. At the last meeting the board decided that it is not in the best interest to purchase a brand new vehicle. So Brey had asked John to look for a used vehicle. Brey looked and concurred with John that a used ¾ ton is impossible to find. John found the aforementioned truck through a friend. Finance approved to move forward with this purchase. This purchase will ease the plow truck. The Village could have this truck for many years and it is inexpensive. Brey feels that the Village

should not expect employees to get in their own vehicles with dirty clothes. Back in the day people did not mind dirtying their own vehicle. It is a new time. John stated that the plow truck box is currently not available because it is set up for salt so personal vehicles are being used more. There are two employees and one vehicle going in different directions. John explained reasoning for needing a gas truck with a box. A plow truck may last a couple more years by alleviating wear and tear by not being the primary runner like the current plow truck is. Melissa Kraemer questioned if the price is firm and John confirmed. Ring talked to Pat Price and the asking price is a good deal. The pictures look like it is in good condition. Ring stated that short trips would be hard on this truck as well. Ring also mentioned that a V8 would not be good on gas either. John mentioned that last week there were turbo issues with plow truck and it had to go to Lodi for a couple days. Personal vehicles were used for drop off and pick up. Ring is concerned about the budget. During the summer the Kubota is driven like a car so the tires are bad. Ring struggling with the idea of purchasing a vehicle. Brey said it is about supporting our employees and feels the purchase is justified. Jessica Herfel, Finance Committee citizen representative, pointed out that Public Works is in charge of the appearance of the Village and this could help them gain efficiencies to up keep that up. It is a small amount to spend for this value. Spring Green has three trucks and Lone Rock has two trucks. Kevin Kraemer questioned how you tell the tax payers you are adding an expense that has not been there before. Brey pointed out it is extending the life of the plow truck. Josh is going to have a lot of schooling with being new that will require traveling. With Josh having a car, there is no option of hauling stuff in his personal vehicle. Brey motioned to accept the Finance Committee's recommendation to purchase 2007 GMC Sierra 2500HD 4x4 for \$13,500. Riek seconded. Ring stated he hopes we look into putting on a plow and have it inspected by mechanic to make sure nothing is hidden. Motion carried with Ring and Kevin Kraemer voting no.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Kevin Kraemer motioned to pay Check #23264 payable to L.W. Allen, Inc. in the amount of \$367.70 from the Sewer Replacement Fund. Melissa Kraemer seconded. Motion carried.

Brey motioned to pay the bills as presented. Dischler seconded. Motion carried.

General Fund	\$448,446.27	Water Utility	\$4,260.04
Library Fund	\$5,457.61	Sewer Department	\$6,244.81
Green TTEC	\$1,372.68	Golf Course	\$1,646.69

Wage Reimbursements: \$41,853.77

Melissa Kraemer motioned to adjourn to close session at 7:47 p.m. Kevin Kraemer seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,  
Clerk/Treasurer