

Village of Plain

Village Board Proceedings of October 11, 2017

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on October 11, 2017. The meeting was called to order by Clerk/Treasurer Carver at 7:00 p.m.

Clerk/Treasurer Carver asked for a motion for a Chair for the meeting. Janet Kraemer motioned for Merry Lynn Riek to chair the meeting. Melissa Kraemer seconded. Motion carried.

Roll Call: Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees. President Raymond Ring was absent.

Others present: Ed White, Sauk County Development Corporation; Kris Stoddard, David Jones, Jackie Nolan, and Wynn Deitrich; all of the Spring Green Area Chamber of Commerce; Jessica Herfel; Marian Copus of the Home News; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, October 9, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Melissa Kraemer motioned to approve minutes from the September 13, 2017 Regular Board Meeting. Dischler seconded. Motion carried.

Guests

Ed White of Sauk County Development Corporation presented the Regional Labor Study conducted this year. The Workforce Demographics breakdown does not include Plain. White believes the low population bumped Plain off the diagram. Also included were economic base analysis, pros and cons of small town interviews of employees and stakeholders, lessons learned and economic development implementation strategies. Sauk County Development Corporation is presenting a Business Bootcamp for people anticipating starting a business. Also, invitations for the Fall Leadership Forum are going out. That event is in Reedsburg this year. Sauk County Development Corporation wants to do a housing study in 2018. It is hopeful that the Sauk County Finance Committee will recommend funding in the county budget.

Kris Stoddard of Spring Green Area Chamber of Commerce and some of her board members were in attendance. Emily Stienmetz is the Plain liaison on the SGACC board. She wants to be a future business owner in Plain. This year's SGACC Fall Festival was on the same day as Plain's Strassenfest. Stoddard said they try to have their event around the 7th, 8th or 9th whatever falls on that first Saturday of October and it fell on the same day this year. They used to do it on the second weekend but they lose their crowd to the Badger game. She believes that people like it on the same day and we should plan together to make it work on the same day.

Discussion started about changing the name to River Valley Area Chamber of Commerce, but Stoddard said that will not happen because if an internet search is done, twelve different chambers come up with that name. Stoddard said everyone is marketing under Spring Green to be on the radar. It would not be beneficial to be RVACC. They feel it would be to their detriment. The majority of their demographics are the Spring Green area.

The chamber office is going to relocate. A business owner purchased the old Spring Into Motion building and asked SGACC to take a 1,700 square foot front area as their office. They will have a large presence no being on Highway 23. They will also now be labeled as a Visitor's Center because people get confused about a Chamber of Commerce.

Schnitzelbank is going to join the chamber. Riek questioned how many members are from Plain. There are seven members from Plain. The members are listed on the SGACC website.

The website is changing to name the communities with links to the community websites. Riek mentioned the disappointment of September's SGACC newsletter not recognizing Strassenfest but the Fall Festival in Spring Green was identified. Stoddard stated that the 162 members need to enter their own events on the chamber's calendar. Emailing Stoddard the information when she asks for it is not for their website calendar. Riek stated it would be nice if Stoddard attended a Village Board meeting at least once a year.

Committee Reports

Streets & Utilities – Kevin Kraemer

Westbrook Engineers is starting the design for the St. Luke's Avenue project. A letter was received from the Park Avenue contractor contesting the settlement and Westbrook Engineering will be responding.

No Utilities Committee report.

Golf & Building – Janet Kraemer

The Golf Course Committee met for the budget discussion. They finalized raising rates for next year. It will be about a 5% increase for memberships. Greens fees will be \$13 across the board. Janet Kraemer recognized recent improvements and thanked volunteers for the new cart paths. Volunteers can help plug the greens on October 20th. Golf memberships are increasingly down every year. All golf courses are suffering.

No Building Committee report.

Finance & RV Court – Brian Brey

The Finance Committee did an employee review. Committee budgets will be presented on October 25th. Interviews for the Public Works Assistant will be forthcoming.

No RV Court Commission report.

Police, Library & Fire District – Dischler

The Police budget is done.

The Library Board is getting bids on shrinkage tracks above doors in the drywall. The library will be paying for it.

The Fire District Board will meet with the contractor to try to save money. A new fire truck will be purchased next year.

Ordinance & Parks – Riek

The Ordinance Committee just passed a new animal ordinance.

Parks Committee met to discuss the budget and vandalism. They are getting bids for cameras in the park. There was a complaint on noise when bands play at the pavilion. The committee felt there is really nothing that can be done. John Ruhland is going to look into bids for the concession stand roof. There may be a Village resident that can stain the pavilion.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Board met to discuss the budget.

The Pool Committee met jointly with the Finance Committee to discuss the future of pool. There is an article in the Home News today asking for feedback.

Development/Planning – Ring

No Development & Planning Commission report.

Police Department Report

Officer Andy Kurek informed the board of a squad car recall that will be taken care of. The police have talked to people regarding the park vandalism, but there are no leads.

Public Works Department Report

Water Pumpage September, 2017:

Well No. 1: 980,000

Well No. 2: 1,307,000

Total for September: 2,287,000 gallons, which was 458,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .88 p.p.m. Monthly chlorine average: 0.17 p.p.m.

Wastewater Report for September, 2017:

Influent Monthly Average B.O.D.: 194 mg/l
Effluent Monthly Average B.O.D.: 5 Limit: 15 mg/l
Influent Monthly Average T.S.S.: 173 mg/l
Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l
Monthly Average Nitrogen Ammonia: .2249 mg/l
Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily
Monthly Average Total Phosphorous: 2.015 mg/l
Limit: 3.6 mg/l
Total gallons treated: 2,246,900

A four inch hydrant was replaced with a new six inch hydrant on Reservoir Avenue. During the installation a new valve was installed to isolate parts of that block for water main breaks.

General Engineering submitted the final phosphorus construction plan for the Wastewater Treatment Plant to the DNR. Tanner Connors from the DNR contacted Nick to inform him that we need some containment for the chemicals used for phosphorus reduction. This will consist of building a room or small building for the chemicals. Nick will discuss this with General Engineering to minimize the budget to comply.

Clerk/Treasurer Report

Sheila Carver reported:

- Strassenfest was a huge success. It was figured that there was a bigger crowd than last year. There were all positive responses from many people.
- The bi-annual PASER report is complete. Nick and John graded sections of all of the Village's streets on a scale of one to ten. Then Carver completed the spreadsheet from their grades and sent it to the Wisconsin Department of Transportation.
- Most of the budgets are in and will be reviewed by the Finance Committee on October 25th. That notice will be sent to Committee Chairs next week.
- Susan Bindl turned in her Concession Stand profits in the amount of \$430.00. This is donated back to the park. She said she will need to raise prices next year because the profit is slowly diminishing.
- Tomorrow Carver will be attending a meeting for the Local Road Improvement grant. They have changed the application process to online, so they will be providing training on the new system.

Other Business

The board reviewed the amendment to the Plain Fire Protection District agreement. Carver suggested changing the due dates to the 20th of the months on the Plain Fire Protection District agreement. Brey motioned to approve the amendment to the agreement with the recommended date changes. Janet Kraemer seconded. Motion carried.

Correspondence

No correspondence.

Review and Audit of Invoices:

Kevin Kraemer motioned to pay Check #23028 payable to Crane Engineering in the amount of \$1,490.00 from the Sewer Replacement Fund. Riek seconded. Motion carried.

Brey motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

General Fund	\$31,702.25	Water Utility	\$3,266.23
Library Fund	\$4,794.44	Sewer Department	\$4,777.52
Green TTEC	\$2,433.75	Golf Course	\$1,690.68
TIF District	\$78.76	Capital Improvements	\$10,148.76

Wage Reimbursements: \$16,721.34

Melissa Kraemer motioned to adjourn to close session at 8:16 p.m. Brey seconded. Motion carried. Roll Call Vote: Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,
Clerk/Treasurer