

## **Village of Plain**

### **Village Board Proceedings of August 9, 2017**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on August 9, 2017. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer; and, Melissa Kraemer, Trustees. Trustee Merry Lynn Riek was absent.

Others present: Dennis Polivka, Sauk County Board Supervisor; Marian Copus of the Home News; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, August 7, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Brey motioned to approve minutes of the July 12, 2017 Public Hearing for ATVs. Melissa Kraemer seconded. Motion carried.

Janet Kraemer motioned to approve minutes of the July 12, 2017 Public Hearing for dogs. Melissa Kraemer seconded. Motion carried.

Melissa Kraemer motioned to approve minutes from the July 12, 2017 Regular Board Meeting. Dischler seconded. Motion carried.

#### **Guest**

Dennis Polivka, Sauk County Board Supervisor, updated the board on Sauk County issues. The county is starting the budget process. The state is going to allow them to raise taxes by \$270,000. They do have some obstacles they need to cut. The county has been working on Placemaking for two years. They are considering hiring a liaison to work with municipalities and businesses to promote Sauk County. It's about communities working together. The county is proposing \$130,000 budget for this promotion. They also did a small towns initiative with Reedsburg. It is available to other communities as well. A group spends three days creating a plan to promote the community. Sauk County is willing to help finance the session. Broadband is an issue. Snyder Communications is committed to placing towers. The trail project is scheduled to be paved this year. The trail will eventually connect with the 400 Trail. There are railroad ties available for free. Plain has a project that could use some. The county is working on an Operation After Revocation Program to help people get their driver's license back. Sauk County has accepted 139 individuals. There are 38 that have been successful in the two years it has been running. The county is looking into possibly supporting SCDC promoting homes due to a shortage. The County Board approved RFPs for the health care center and the jail for solar power. Dennis is reluctant to put in on the jail due to roof issues. The money savings would take 16 years. They say at the end of two years, the savings would be \$400,000 and no maintenance. Dennis is reluctant to believe that. The Highway Department's new shed is over budget for many reasons.

## **Committee Reports**

### **Streets & Utilities – Kevin Kraemer**

Park Avenue is done. They are having conversations with the contractor. There is one issue out there yet. Westbrook stated we should pay the contract in full. Negotiations are taking time. We would like to get that paid.

The Streets Committee is moving St. Luke's Avenue up to 2018. It will have a February bid letting and completion by Memorial Day. It will be a substantially easier project.

No Utilities Committee report.

### **Golf & Building – Janet Kraemer**

The Golf Course Committee met at the golf course to mark trees to take down. They identified areas to replant trees. The Men's League and the Lions will be doing cart paths on holes four and seven this fall.

No Building Committee report.

### **Finance & RV Court – Brian Brey**

The Finance Committee met last week to kick off the budget season. Employee reviews will be September 19<sup>th</sup>. September 27<sup>th</sup> is the deadline for committees to return budgets and the Finance Committee will meet to finalize employee reviews. At the October 11<sup>th</sup> Board meeting the Village Board will approve employee evaluations. On October 25<sup>th</sup>, the Committees will present their budgets to the Finance Committee. On November 1<sup>st</sup>, Finance will do their final review.

RV Court Commission reported for January-July. There were 23 defendants, all pleading no contest, fines were approximately \$1,132.

### **Police, Library & Fire District – Dischler**

Grass is still being blown into the streets. A letter was sent out but people not following the ordinance. The problem needs to be curtailed.

No Library Board report.

No Fire District Board report.

### **Ordinance & Parks – Riek**

The Ordinance Committee will meet once Riek is recuperated.

New ties around playground were discussed. There could be free railroad ties from the county that are 25 years old; otherwise it would be \$722 for treated lumber. Nick thinks treated would look ten times better. The board thought green treated would be best.

Bids for staining the pavilion were read. Stain and sealing is \$11,103 or stain only for \$6,955. Ring said Riek feels that we should not go forward at this point. The bids were tabled. Janet Kraemer stated that the pavilion has heaving issues that need to be looked at.

## **Green TTEC & Pool – Melissa Kraemer**

No Green TTEC Board report.

The pool has some staffing shortages in August. The pool will be staying open through Labor Day. Signs will be posted for the irregular hours in August.

## **Development/Planning – Ring**

There was a Strassenfest meeting this week. We will be getting signs out in outlying areas. Steins were ordered. They will be in retail businesses in advance of the event.

A brochure to promote the Village of Plain was created by Carver for marketing the village. It was Dave Lins' idea.

Street light banners are being designed. It is a work in progress. The new street signs in German were ordered for the Main Street area. The street lights were ordered. The original head looked too modern so a lantern style was picked out.

There was some interest in the Business Park. It is someone that wants to build storage units behind Green TTEC. Ring was reviewing the TIF plan and found that 35% of the land can be residential as long as there are three units per lot.

## **Police Department Report**

Officer Andy Kurek reported that the air conditioning in the squad was repaired.

## **Public Works Department Report**

### Water Pumpage July, 2017:

Well No. 1: 1,009,000

Well No. 2: 1,128,000

Total for July: 2,137,000 gallons, which was 418,000 gallons less than last year.

Two bacteria samples and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .94 p.p.m. Monthly chlorine average: 0.10 p.p.m.

### Wastewater Report for July, 2017:

Influent Monthly Average B.O.D.: 168 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 161 mg/l

Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .156 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 1.51 mg/l

Limit: 3.6 mg/l

Total gallons treated: 3,206,400

General Engineering is putting together the final phosphorus plan. It will be going to DNR shortly. There will be no construction, only chemical treatment to get to .075 if need be.

The sink hole reported on last month was just a void. It was refilled with gravel and eventually will have blacktop. There is another one on Plainview Drive. This one is believed to be a storm sewer issue. It will be repaired this fall.

The pump replacement at the Wastewater Treatment Plant is complete.

### **Clerk/Treasurer Report**

Sheila Carver reported:

- Carver submitted the Recycling Grant application with the DNR to ensure we receive funds in 2018.
- Sauk County is doing their fall Clean Sweep on Saturday, September 30th.

### **Other Business**

The Finance Committee tabled the idea of the \$100,000 line of credit. The budget is unknown at this time. They feel a loan would be better, but will determine when the numbers are in. There is a concern with a line of credit because of the variable interest rate.

The Finance Committee recommends keeping the current structure of two employees in the Department of Public Works. If they decide later that a third position is necessary, they will address it at that time. A third position was discussed because there are a lot of things outsourced and a lot of building maintenance that does not get done. That person would also manage the pool.

The Village Board decided to do interviews for the Public Works Director on August 29<sup>th</sup> and 30<sup>th</sup>.

Melissa Kraemer motioned to set the Budget Hearing for Wednesday, December 6, 2017 at 7pm. Kevin Kraemer seconded. Motion carried.

Kevin Kraemer motioned to approve a Temporary Class B Retailer's license and temporary operator's licenses for Lionel Price and Matthew Price for the Plain Lions Golf Tournament event on September 16, 2017. Melissa Kraemer seconded. Motion carried.

Brey motioned to approve an operator's licenses for Tasha A. Dederich working for Consumer's Co-op for the period ending June 30, 2018. Kevin Kraemer seconded. Motion carried.

**Correspondence**

Ring sent a letter to Governor Walker, Senator Marklein and Representative Novak in regards to flooding and the dredging needed. They need to reach out to the DNR. Ring also talked to area businesses to write letters. Kraemer Brothers shared their copy of their letter.

**Review and Audit of Invoices:**

Brey motioned to pay the bills as presented. Dischler seconded. Motion carried.

General Fund	\$39,668.62	Water Utility	\$1,059.92
Library Fund	\$3,035.91	Sewer Department	\$3,473.98
Green TTEC	\$738.05	Golf Course	\$1,923.59
TIF District	\$24,083.76	Capital Improvements	\$542.73
Debt Services	\$10,433.75		

Wage Reimbursements: \$20,961.61

Melissa Kraemer motioned to adjourn to close session at 9:08 p.m. Brey seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,  
Clerk/Treasurer