

Village of Plain

Village Board Proceedings of May 10, 2017

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on May 10, 2017. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees.

Others present: LeRoy Schell; Don Fleming; Marian Copus of the Home News; Nick Studnicka, Library Director; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, May 8, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Kevin Kraemer motioned to approve minutes from the April 12, 2017 Regular Board Meeting. Janet Kraemer seconded. Motion carried.

Guests

The Development & Planning Commission met earlier this evening for a Public Hearing regarding the petition of the Estate of Sasha Parkevich to reduce the lot size and therefore a need for a setback variance of Lot 2 of Block 4 of The Original Town of Plain, Parcel #171-0038-10000 located at 1020 Liegel Avenue. Brey motioned to approve the reduction in lot size and the setback variance for Parcel #171-0038-10000 located at 1020 Liegel Avenue. Melissa Kraemer seconded. Motion carried.

LeRoy Schell and Don Fleming were present to request an ATV and UTV route and stopping site in the Village of Plain. Schell commented that they would like to come into the community for gas and supplies, use the amenities and patronize the business establishments. They would enter the village from the east on Highway B. Future expansion may include entering the village from the west on Highway B. Ring commented that the biggest issue is the noise. Schell responded that newer units are not as loud as long as they are not modified. The northern communities in Sauk County have established trails already. Sauk County has an hour limit of 7am to 9pm which the village could mimic. The top speed limited by the ATV club is 35 mph, but they would be limited to 25 mph in our reduced speed zone. Schell will map out a prospective route. The Ordinance Committee would need to write an ordinance then the Village of Plain would host a Public Hearing.

Committee Reports

Melissa Kraemer motioned to accept the committee recommendations from the Village President. Kevin Kraemer seconded. Motion carried.

Streets & Utilities – Kevin Kraemer

The Park Avenue project is progressing. Curb and gutter is scheduled for this week yet. The project is winding down. Considering all the obstacles it should finish on time.

The Utilities Department has their new pumps on order and will be replaced during the summer.

Library & Golf – Janet Kraemer

The Library put off the five year plan. They are working on quotes from Service Electric for lighting issues. On May 4th they hosted a senior's movie and lunch. Twenty-two seniors enjoyed the movie La La Land and food donated by the Schnitzelbank Restaurant.

The Golf Course Committee has a meeting scheduled for Monday. They will be discussing a recent donation.

Finance & RV Court – Brian Brey

The Finance Committee met to discuss the Public Works Director opening with Nick's retirement. The proposed schedule is a June publication of the employment ad, applications will be received in July and interviews would be in August and September.

No RV Court Commission report.

Police, Building & Fire District – Dischler

The owners of the house on the corner of Cedar Street and Wachter Avenue were asked to cut back the foliage that blocks the view of traffic from coming from the north when at the Cedar Street stop sign. They agreed and they also want to reinforce the existing retaining wall that is there. Brey asked about why the solar speed limit sign is not working. Kurek is investigating and believes it to be a settings issue.

The Building Committee has four permits so far this year.

The Fire District Board is waiting on a variance from the state for plans for the building remodel. They will start renovations once plans are approved.

Ordinance & Parks – Riek

No Ordinance Committee report.

No Parks Committee report.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Board will be scheduling a meeting. The Yoga class will continue for another session.

The Pool Committee met with guards last Saturday. There were staffing issues with all high schoolers so the opening date was moved back to June 3rd. There will be another meeting with guards at the pool this Saturday for training and cleaning. The caulking is scheduled for next week.

Development/Planning – Ring

The Development & Planning Commission met earlier for the Public Hearing. Kevin Visel, the business park realtor, responded to what is going on with the business park. He sent out mailers. There some soft inquiries.

Ring would like the street light project on Main Street to be done before Strassenfest on October 7th. We are close to having funds to do this. Service Electric is busy so there is no guarantee. There are a couple of individuals willing to make a donation for the project. There would be plaques for the donors. Ring is drafting a letter to seek other donors. Ring expecting outline for the Bavarian plan from Sarah Pittz, the Sauk County Placemaking Planner.

Police Department Report

Officer Andy Kurek informed the board that the new computer is set up. They got a Hot Spot from US Cellular. Hope to finalize the connection set up soon.

Public Works Department Report

Water Pumpage April, 2017:

Well No. 1: 916,000

Well No. 2: 739,000

Total for April: 1,655,000 gallons, which was 77,000 gallons less than last year.

Two bacteria samples and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .94 p.p.m. Monthly chlorine average: 0.25 p.p.m.

Wastewater Report for April, 2017:

Influent Monthly Average B.O.D.: 154 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 220 mg/l

Effluent Monthly Average T.S.S.: 9 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .1115 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .9058 mg/l

Limit: 3.6 mg/l

Total gallons treated: 3,201,300

Clerk/Treasurer Report

Sheila Carver reported:

- Carver submitted the Board of Review Member Training Affidavit to the Department of Revenue. Melissa, Brian and Carver are all certified. Board of Review will take place on Wednesday, May 17th from 6pm-8pm.
- Carver submitted the 2016 Audit Report to the Municipal Securities Rulemaking Board, which is a requirement of our TIF General Obligation Bonds.
- We will be having the River Valley School Board Recall Election on May 30th. We will also be the polling place for the Town of Honey Creek. They only have one voter in the River Valley School District so the school did not want to keep that polling location open.
- Carver will be on vacation the second week of June so the Village Office will be closed that week. It is also a board meeting week, so the Clerk will not be present at that meeting. Minutes will be completed with the recording.

Other Business

The Library Board recommends Alex Hancock, Patty Knoll and Becky Ellis for the Library Board. Melissa Kraemer motioned to appoint Alex Hancock, Patty Knoll and Becky Ellis to Library Board. Riek seconded. Motion carried.

Brey motioned to hire Keegan Smith as the Public Works Summer Helper. Kevin Kraemer seconded. Motioned carried.

Kevin Kraemer motioned to approve the following for the St. Luke's Parish Festival: A Temporary Class B Retailer's license; Temporary Operator's Licenses for Shane Ferguson; Shae Ferguson; Natalie Limmex; Keri Palmer; and, John Silva and, an extended hours permit. Janet Kraemer seconded. Motion carried.

Kevin Kraemer motioned to disburse funds for Pay Request #1 for Judd Excavating, LLC in the amount of \$59,901.25 for Park Avenue progress. Brey seconded. Motion carried.

The board discussed Resolution #2017-01: a resolution authorizing the Sauk County Humane Society to sell dog license on behalf of the Village of Plain. Ring motioned to adopt Resolution #2017-01. Brey seconded. Motion carried.

Riek read the second reading of Ordinance 190-17: Adding Lawn Clippings to Water Pollution and Street Pollution definitions. Riek motioned to adopt Ordinance 190-17. Melissa Kraemer seconded. Motioned carried.

Correspondence

Ring talked about correspondence regarding an investigation into creating a new school district. Plain is considered in reference to the change and wanted the board to be aware.

Ryan Liegel inquired about purchasing back the property his family sold to the Village. He originally offered our selling price which Ring explained to him is reflective of the purchasing party to build on the property to generate tax revenue for the Village. He then offered the original sales price. Ring pointed out to him again that the Village has \$4,000,000 invested and is hoping he understands now.

Review and Audit of Invoices:

Kevin Kraemer motioned to pay Check #22669 payable to Dorner Company in the amount of \$7,260.00; Check #22672 payable to First Supply, LLC of Madison in the amount of \$587.96; Check #22679 payable to JET Underground in the amount of \$200.00; and, Check #22692 payable to Prairie Plumbing & Heating, Inc. in the amount of \$880.00 from the Sewer Replacement Fund. Brey seconded. Motion carried.

Kevin Kraemer motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

General Fund	\$90,889.30	Water Utility	\$3,577.20
Library Fund	\$4,464.30	Sewer Department	\$12,483.52
Green TTEC	\$1,119.55	Golf Course	\$4,022.02
TIF District	\$42,713.76	Capital Improvements	\$22.78

Wage Reimbursements: \$16,462.30

Melissa Kraemer motioned to adjourn to Closed Session at 8:39 p.m. Riek seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,
Clerk/Treasurer