

## **Village of Plain**

### **Village Board Proceedings of April 12, 2017**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on April 12, 2017. The meeting was called to order by Village President Ray Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Marian Copus of the Home News; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, April 10, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the March 8, 2017 Regular Board Meeting. Brey seconded. Motion carried with Ring and Janet Kraemer abstaining.

Reelected member of the board were congratulated; Ray Ring; Brian Brey; Janet Kraemer; and, Melissa Kraemer.

#### **Committee Reports**

##### **Streets & Utilities – Kevin Kraemer**

The Park Avenue project will be starting tomorrow. After the completion of the project St. Luke's Avenue will be addressed.

The Utilities Department finalized bidding for five total pumps. Crane Engineering has the lowest bid. This will complete the process of replacing all the pumps in the plant. Public Works replaced a storm sewer line on Willow Street. It was replaced with a poly-plastic.

##### **Library & Golf – Janet Kraemer**

The Library will have an event on April 27<sup>th</sup>. Check outs are up by 1%. The Library Board is working on the five year plan. The manual will be finalized at the next meeting.

The Golf Course would like to thank everyone for helping on clean-up day. The course looks great. The Chicken BBQ is scheduled for April 23<sup>rd</sup>. They planned more chicken for this year. It is starting at 10:30am.

##### **Finance & RV Court – Brian Brey**

The Finance Committee had a meeting.

No RV Court Commission report.

### **Police, Building & Fire District – Dischler**

The Village of Plain Police Department won another \$4,000 grant. They are thinking about purchasing more public safety signs like what was received the last time.

No Building Committee report.

The Fire District Board will be meeting on Monday night. They will have State approved plans to review for the building remodel.

### **Ordinance & Parks – Riek**

The Ordinance Committee met and created a street and water pollution ordinance to incorporate grass clippings. They are also going to be working on ordinances for the Bavarian theme in business district. Ring suggested the committee look into the potential for an ordinance to limit the number of animals in homes due to recent complaints.

No Parks Committee report.

### **Green TTEC & Pool – Melissa Kraemer**

Green TTEC has had a lot of traffic recently. There is EMS training, and art class and yoga.

The Pool Committee had one lifeguard that is no longer interested. They will try operation with four. They are meeting with the lifeguards on May 6<sup>th</sup> to review the handbook. Another meeting will be held on May 20<sup>th</sup> at pool to walk through duties with Nick and then clean that day. Julie Lins is volunteering to instruct Water Aerobics. That will go from June 8<sup>th</sup> to August 31<sup>st</sup> on Tuesdays and Thursdays from 5:15pm to 6:15pm. We should offer for her to become certified lifeguard. They will also contact Spring Green to see if their guards can help fill in.

### **Development/Planning – Ring**

The Development & Planning Commission met last Wednesday in regards to the American Legion request to buy the land from the Village that their building is on. The Legion is concerned about aging membership and upkeep of the building. They are thinking about selling and concerned about not owning the property. The Commission wants to retain the building as a clubhouse for the golf course. The Legion wants to maintain some form of ownership and the option to sell it in the future. There are a lot of outstanding questions such as the value of that land, how much land and what is the value of the building. The cost for a CSM could be considerable. The Village of Plain is not looking to take over another facility. The meeting ended in no decision. The Legion is going back to a prospective buyer to see if all parties could meet and work out a deal. There would be a number of contingencies. No action was taken. The Commission felt there were no immediate need for change.

Visel has sent out marketing material for the business park.

Ring requested that all board members contact him regarding committee assignment changes.

## **Police Department Report**

Officer Andy Kurek had no additional report.

## **Public Works Department Report**

### Water Pumpage March, 2017:

Well No. 1: 898,000

Well No. 2: 825,000

Total for March: 1,723,000 gallons, which was 63,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .95 p.p.m. Monthly chlorine average: 0.27 p.p.m.

### Wastewater Report for March, 2017:

Influent Monthly Average B.O.D.: 134 mg/l

Effluent Monthly Average B.O.D.: 5 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 123 mg/l

Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .2007 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .9309 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,499,900

The posts have been installed for the new signs. The signs are going up next week.

## **Clerk/Treasurer Report**

Sheila Carver reported:

- We had 189 voters for the Spring Election. It appears we may have another election for the school board recall. The entire cost would be charged back to them if that happens.
- Carver submitted the 2016 Annual Report to the Department of Natural Resources for the Actual Costs for the Recycling program. This report then generates our recycling grant payment.
- Carver submitted the Expenditure Restraint Worksheet that reflects our 2018 shared revenue payment. We were allowed a “not to exceed” 1% for our budget increase from 2016 to 2017 and it came out to be a -4.53% decrease.
- Sauk County is hosting a Clean Sweep at the Old Sauk County Landfill on June 3<sup>rd</sup>, 8:30 – Noon. Items that Peterson Sanitation does not take can be taken there, for example paint.
- The notice for not allowing lawn clippings on streets and sidewalks that was sent out to residents has generated concern. Residents are questioning if they will now be charged for putting branches at the curb on garbage day. Carver has explained to these residents that they will not be charged for putting branches on the curb on garbage, that people that blow their lawn clippings onto streets and sidewalks and do not clean them up will now be fined for their actions.

**Other Business**

Melissa Kraemer motioned to set the Board of Review for Wednesday, May 17, 2017 from 6pm-8pm. Janet Kraemer seconded. Motioned carried.

Riek read the first reading of Ordinance 190-17: Adding Lawn Clippings to Water Pollution and Street Pollution definitions.

**Correspondence**

Ralph Ruhland sent a letter to Ray Ring in regards to personally observing turning off the recorder in turn requiring the Clerk to omit those discussions from minutes. Ring is responding by informing him that the use of recorder is not required by law but is only for drafting minutes and has never been turned off. He is also focused on transparency and open meeting laws compliance.

Sara Pittz, the individual in charge of Sauk County Placemaking, sent an invitation to the City of Reedsburg Community Collaboration Design for Reedsburg. There are professionals donating their time for ideas and concepts to help their community. It is on May 5<sup>th</sup> and 6<sup>th</sup>. Plain could do something like this for the Bavarian vision. She is also helping the Village of Plain directly with the Bavarian theme.

**Review and Audit of Invoices:**

Kevin Kraemer motioned to pay the bills as presented. Janet Kraemer seconded. Motion carried.

General Fund	\$28,776.14	Water Utility	\$15,276.14
Library Fund	\$4,276.26	Sewer Department	\$9,188.58
Green TTEC	\$2,106.54	Golf Course	\$4,001.57
TIF District	\$228.76	Capital Improvements	\$306.74

Wage Reimbursements: \$15,612.38

Kevin Kraemer motioned to adjourn at 7:59 p.m. Janet Kraemer seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer