

## **Village of Plain**

### **Village Board Proceedings of March 8, 2017**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on February 8, 2017. The meeting was called to order by Clerk/Treasurer Carver at 7:00 p.m.

Dischler motioned to appoint Merry Lynn Riek to chair the meeting. Brey seconded. Motion carried.

Roll Call: Brian Brey; John Dischler; Kevin Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees. President Ring and Trustee Janet Kraemer were absent.

Others present: Sierra Stafford; Karl Nelson; Marian Copus of the Home News; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, March 6, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Kevin Kraemer motioned to approve minutes from the February 8, 2017 Regular Board Meeting. Melissa Kraemer seconded. Motion carried.

#### **Old Business**

Melissa Kraemer updated the board in regards to Kevin Visel and the amendment to listing contract with Lighthouse Commercial Real Estate. The Development and Planning Commission recommends approval of the amendment. Melissa Kraemer motioned to approve the amendment. Kevin Kraemer seconded. Motion carried.

#### **Public Comment**

Sierra Stafford and Karl Nelson, candidates for the River Valley School Board, introduced themselves to the board. They want to start a partnership with all of the municipalities. They commented that there is a lot at stake for this upcoming election.

#### **Committee Reports**

##### **Streets & Utilities – Kevin Kraemer**

The Streets Committee had the bid opening on Monday for the Park Avenue project. Westbrook analyzed the bids and recommended that we move forward with the bid award with Judd Excavating, LLC.

The Utilities Department is replacing pumps this year. Nick has reached out for bids but has not received anything yet.

**Library & Golf – Janet Kraemer**

The Library hired a new Children’s Librarian.

No Golf Course Committee report.

**Finance & RV Court – Brian Brey**

No Finance Committee report.

No RV Court Commission report.

ALICE training is scheduled for next week on March 15<sup>th</sup> at 7:00p.m. ALICE stands for Alert, Lockdown, Inform, Counter, and Evacuate.

**Police, Building & Fire District – Dischler**

No Police Department report.

No Building Committee report.

The Fire District Board has a meeting coming up the first Monday in April.

**Ordinance & Parks – Riek**

No Ordinance Committee report.

No Parks Committee report.

**Green TTEC & Pool – Melissa Kraemer**

At Green TTEC, the yoga class started last week with 25-30 people in attendance.

The Pool Committee has been doing interviews. There are offers to five lifeguards. Applications were coming in slow. We are not having swimming lessons or lap swim this year due to staffing. There will be regular daily hours, which are 1:00p.m.-5:00p.m. and 6:30p.m.-8:30p.m. It is hopeful to open on May 27<sup>th</sup>. Thank you to Constance Taylor for being a huge advocate and finding lifeguards to apply. There will be standard wage increases, later in closed session, to remain competitive with the job market.

**Development/Planning – Ring**

Development & Planning Commission met last Wednesday. They approved the amendment to the listing contract that was just approved. They also had a closed session discussion.

## **Police Department Report**

Officer Andy Kurek informed the board that all equipment is in for squad computer that is paid for by a grant. It will be installed the first week of April. The signs are also here. Andy met with Nick and found places to put them. There are no issues with setbacks with Sauk County. Nick hopes to dig the holes tomorrow.

## **Public Works Department Report**

### Water Pumpage February, 2017:

Well No. 1: 891,000

Well No. 2: 675,000

Total for February: 1,566,000 gallons, which was 166,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .92 p.p.m. Monthly chlorine average: 0.28 p.p.m.

### Wastewater Report for February, 2017:

Influent Monthly Average B.O.D.: 145 mg/l

Effluent Monthly Average B.O.D.: 8 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 151 mg/l

Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .330 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 1.390 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,288,400

Two benches have been donated, one to the park and one to the pool in remembrance of family members.

Public Works removed trees on the golf course by the new cart path on hole number one.

They will be doing a test hole on Park Avenue because of the abandoning of a sewer main. They need to find out if there is enough slope for the new main.

## **Clerk/Treasurer Report**

Sheila Carver reported:

- There were 151 voters for the Spring Primary. The Spring Election is on April 4<sup>th</sup>.
- Carver had a one day training last week for election updates and liquor licensing. One thing learned was that municipalities can sell beer in their parks without a license.
- The UW classes start tomorrow. It is their watercolor/acrylics art class and they have 15 students signed up.
- On Thursday and Friday evening the Schnitzelbank Restaurant will be doing a by-invite-only soft opening of the dining room to train staff and will open to the public on Saturday night.

## **Other Business**

The board discussed the updated Pavilion Use Application with new fees effective January 1, 2018. Riek motioned to approve the new fees as follows. Brey seconded. Motion carried.

| <b>Friday Evening thru Sunday &amp; Holidays</b> | <b>Fee Per Day</b> |
|--|--------------------|
| Resident of the Village of Plain*                | \$175.00           |
| Non-Resident                                     | \$250.00           |

*\*Residents booking for Non-Resident usage will be charged the Non-Resident fee.*

| <b>Weekday Usage</b>                      | <b>Fee Per Day</b> |
|---|--------------------|
| Monday-Thursday and Friday until 3:00p.m. | \$50.00            |

|   |          |
|---|----------|
| <b>Nonprofit Organizations:</b> Three Day Event | \$300.00 |
|---|----------|

Melissa Kraemer motioned to permanently appoint Andrew Kurek as the Officer In Charge. Kevin Kraemer seconded. Motion carried.

Kevin Kraemer motioned to award the contract for the Park Avenue project to Judd Excavating, LLC in the amount of \$112,927.96 contingent upon their ability to get a bond. Dischler seconded. Motion carried. Specs showed 6" PVC pipe and the Village does use PVC pipe. Aaron from Westbrook is figuring it out. The dollar amount will vary with a change order. A major cost change would come to the board, but this change is minor.

Melissa Kraemer motioned to hire pool staff: Head Lifeguard – Justin Taylor; and, Lifeguards – MaKayla Meixelsperger, Mikayla Haas, Sam Rosenberg and Emily Eno. Riek seconded. Motion carried.

Riek motioned to approve Operator's licenses in the Village for the period ending June 30, 2017. Melissa Kraemer seconded. Motion carried.

- Justin V. Taylor, Chantelle M. Roen and Thomas M. Bernards working for Honey Creek Market; and Jerica A Jewell, Lynn A Erickson and Taylor Anderson working for Blackhawk Palace

## **Correspondence**

Ralph Ruhland had a renter that moved out and left a massive amount of garbage on the curb. The sanitation company would not take it without a dumpster because it was much more than the weekly household allotment. Ralph had called the Village Clerk's office and was told he needed a dumpster and that the Village does not cover that fee. After removing the garbage himself, he sent a letter asking for \$287.50 for a dumpster fee claiming the Clerk told him that the Village would cover it. This was a false statement, so the letter was filed with an incident report by the Village Clerk explaining how he was told this was not a Village expense. He has since sent another letter asking again to be paid for the dumpster. This has happened before in the Village and the resident has always paid for the garbage removal. It just happened again recently to Jason Meixelsperger. Ralph will not be paid the amount he is asking for.

**Review and Audit of Invoices:**

Brey motioned to pay the bills as presented. Dischler seconded. Motion carried.

|               |             |                      |            |
|---------------|-------------|----------------------|------------|
| General Fund  | \$72,207.27 | Water Utility        | \$5,693.07 |
| Library Fund  | \$4,672.42  | Sewer Department     | \$6,330.00 |
| Green TTEC    | \$2,586.00  | Golf Course          | \$394.92   |
| TIF District  | \$157.52    | Capital Improvements | \$185.76   |
| Debt Services | \$180.00    |                      |            |

Wage Reimbursements: \$15,635.53

Kevin Kraemer motioned to adjourn to Closed Session at 7:38 p.m. Melissa Kraemer seconded. Motion carried. Roll Call Vote: Brey - Yes; Dischler – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,  
Clerk/Treasurer