

## **Village of Plain**

### **Village Board Proceedings of January 11, 2017**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on January 11, 2017. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Ed White, Executive Director for Sauk County Development Corporation; John Bettinger; River Valley School Board Member; Jon Novak, River Valley Business Manager; Officer Andrew Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, January 9, 2017. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the December 14, 2016 Regular Board Meeting. Melissa Kraemer seconded. Motion carried.

#### **Guests**

Ed White, Executive Director for Sauk County Development Corporation (SCDC) introduced himself to the board giving them his personal background. White hopes to visit the board 2-3 times a year. The mission of SCDC is to promote and retain the diverse economic vitality of Sauk County and its individual communities. His job duties include business retention and expansion, workforce recruitment and development, housing and business attraction with financing and loans. They plan to interact with the school districts by connecting students with business and industry.

Jon Novak, River Valley Business Manager, addressed the board to clarify false expense rumors that have been floating around. One misconception is that the Dodgeville mill rate is less than River Valley, which is not true. Another rumor is that River Valley has 14 administrators, but they actually only have seven. There are some exaggerated numbers regarding electrical costs on certain buildings, but it was actually \$202,000 throughout the district last year. Novak is available to share any numbers since there are so many falsities in numbers being shared out there. Novak informed the board of a school board meeting happening the following evening where the school board is set to take action on Plain Elementary being transformed into the River Valley Early Learning Center to serve all students in 4K and 5K from the district. They will also be transferring the 5<sup>th</sup> graders to the middle school beginning in the 2018-2019 school year.

## **Committee Reports**

### **Streets & Utilities – Kevin Kraemer**

Kevin Kraemer and Nick Ruhland met with Westbrook Engineers and to finalize the details of the Park Avenue project. The bids will be let at the end of February, start the first part of April and finish by Memorial Day.

The Utilities Department is pursuing three new advanced secondary pumps and two backwash pumps. They are currently investigating the proper model to get. The committee will meet in the next month to discuss.

### **Library & Golf – Janet Kraemer**

The Library Board gave Nick Studnicka his six month evaluation. He is interviewing for the youth service librarian. He is having the building rekeyed because there is no record of who has keys. The board is updating the policy manual.

No Golf Course report.

### **Finance & RV Court – Brian Brey**

The Finance Committee will be meeting next week to discuss appropriation of 2016 surplus funds.

The RV Court Commission reported that in the last six months there have been 25 defendants from the Plain Police Department. There was one fine reduced, one continuance and one plea of not guilty that is set for trial. Fine collections during that time were \$1,249.60.

### **Police, Building & Fire District – Dischler**

The Police Department presented a 2016 yearend report to the board. A total of 1,906.25 hours were worked in 292 shifts. The squad was driven 13,700 miles. The end of year mileage on the squad was 33,000. There were 112 complaints made to the Plain Police Department: 42 citations which were ordinance and traffic violations, 31 assists to another agency, 1 reportable accidents, 2 sidewalk complaints, 6 animal complaints and 15 ordinance violation cases.

No Building Committee report.

The Fire District Board met on Monday. They took bids for insurance. They have switched to Rural Insurance by Dave Zwettler. The service was not good with the previous insurance company.

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

No Parks Committee report.

## **Green TTEC & Pool – Melissa Kraemer**

Melissa Kraemer was contacted by someone to do yoga classes at Green TTEC. They would have the same type of set up as the current pilates instructor. They are doing research on if there would be an interest.

The lifeguard ad is set to go in the paper. It is on the website and on Facebook. We have already received one application.

Melissa Kraemer is looking into interest in a dog park. They discussed locations and addressed questions raised. They want to reach out to the community to see if there would be an interest. They would first need a piece of land. A Friends of the Dog Park group would need to be set up. People can donate trees or install a bench. It would have to be a fenced in area. As time goes on, it would be customized.

## **Development/Planning – Ring**

Kevin Visel, the realtor contracted to sell the business park land and lease Green TTEC will be attending our next board meeting.

## **Police Department Report**

Officer Andy Kurek informed the board that a new part time officer was hired. He is a jailor for Sauk County and will initially have limited hours to start.

## **Public Works Department Report**

### Water Pumpage December, 2016:

Well No. 1: 1,105,000

Well No. 2: 867,000

Total for December: 1,972,000 gallons, which was 432,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .86 p.p.m. Monthly chlorine average: 0.18 p.p.m.

### Wastewater Report for December, 2016:

Influent Monthly Average B.O.D.: 159 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 163 mg/l

Effluent Monthly Average T.S.S.: 11 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .3366 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 1.29 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,223,700

## **Clerk/Treasurer Report**

Sheila Carver reported:

- The Continuing Education Director for UW-Baraboo/Sauk County and UW-Richland colleges has scheduled some classes at Green TTEC for this spring.
  - Windows 10: Friday, March 17th, 9:00 – 11:00 am
  - Introduction to Computers: Friday, April 28th and May 5th, 9:00 – 11:30 am
  - File Management: Friday, May 12th, 9:00 – 11:30 am
  - Introduction to the Internet: Friday, May 19th, 9:00 – 11:00 am
  - Introduction to Email Basics: Friday, May 26th, 9:00 – 11:00 am
  - Painting Watercolor & Acrylics: Thursdays, March 9th-30th, 5:30pm - 7:30pm
- Carver submitted reports to the county for December tax collections. Collections were 35% of total taxes in December. Payments to Sauk County, River Valley and Madison College are being approved tonight for their portions of December collections.
- The end of year requirements are completed. Carver is now preparing for the annual audit which will take place from January 25th-27th.

## **Other Business**

No Other Business

## **Correspondence**

No Correspondence

## **Review and Audit of Invoices:**

Kevin Kraemer motioned to pay Check #22388 payable to Berry Electric, Inc. in the amount of \$4,237.75; Check #22420 payable to General Engineering Co. in the amount of \$808.75; and, Check #22433 payable to Nachreiner Plumbing, Heating & Air, Inc. in the amount of \$498.10 from the Sewer Replacement Fund. Melissa Kraemer seconded. Motion carried.

Riek motioned to pay the bills as presented. Dischler seconded. Motion carried.

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|--------------|--------------|----------------------|-------------|
| General Fund | \$417,041.11 | Water Utility        | \$4,588.78  |
| Library Fund | \$8,065.23   | Sewer Department     | \$10,459.28 |
| Green TTEC   | \$1,881.98   | Golf Course          | \$746.37    |
| TIF District | \$78.76      | Capital Improvements | \$191.55    |

Wage Reimbursements: \$23,330.63

Dischler motioned to adjourn at 7:55 p.m. Kevin Kraemer seconded. Motion carried.

Sheila Carver,  
Clerk/Treasurer