

## **Village of Plain**

### **Village Board Proceedings of November 9, 2016**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on November 9, 2016. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Melissa Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees. Trustee Janet Kraemer was absent.

Others present: Jay Bennett and Terry Drone of Johnson & Block; Nick Studnicka, Library Director; Mary Jo Warnke, Library Board President; Marian Copus of the Home News; Officer Andy Kurek; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, November 7, 2016. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Riek motioned to move the Streets and Utilities report to Public Works since Kevin Kraemer was absent. Brey seconded. Motion carried with Kevin Kraemer abstaining.

Riek motioned to approve minutes from the October 12, 2016 Regular Board Meeting. Melissa Kraemer seconded. Motion carried with Kevin Kraemer abstaining.

#### **Guest**

Jay Bennett addressed the board in regards to the Johnson & Block audit quote for 2016, 2017 and 2018 audits. There is a new GASB requirement that is going to require more work. He quoted three years instead of one year in order to give the Village a better deal. The three year contract would be \$12,000, \$12,300 and \$12,600 respectively. The previous quote was \$12,450 for 2016 alone. Brey motioned to accept the three year term from Johnson Block. Kevin Kraemer seconded. Motion carried.

#### **Committee Reports**

##### **Streets & Utilities – Kevin Kraemer**

The Streets and Utilities had their budget meetings. Both committees discussed the 2017 street project. The bridge project is complete.

##### **Library & Golf – Janet Kraemer**

The Library Board report was given by Nick Studnicka. St. Luke's school visited the library on Monday. The library is reorganizing the storage area with upgrading shelves. Studnicka is also updating books. Mary Jo Warnke discussed the struggles with the library budget. Studnicka has been going to many training seminars. Warnke stressed that Studnicka is doing a great job in the almost five months he has been here.

No Golf Course report.

### **Finance & RV Court – Brian Brey**

The Finance Committee met with committees and made a few changes to budgets. The budgets are set to go to Budget Hearing on November 30<sup>th</sup>.

No RV Court Commission report.

### **Police, Building & Fire District – Dischler**

The new Officer in Charge is doing well for the Police Department.

Building permits are up to twelve for the year.

The next meeting for the Fire District Board is January 12<sup>th</sup>.

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

No Parks Committee report.

### **Green TTEC & Pool – Melissa Kraemer**

The Green TTEC Board hired a new cleaning service.

No Pool Committee report.

### **Development/Planning – Ring**

The Development & Planning Commission met to discuss a certified survey map and will discuss later.

The Advisory Panel met last night. Plain Fest was very well received. They discussed enhancements for next year and will incorporate the Bavarian Village theme. They also discussed the transition to the Bavarian Village vision. The festival will be called “Strassen Fest” next year meaning “Street Fest.” People are willing to help out with planning.

The new Bavarian “Welcome to Plain” signs are designed. Production and financing will be taken care of by the Plain Lions. The River Valley School District metal students will be asked to help. There was a meeting in regards to changing the street lights to lantern style lights.

### **Police Department Report**

Officer Andy Kurek reported that he was able to give out candy for Halloween. Everything is going good.

## **Public Works Department Report**

### Water Pumpage October, 2016:

Well No. 1: 998,000

Well No. 2: 857,000

Total for October: 1,855,000 gallons, which was 93,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: 1.04 p.p.m. Monthly chlorine average: 0.28 p.p.m.

### Wastewater Report for October, 2016:

Influent Monthly Average B.O.D.: 159 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 166 mg/l

Effluent Monthly Average T.S.S.: 12 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .207 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .839 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,517,500

The storm sewer project is complete on the golf course.

Hasheider Roofing looked at the library roof and estimated \$125 to patch an area where rain was getting behind the stucco to see what will happen. He was directed to proceed.

## **Clerk/Treasurer Report**

Sheila Carver reported:

- The Village Board will be hosting the Budget Hearing on November 30th at 7pm. Mark your calendars now, because packets won't be send out until a day or two before the hearing. Numbers from the state are needed to finalize the mill rate and they wait until the last minute to send that information out.
- The custodian for Green TTEC has resigned. Elsa's Cleaning Service will be taking over instead of hiring another employee.
- There were 410 voters for the election yesterday. There were 44 absentee voters. Voter turnout was down from the 2012 presidential election when there were 460 voters.
- The 2017 dog tags are here, so it is time to start licensing dogs for next year. Carver is sending letters out to all dog owners to inform them that they are ready.

## **Other Business**

Melissa Kraemer motioned to approve the Certified Survey Map of the split of Lot 149 of the 3rd Addition to Westbrook owned by David & Karen Buchanan and Michael & Nancy Ring to be equally divided and added to the respective adjacent properties of each party. Riek seconded. Motion carried.

Ring motioned to approve the Peterson Sanitation contract for 2017-2020. Melissa Kraemer seconded. Motion carried.

Melissa Kraemer motioned to approve applications for Operator's licenses in the Village for the period ending June 30, 2017 for Hannah T. Gruber working for Sam's Place and Sidney M. Sprecher working for I-Diehl Tap. Riek seconded. Motion carried.

Kevin Kraemer motioned to place the following special assessments on the 2016 tax roll:

- Parcel # 171-0332-00000 curb/gutter in the amount of \$310.56
- Parcel # 171-0337-00000 curb/gutter in the amount of \$346.08
- Parcel # 171-0421-00000 lawn mowing in the amount of \$119.40
- Parcel # 171-0421-00000 delinquent utilities in the amount of \$423.43

Riek seconded. Motion carried.

Kevin Kraemer read the first reading of Ordinance 189-16; to increase sewer rates for 2017.

### **Correspondence**

Ken Kraemer sent a comprehensive letter regarding his opinion of the Bavarian Village transition.

### **Review and Audit of Invoices:**

Kevin Kraemer motioned to pay the bills as presented. Dischler seconded. Motion carried.

General Fund	\$37,890.86	Water Utility	\$1,865.03
Library Fund	\$3,959.30	Sewer Department	\$4,769.88
Green TTEC	\$805.31	Golf Course	\$1,748.14
TIF District	\$8,063.76	Capital Improvements	\$219.52

Wage Reimbursements: \$14,459.32

Riek motioned to adjourn to closed session at 8:11 p.m. Brey seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Melissa Kraemer – Yes; Kevin Kraemer – Yes; and, Riek – Yes.

Sheila Carver,  
Clerk/Treasurer