

## **Village of Plain**

### **Village Board Proceedings of May 11, 2016**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on May 11, 2016. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees. Trustee Kevin Kraemer was absent.

Others present: Charles White; Marian Copus of the Home News; Keri Olson of Sauk County Development Corporation; Larry McCoy; Dennis Polivka, Sauk County Supervisor; Fire Chief John Ruhland; Officer Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, May 9, 2016. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Riek motioned to approve minutes from the April 13, 2016 Regular Board Meeting. Brey seconded. Motion carried.

#### **Guests**

Keri Olson, of the Sauk County Development Corporation (SCDC), informed the board about her background. She is currently the facilitator for SCDC. It became apparent last year that it was hard for municipalities to justify the cost with no return. A task force was assembled from Sauk County businesses that made a restructuring recommendation to the SCDC board. The recommendation was to change the composition of the SCDC Board from quasi-governmental to a board composition of private and public sector stakeholders. The private sector would also invest in SCDC. The bylaws are revised and individuals are being recruited for Board of Director seats. The focus of SCDC will be business retention and expansion, workforce recruitment and development, housing, and business attraction, finance and loans. SCDC's office lease will end in July so they are trying to find a new office. Ring commented that he believes it is headed in the right direction. The goals of SCDC are in perfect alignment with what the Plain Area Advisory Panel has decided to focus on in the Village of Plain.

Dennis Polivka, Sauk County Supervisor, updated the board on recent Sauk County events. A new Administrative Coordinator was hired by the name of Renae Fry. The April election brought six new board members onto the board. Placemaking is still an effort in the county. Placemaking is an initiative to promote the county and educate people to tell them why they would want to consider living in Sauk County. A group of millennials came together and compiled a report for the Economic Development Committee. Sauk County has a lot to offer with business and tourism. Sauk County's population of millennials is currently 10%. They want to have 11.8% by 2020 and 15% by 2030. The county is also trying to improve broadband. Work is still being done on the Great Sauk Trail. There is now a drug court in Sauk County. The heroin situation has gotten very bad. These offenders were not pedaling, they had possession. This court keeps them out of the jail system where they tend to learn new tricks. A new Clerk of Courts was hired to replace the retiring Vicki Meister.

Janet Kraemer motioned to accept the committee recommendations from the Village President. Melissa Kraemer seconded. Motion carried.

### **Committee Reports**

#### **Streets & Utilities – Kevin Kraemer**

##### Water Pumpage April, 2016:

Well No. 1: 934,000

Well No. 2: 798,000

Total for April: 1,732,000 gallons, which was 188,000 gallons less than last year.

Two bacteria samples and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .83 p.p.m. Monthly chlorine average: 0.23 p.p.m.

##### Wastewater Report for April, 2016:

Influent Monthly Average B.O.D.: 162 mg/l

Effluent Monthly Average B.O.D.: 4 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 160 mg/l

Effluent Monthly Average T.S.S.: 8 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .351 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .643 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,233,200

#### **Library & Golf – Janet Kraemer**

The Library Board is receiving applications for the open Library Director position. There was a committee designated for recruitment. The Summer Program is kicking off in June.

The Golf Course Committee met on Monday. We are at 122 memberships, only three shy of last year. The course is looking great. Everything is on track. Fantastic people in the area are stepping forward to make sure that golf course is viable.

#### **Finance & RV Court – Brian Brey**

No Finance Committee report.

Brey called the Court Clerk for the RV Court Commission and will have figures by the June meeting for statistic for the first six months of 2016.

#### **Police, Building & Fire District – Dischler**

The Police Department received a \$4,000 grant award. The funds must be used for highway safety. Chief Wilkins has some ideas on how to use the funds.

There have been four building permits so far this year.

The Plain Fire District Board will meet again in July. The new EMS Chief will take over that day.

## **Ordinance & Parks – Riek**

No Ordinance Committee report.

Nick Ruhland informed the board that ball teams are getting organized and it will be another busy year for the park.

The next CARE meeting is May 26<sup>th</sup> at Green TTEC from 1:30-3:00pm. The group needs a co-chair person to conduct meetings because the initiators will be leaving.

## **Green TTEC & Pool – Melissa Kraemer**

The Green TTEC Board met on April 27<sup>th</sup>. Each member shared information from area fitness centers that each of them visited. The group is currently doing a survey of the area to assess the fitness desires of potential members. The HVAC issues continue. The Green TTEC Board also discussed further advertising for the space available. They are holding off until the covenants are updated and will coordinate marketing alongside the business park.

The Pool ran another lifeguard ad with no response. There will only be five lifeguards this year. The pool opens May 28<sup>th</sup>. It will be advertised and flyers will be sent home with Plain students.

## **Development/Planning – Ring**

The Development and Planning Commission will be meeting on June 1<sup>st</sup>. after the Advisory Panel makes a recommendation for covenant revisions. There is currently no contract for marketing, which will also be addressed at that meeting.

## **Police Department Report**

Officer Schreiber reported that the fence issue on Main Street has been resolved.

## **Public Works Department Report**

Nick Ruhland reported to the board that the Kubota front deck needs to be replaced. It should be included in the budget for next year. All of the equipment is deteriorating. Nick was asked to provide a prioritized schedule of replacement of equipment so the Finance Committee can plan.

Bill Ederer is doing exploratory work for the library roof issue. There is buckling on the south side. It is probably base board warping that is raising the shingles.

Nick is hoping to have a water valve dug up for repair this week at the intersection of St. Luke's Avenue and Oak Street.

The Westbrook Drive bridge bids will be let in August with construction commencing in September.

## **Clerk/Treasurer Report**

Sheila Carver reported:

- The Assessor will be here tomorrow to host Open Book from 1-3pm.
- The Taste of Plain name was changed to Plain Fest. We had a brainstorming session with Kendra Schluter for ideas for the poster and parade float. Carver put them together to create a poster for the event. Small cards will also be distributed at parades and local businesses that have the event flyer on one side and a list of local business along with discounts the holder will receive during the month of October if they come to Plain Fest to have the card validated.
- Carver submitted the Board of Review Member Training Affidavit to the Department of Revenue. Melissa Kraemer, Brey and Carver are all certified. Board of Review will take place on Wednesday, May 25<sup>th</sup> from 6pm-8pm.
- Carver will be on vacation Memorial Day week, so the Village Office will be closed during that time.

## **Other Business**

Ring read Resolution #2016-04: a resolution recognizing the Plain Fire Department's 100 Years of Service. A framed resolution was the presented to Fire Chief John Ruhland. Riek motioned to adopt Resolution #2016-04. Melissa Kraemer seconded. Motion carried.

Melissa Kraemer motioned to approve A Temporary Class B Retailer's license with intoxicating liquors; Four temporary operator's licenses for Justin Anliker, Tracey Brent, John Ruhland and Carrie Walsh; a fireworks permit; and, an Extended hours permit for the Plain Fire and EMS 3-Day Celebration. Riek seconded. Motion carried.

Brey motioned to approve the closing of Parkview Avenue in its entirety and Cedar Street, from the park to the intersection with Park Avenue, during the 3-Day Celebration, July 29-31, 2016. Janet Kraemer seconded. Motion carried.

Melissa Kraemer motioned to approve the closing of Alma Avenue in its entirety and Main Street, from Wachter Avenue to St. Luke's Avenue, on Saturday, October 1<sup>st</sup> for the Plain Fest event that is scheduled from 11am-5pm along with allowing alcohol in the barricaded area of the streets during the event. Closing the street will be from 8am-8pm to encompass set-up and clean-up. This motion is pending the post office's approval and a detour is posted. Brey seconded. Motion carried. Sauk County has approved the closing of Highway B as long as we work with the police department to affectively reroute traffic.

The board discussed removal of the infield grass at the Lion's Park Baseball Diamond. Dan McGuire would remove the grass and bring in lime. The grass was planted there because the rain washes the lime away in its current location in the valley. Unless they figure out a way to mitigate the water, there is no reason to go forward with the idea at this time.

The board discussed the Village being a member of the Spring Green Area Chamber of Commerce. Ring had decided to back out of the chamber due to Plain not being represented. It is \$85 to be a member. They are trying to involve the surrounding communities more than they have been. There is going to be more focus and outlying community involvement. Riek motioned to join for one year and if there is no improvement, we do not join next year. Melissa Kraemer seconded. Motion carried.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Melissa Kraemer motioned to pay Check #21845 payable to Nachreiner Plumbing, Heating & Air in the amount of \$835.08 from the Sewer Replacement Fund. Riek seconded. Motion carried.

Brey motioned to pay the bills as presented. Dischler seconded. Motion carried.

General Fund	\$30,788.74	Water Utility	\$5,217.80
Library Fund	\$5,053.76	Sewer Department	\$6,133.72
Green TTEC	\$4,183.64	Golf Course	\$3,105.92
TIF District	\$43,431.26	Capital Improvements	\$88.37

Wage Reimbursements: \$15,731.65

Melissa Kraemer motioned to adjourn to Closed Session at 8:58 p.m. Riek seconded. Motion carried. Roll Call Vote: Ring – Yes; Brey - Yes; Dischler – Yes; Janet Kraemer - Yes; Melissa Kraemer – Yes; and, Riek - Yes.

Sheila Carver,  
Clerk/Treasurer