

Village of Plain

Village Board Proceedings of April 13, 2016

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on April 13, 2016. The meeting was called to order by Clerk/Treasurer Carver at 7:00 p.m.

Clerk/Treasurer Carver asked for a motion for a Chair for the meeting. Dischler motioned for Merry Lynn Riek to chair the meeting. Janet Kraemer seconded. Motion carried.

Roll Call: Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees. Village President Raymond Ring and Trustee Kevin Kraemer were absent.

Others present: Charles White; Marian Copus of the Home News; Officer Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, April 11, 2016. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Melissa Kraemer motioned to approve minutes from the March 9, 2016 Regular Board Meeting. Dischler seconded. Motion carried.

Riek congratulated the reelected member of the board; John Dischler; Kevin Kraemer; and, Merry Lynn Riek

Committee Reports

Streets & Utilities – Kevin Kraemer

The bids will be let out on August 1st for the repair of the Westbrook Drive bridge with construction to follow.

Water Pumpage March, 2016:

Well No. 1: 787,000

Well No. 2: 873,000

Total for March: 1,660,000 gallons, which was 260,000 gallons less than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: .83 p.p.m. Monthly chlorine average: 0.23 p.p.m.

Wastewater Report for March, 2016:

Influent Monthly Average B.O.D.: 157 mg/l

Effluent Monthly Average B.O.D.: 5 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 179 mg/l

Effluent Monthly Average T.S.S.: 9 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .4102 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .4673 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,682,500

Library & Golf – Janet Kraemer

The current Librarian has resigned. Her last day will be April 30th. The Library Board nominated a hiring committee for the replacement. They are turning to various groups to get help for coverage in the interim as well as current employees working more hours.

The Golf Course is having a clean-up day this Saturday.

Finance & RV Court – Brian Brey

No Finance Committee report.

No RV Court Commission report.

Police, Building & Fire District – Dischler

The Police squad was in an accident. The car was backed into a post in the back parking lot at Green TTEC. The car has been repaired.

There have been four building permits so far this year.

The Plain Fire District Board met last Monday night. They discussed possibly redoing the lighting in the building.

Ordinance & Parks – Riek

No Ordinance Committee report.

Riek announced that the plaque is up by the tree in memory of her mother in the park. It turned out really nice.

The next CARE meeting is April 26th at Green TTEC.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Board met last week to discuss the fitness center. Each member was assigned a fitness center to visit to gather information. The next meeting is set for April 27th to discuss.

Summer sign-up was a few weeks ago. Not many people showed up. Rachel Liegel decided not to accept the lifeguard position that was offered to her. We are advertising again for this position.

Development/Planning – Ring

No Development and Planning report.

Police Department Report

Officer Schreiber will be contacting the Department of Transportation to research safety concerns about large trucks pulling out of Kraemer Avenue onto Highway 23.

Public Works Department Report

Nick Ruhland no report.

Clerk/Treasurer Report

Sheila Carver reported:

- There were 301 voters for the Spring Election and Presidential Preference Vote.
- We had 12 people show up for summer sign-up. There were a lot of complaints about it being on Easter weekend, so next year we will have to avoid that day.
- Carver submitted the 2015 Annual Report to the Department of Natural Resources for the Actual Costs for the Recycling program. This report then generates our recycling grant payment. The state legislature recently restored \$3 million back to the program for 2016, so we should see a larger return than what we budgeted for.
- Last week Carver submitted the Expenditure Restraint Worksheet that reflects the 2017 shared revenue payment. We were allowed a “not to exceed” .4% for our General Fund budget increase from 2015 to 2016 and it came out to be a .39% increase, so it was perfect.
- The Plain Area Advisory Panel is planning a “Taste of Plain” which will be an event on Alma Avenue to help promote local businesses. We are planning live music and contacting area businesses to do a booth that day. If anyone is interested that we did not contact, they can call the Village Office.
- Last month Carver reported on the possible sale and renovation of the brick building on the corner of Highway 23 and B. One of the goals for the Plain Area Advisory Panel is to promote housing in the area. Plain has a lack of rental properties. The generation coming into the workforce are not looking to buy houses, they are looking for nice places to rent. The Building Inspector informed Carver that he thought the guy interested in buying the brick building was shying away from it because he informed him he would be required to put in a sprinkler system, which also would require an upgrade to the water lateral into the building. Carver initiated contact with the interested buyer and reiterated the Village’s need for rental housing and that if he ran into any hurdles to please reach out to the Village because we want to help him make this happen. He was very thankful for the call and for the support. He said he will start the process back up and let Carver know what happens. If he does reach out to us, Carver wants the board to keep an open mind because if the Village can help him, this building will be a phenomenal housing option for people wanting to rent in the Village. Plus, with its centralized location, the upgrade in appearance of the building will make a huge impact on the visual image of the Village. His plans will most likely increase the tax assessment on the building, so any investment the Village would make towards this project would actually be recouped through future tax revenues. Brey asked Nick to look into what it would cost for the lateral upgrade.
- The next meeting for the Plain Area Advisory Panel is scheduled for May 17th at 2pm here at Green TTEC. One of the agenda items will be to review the covenants for the Honey Creek Business Park because they feel they are too restrictive. They plan to make a recommendation to the Development and Planning Commission when finished.

Other Business

Melissa Kraemer motioned to approve Resolution #2016-03: authorizing borrowing of \$100,000.00 from The Peoples Community Bank for the refinance of Well House #1. Dischler seconded. Motion carried. Roll Call Vote: Brey - Yes; Dischler – Yes; Janet Kraemer - Yes; Melissa Kraemer – Yes; and, Riek - Yes.

Brey motioned to hire Levi Cavagnetto as the Public Works Summer Helper. Melissa Kraemer seconded. Motioned carried.

Melissa Kraemer motioned to set the Board of Review for Wednesday, May 25, 2016 from 6pm-8pm. Janet Kraemer seconded. Motioned carried.

This will be the final year for Wendorff Assessing. We will have to search for a new Assessor after Board of Review. One thing the Village Board should decide is if we should do a revaluation right away. Hallie recommends that we do. She said our last revaluation was in 2005 and even though we are in compliance there have been a lot of standards changed. Plus, a new Assessor would feel more comfortable viewing the properties themselves and having their own numbers. If we do this, the Finance Committee will need to budget for it. The board agreed that the first year for the new Assessor should be a revaluation year.

Riek motioned to approve the following for the St. Luke's Parish Festival: Two Temporary Class B Retailer's license; Temporary Operator's Licenses Robert Neuheisel; Margie Ferstl; Shane Ferguson; and, Shae Ferguson; and, an extended hours permit. Melissa Kraemer seconded. Motion carried.

The Library Board recommends Gwen Kraemer and Kristen Cummings for the Library Board. Janet Kraemer motioned to appoint Gwen Kraemer and Kristen Cummings to Library Board. Dischler seconded. Motion carried.

Janet Kraemer motioned to repair the Eifs and the painting of the lower portion of walls in the Library Building not to exceed \$3,000. Riek seconded. Motion carried.

Correspondence

Ring sent a thank you for the get well plant we sent him.

Committee assignments were distributed for everyone to review for next month. Trustees were instructed to check in with their citizens to make sure they are all still willing to sit on the committees.

Review and Audit of Invoices:

Riek motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

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| General Fund | \$57,650.17 | Water Utility | \$8,060.30 |
| Library Fund | \$5,151.13 | Sewer Department | \$20,131.58 |
| Green TTEC | \$1,863.05 | Golf Course | \$2,617.72 |
| TIF District | \$478.76 | | |

Wage Reimbursements: \$14,090.98

Melissa Kraemer motioned to adjourn to Closed Session at 7:28 p.m. Riek seconded. Motion carried. Roll Call Vote: Brey - Yes; Dischler – Yes; Janet Kraemer - Yes; Melissa Kraemer – Yes; and, Riek - Yes.

Sheila Carver,
Clerk/Treasurer