

Village of Plain

Village Board Proceedings of March 12, 2014

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on March 12, 2014. The meeting was called to order by Village President Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer
Melissa Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Holly Breitreutz, Library Board President; Carolyn Forde, Library Director;
Marion Copus of the Home News; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, March 10, 2014. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the February 12, 2014 Regular Board Meeting. Brey seconded. Motion carried.

Police Department Report

No Police Department report.

Public Works Department Report

Nick Ruhland reported mechanical problems with the plow truck. The high pressure oil pump was replaced costing over \$2,500. The plow was welded a couple of times and had to replace the plow relay.

Problems were experienced with the Water Reservoir and at the Wastewater Treatment Plant. Both problems were transducers possibly from the cold weather. The Water Reservoir overflowed and the Wastewater Treatment Plant influent readings were inconsistent. Both were repaired and now working fine.

Peterson Sanitation increased prices for appliances and electronics. Nick presented a comparison between Peterson and Gaugers. Prices are better with Gaugers even though Public Works has to haul to Gaugers. There is no outlet for furniture, so Peterson will continue to pick up furniture. Public Works will pick up appliances and electronics the first and third Tuesdays.

Pat Mahoney is stepping down from running the Little League and Babe Ruth baseball program. If no one steps forward, there will be no Little League and Babe Ruth in the Village of Plain. Some kids are playing for River Valley area teams. Nick will put something in the Home News.

Committee Reports

Ordinance & Parks – Riek

The Ordinance Committee will be looking at an ordinance for a Neighborhood Association.

The Parks Committee advertised for someone to run the concession stand. Susan Bindl stepped forward. The contract will be approved tonight.

The Tennis Court project will be done by Gasser Construction. Area businesses will be helping out with the project. Donations have been received that will complete the project. Start date is when Gasser is ready. Gasser will let Nick know how many of the posts need to be removed.

The Park and Library are looking into sharing summer recreational programs. If a Rec Director is hired, they could help with the baseball program.

Police, Building & Fire District – Dischler

No Building Committee report.

The Fire Board will meet in April.

The Police squad car has a head gasket problem. It will cost roughly \$1,500 to repair. The new car will arrive in mid-May. We need to fix this car and get our money out of it.

Green TTEC & Pool – Melissa Kraemer

Green TTEC Board is in the process of getting bids for the sign. An advertisement will be published for the empty space in the building.

The Pool Committee met to discuss maintenance on the south deck and review of lifeguard applications. Interviews are scheduled for March 19th and 29th. The committee will review pool matters with the lifeguards once hired.

Streets & Utilities – Kevin Kraemer

Streets will do a one year patch on an issue with Fairway Circle.

The Utilities Committee will schedule a meeting.

Water Pumpage for February, 2014:

Well No. 1: 550,000

Well No. 2: 2,105,000

Total for February: 2,655,000 gallons, which was 891,000 gallons, more than last year.

Two bacteria were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: 1.19 p.p.m. Monthly chlorine average: 0.19 p.p.m.

Wastewater Report for February, 2014:

Influent Monthly Average B.O.D.: 172 mg/l
Effluent Monthly Average B.O.D.: 13 Limit: 15 mg/l
Influent Monthly Average T.S.S.: 210 mg/l
Effluent Monthly Average T.S.S.: 17 Limit: 20 mg/l
Monthly Average Nitrogen Ammonia: .4985 mg/l
Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily
Monthly Average Total Phosphorous: 3.16 mg/l
Total gallons treated: 2,410,100

Library & Golf – Janet Kraemer

The Library Board approved the employee handbook. There was maintenance done on lights. The windows were washed. Norm Kraemer provided help with getting things moved for the teen section. They talked about getting a laptop or tablet for meetings for taking notes. Carolyn is finishing the annual report to submit to the state. A structure is being designed for a windbreak for the door. The Friends will be asked for financial help. The design may be something like a trellis with a bench in it and something to grow on it. The design will be approved by the Village Board first. Kevin Kraemer suggested that it tie into the architectural appearance of that building. The design should be complete by the end of March.

Carolyn updated the board on items that are part of the annual report. The number of checkouts is down from 2012. There were 35,630 checkouts in 2012 compared to 34,748 in 2013. Electronic book check-outs are rising considerably. There were 312 in 2012 versus 711 last year. Audio uses were 192 2012 and 338 in 2013. Library Program attendance is up as well. There were 1,067 people in 2012 versus 1,490 in 2013. Carolyn thanked Kraemer Brothers with the help to start the teen section; a student community service volunteer, Issac Lange; and, Sauk Prairie Memorial Hospital Foundation that funded library programs.

Janet met with the Men's League Board to discuss a volunteer day. Steve Frank and Jay Feiner are volunteering to cut holes to relieve time of the golf course workers.

Finance & RV Court – Brian Brey

The Finance Committee met to discuss distressing TIF District. The committee would like Jim Mann to be part of a future Village Board meeting via conference call or in person. It has been since November that Jim last talked to the Village. The committee would like Jim to go over it one more time. It would not be gaining financial advantages in the early years. The only sense of urgency is if the state retracts the opportunity to distress. Make sure we have all the pros and cons. If distressed, the TIF cannot be amended. The committee also discussed the grant reimbursement from Rec Trail. The funds were accounted for in 2013, so there is no excess money for 2014. The committee also approved the 2013 budget status.

No RV Court report.

Development/Planning – Ring

No Development & Planning Commission report.

Other Business

Janet Kraemer motioned to appoint Walter Gerber to the vacancy on the Library Board. Riek seconded. Motion carried.

The Auditors declared that the final EDA grant reimbursement needs to be split. Brey motioned to approve the recommendation by the auditor's to split the funds between the TIF District: \$110,635.04 & Green TTEC: \$45,188.96. Kevin Kraemer seconded. Motion carried.

The concrete is falling apart on the south end of the pool. It is the basin wall below the deck wall. It is from movement due to frost that is causing the breakage. It has been a problem for 7-8 years. Patching is no longer an option. We will lose water if it is not fixed. The repair is in the 2014 budget. Melissa Kraemer motioned to approve to repair the pool deck to not exceed \$16,834. Brey seconded. Motion carried.

Kevin Kraemer motioned to approve General Engineering to engineer for phosphorus planning. Melissa Kraemer seconded. Motion carried.

Kevin Kraemer motioned to approve L.W. Allen, Inc. to replace the secondary filter pump at the Wastewater Treatment Plant for \$29,425.00. Janet Kraemer seconded. Motion carried.

Due to running water, the Village would like to postpone utility bills. Residents will be able to shut the water off in a couple of weeks so adjustment to readings can be exclusively on the first quarter billings. Ring motioned to approve delaying the March 31, 2014 water billing 10 days to April 10, 2014. Brey seconded. Motion carried.

The board discussed the concession state agreement. They decided to strike "100% of the proceeds from the sale of concessions" and replace with "net profits." Riek motioned to approve the contract for the concession stand with stated changes. Janet Kraemer seconded. Motion carried.

Riek motioned to approve an Operator's License for Chelsey Moody. Kevin Kraemer seconded. Motion carried.

Correspondence

Ring has attended a couple of meetings on Placemaking in Sauk County. The Sauk County Economic Development Committee and Sauk County Development Corporation are working together on the topic. The concept is to bring and keep the younger generation in Sauk County to live, work and play. It's about working together and thinking about everybody. Sub groups were formed to brainstorm ideas.

Review and Audit of Invoices:

Kevin Kraemer motioned to pay Check #20011 payable to Nachreiner Plumbing, Heating & A/C, Inc. in the amount of \$496.41 from the Sewer Replacement Fund. Brey seconded. Motion carried.

A motion to pay the monthly invoices was made by Kevin Kraemer. Melissa Kraemer seconded. Motion carried.

General Fund	\$58,409.55	Capital Improvements	\$1,053.48
Library Fund	\$3,116.97	Water Utility	\$7,966.48
Green TTEC	\$1,552.90	Sewer Department	\$5,917.65
TIF District	\$78.76	Golf Course	\$417.92

Wage Reimbursements: \$13,672.37

Kevin Kraemer motioned to adjourn at 8:59 p.m. Dischler seconded. Motion carried.

Sheila Tafs
Clerk/Treasurer