

Village of Plain

Village Board Proceedings of August 14, 2013

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on August 14, 2013. The meeting was called to order by Village President Raymond Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Stephanie Box; John Dischler; Janet Kraemer; and Kevin Kraemer, Trustees. Merry Lynn Riek was absent.

Others present: Michael Frank; Nate Imhoff; Kim Ewers; Marion Copus of the Home News; Officer Chuck Schreiber; and, John Ruhland, Assistant Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, August 12, 2013. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the July 10, 2013 Regular Board meeting. Box seconded. Motion carried.

After discussion, Ring motioned to accept the resignation of Walter Gerber. Janet Kraemer seconded. Motion carried. The board discussed how to fill the vacant position. Box motioned to post the vacancy. Janet Kraemer seconded. Motion carried. Appointment can be made at the September meeting and committee reassignments can be approved at the October meeting.

Guests

Mike Frank of Shop Pockets suggested that a sign is needed to show what is going on at Green TTEC. People are not sure what is happening at the building. It could be an informational sign for Green TTEC, Shop Pockets, Sew What Embroidery, the business park and area events. The Finance Committee can consider the idea for the 2014 budget. Ring would like to see the options. The Green TTEC Board should review the idea. The Development & Planning Commission approves signage and then ultimately the Village Board. Kevin Kraemer recalled a business park directory sign that was discussed. The ideas have to be talked through. They can put up temporary signs in the interim.

Mike Frank indicated that with Teri Creighton's departure, Kim Ewers is in the building's Incubator consistently and could help out the Village. Until management of the facility is worked out, the Village will put up a sign to try to keep visitors from bothering Shop Pockets staff. The Green TTEC Board will consider that option.

John Ruhland announced that the Fire Department would like to build a Chicken BBQ structure for their 3-Day Celebration, St. Luke's Festival and the Hillcrest Riders. After many discussions, the Fire Department determined a location by the Wastewater Treatment Plant but in the park beyond the ball diamond fence. It would be a 20 x 20 structure with a roof and a gravel base. The board came up with suggestions of working with the American Legion or locating it in the northwest corner of the park to be closer to the pavilion. However, the Fire Department cannot afford to make it match the pavilion. Ruhland should bring a proposal back to the board.

Police Department Report

Officer Schreiber reported that the squad car had brakes and the sway bar replaced. Kevin Kraemer discussed a 6-7 year replacement plan. Box noted that the Finance Committee discussed the police car being replaced next year. Chief Wilkins is preparing information for the board on the purchase.

Public Works Department Report

John Ruhland reported that the air conditioning in the downstairs of the municipal building needs to be replaced. Pat Nachreiner submitted an estimate of \$4,850. That amount does not include a lift to get it to the roof or the need for Public Works to help. The unit is believed to be original from the 1960s. Ring suggested looking at all the options.

The Westbrook Drive road bridge was patched. The bridge is hollow with no base and big air pockets. Sauk County was going to fund to overlay the bridge, but that is postponed indefinitely. The issue needs to be addressed at the next Streets Committee meeting.

The PSC is pushing the need to control water loss. Water main breaks can no longer be used as an excuse. Recently, areas of the Village were surveyed for leaks. A water break was repaired at the Lyle Cady residence. A hydrant by the swimming pool is leaking. The operating nut is broken. The hydrant will be replaced yet this fall. It will be difficult because it is in the water table. There is also a leak on St. Luke's Avenue.

There is a sewer line broken near a manhole at Duane Kraemer's residence. It will be dug up next week and the pipe reconnected.

Dan Meise has workers here starting on the Rec Trail. There is a storm sewer issue in that area that he is fixing as well.

Committee Reports

Ordinance & Parks – Riek

Box questioned the ordinance for trees hanging over roads and sidewalks. They are supposed to be ten feet off the street, but nothing pertaining to the sidewalks. There are issues on Oak, Clover and St. Luke's.

The tennis court fence in the park will be installed at the end of August.

Building Committee & Fire District – Dischler

Dischler reported on year to date building permits. A small utility shed needs to be within 20 feet of a building and a maximum of 12 x 12.

No Fire Board report.

Green TTEC, Police & RV Court –

The Green TTEC Board held a meeting due to Teri Creighton departing her Green TTEC position on August 15th. An individual was interested, but the Green TTEC Board would not just appoint someone. It should be posted. All options need to be explored before the board can decide what should be done. There is a concern that Shop Pockets is getting interrupted by traffic to the building.

The Green TTEC Board also needs to discuss coordinating the Rec Trail construction.

Kevin Kraemer motioned for Ray Ring to serve as interim Chairperson for the Green TTEC Board. Janet Kraemer seconded. Motion carried with Ring abstaining.

No Police or RV Court report.

Streets & Utilities – Kevin Kraemer

The Main Street Wall is complete. Downtown is now inviting with lots of compliments. A thank you letter was sent to Steve Muchow and the County Board.

The Parkview Avenue punch list is now complete.

The Utilities Committee has a meeting scheduled for August 21st to discuss 2014 purchase strategy planning and budgets and continuing discussions with phosphorus.

The Public Works Department received an award for water fluoride quality for twelve consistent months from the U.S. Department of Health & Human Services.

Water Pumpage for July, 2013:

Well No. 1: 658,000

Well No. 2: 2,358,000

Total for July: 3,016,000 gallons, which was 918,000 gallons less than last year.

Two bacteria samples and two raw well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: 1.34 p.p.m. Monthly chlorine average: 0.16 p.p.m.

Wastewater Report for July, 2013:

Influent Monthly Average B.O.D.: 200 mg/l

Effluent Monthly Average B.O.D.: 7 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 177 mg/l

Effluent Monthly Average T.S.S.: 12 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .04102 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 3.19 mg/l

Total gallons treated: 2,292,200

Library & Golf – Janet Kraemer

The Library Board held a combined meeting for July and August. July had a 2.5% increase in circulation over last year. Internet continues to have high usage. They are still discussing how they are going to invest the recent donated money. An Electrician is replacing six light ballasts. The security contract expired in June. The Library Board feels there is a contentious relationship with the Village Board. They feel as though the Village Board has not always given them fair treatment. They want to make the relationship better. They are only looking at themselves and not the entire Village picture. A lot of non-taxpayers are served at that facility. It is easy to make those statements without seeing the entire picture.

The cart path and bridge is complete. Dredging the creek is being planned. The Golf Course Committee needs to discuss the Hole #9 rebuilding. Ring thanked many for their help on the bridge and cart path project: the Lions; Kraemer Brothers with equipment, material and manpower; The Kraemer Company donated gravel; Edward Kraemer & Sons donated the metal bridge; Kel-Ray Trucking transported the gravel; Mark Alt did the seeding and the business park for black dirt. Ring to do a thank you letter.

Finance & Pool – Box

The Finance Committee met last night. They discussed long term plans for Green TTEC, the budget schedule, reviewed projected year end, discussed goals and plans, discussed setting up of maintenance funds, the phosphorus issue and equipment needs. Budget spreadsheets are in folders to allow more time for committees. Committees should not expect to have increases; keep it where it is or one percent less. Committee budgets are due by October 9th and presented to the Finance Committee on October 16th.

The Pool is having an end of the year pool party on August 25th; free admission, games, food and prizes. The pool will be closing August 31st.

Development/Planning – Ring

The Development & Planning Commission met to approve lots available signage for the business park. Public Works will install.

Other Business

Ring explained that the Green TTEC Board recommends to dissolve the Madison College contract and look at other options for long term staffing and how to sell the business park. A meeting was scheduled with the Village Attorney to clarify issues of employment posting and an independent contractor versus employee. An employee has to work less than 1,200 hours annually in order to avoid paying retirement. In the interim, Sheila will help with the administrative functions and Public Works will deal with the mechanical aspects of the building. Kevin Kraemer motioned to terminate the MATC Green TTEC management contract as of August 15, 2013. Box seconded. Motion carried.

Box motioned to approve the Temporary Class B Retailer's license and a Temporary Operator's license for Robert L Kraemer for the Plain Lion's Golf Outing to be held on September 14th. Janet Kraemer seconded. Motion carried with Ring abstaining.

Janet Kraemer motioned to approve the liquor license for Honey Creek Market Cooperative, Agent: Shirley Gruber, expiring June 30, 2014. Box seconded. Motion carried.

Ring motioned to charge no fee for Honey Creek Market Cooperative liquor license expiring June 30, 2014. Kevin Kraemer seconded. Motion carried.

The board discussed the Wendorff Assessing contract. Ring motioned to approve the Wendorff Assessing contract as presented. Janet Kraemer seconded. Motion carried.

Correspondence

Ring recognized the Letter to the Editor that Trustee Gerber sent recognizing paver purchases and to keep the word out there.

EMS Chief, Gary Weiss, sent a card of thanks for the plant the Village sent him for his recent surgery.

Documents were submitted to Caryn Stone of Wisconsin Emergency Management in regards to flood losses for the Village.

Review and Audit of Invoices:

Kevin Kraemer motioned to pay Check #19528 payable to L.W. Allen, Inc. in the amount of \$2,912.10 and Check #19536 payable to North Central Laboratories in the amount of \$2,490.50 from the Sewer Replacement Fund. Box seconded. Motion carried.

A motion to pay the monthly invoices was made by Box. Kevin Kraemer seconded. Motion carried.

General Fund	\$61,043.78	Debt Services	\$21,242.18
Library Fund	\$4,107.17	Water Utility	\$3,774.78
Green TTEC	\$21,859.93	Sewer Department	\$9,624.37
TIF #2	\$63,350.45	Golf Course	\$1,913.14

Wage Reimbursements: \$30,920.21

Box motioned to adjourn at 9:34 p.m. Kevin Kraemer seconded. Motion carried.

Sheila Tafs
Clerk/Treasurer