

Village of Plain

Village Board Proceedings of April 10, 2013

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on April 10, 2013. The meeting was called to order by Village President Raymond Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Stephanie Box; John Dischler; Walter Gerber; Kevin Kraemer; and Merry Lynn Riek, Trustees.

Others present: Jack Schluter; Michael Frank; Janet Kraemer; Marion Copus of the Home News; Officer Chuck Schreiber; and, John Ruhland, Assistant Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, April 8, 2013. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Riek motioned to approve minutes from the March 13, 2013 Regular Board meeting. Gerber seconded. Motion carried.

Congratulations to the newly elected board members.

Shop Pockets

The Green TTEC Board created a personalized lease for Shop Pockets for the Incubator for three years. Shop Pockets is only interested in a portion of the space, but an additional tenant is in negotiations for the remaining Incubator area. Ring welcomed Jack Schluter and Michael Frank from Shop Pockets. Jack gave the Board a brief history of Shop Pockets starting 15 years ago. They are ready to start production with a patent, website, marketing and business solicitation in place. Michael gave a demonstration of their Shop Pocket product. Kraemer commented on it being a great product. The purpose of tonight is for the Village Board to ask questions and approve the lease. Box questioned the lack of security deposit. That will be looked into for future tenants. Riek questioned insurance section language. Kraemer motioned to approve the lease as presented. Riek seconded. Motion carried. The lease was then signed.

Public Works Department Report

There was a complaint of a large, leaning pine tree at 1175 Nachreiner Avenue. Schreiber mentioned branches in the Village right-of-way. Nick plans to send a letter requesting attention to the tree by the property owner.

Public Works will be digging up a sewer line by Kraemer Brothers to fix next week. The following week, a water lateral relocation project will occur on Cherry Street.

Police Department Report

Officer Schreiber reported that everything is good. The speed board is in town. Hours will increase with the weather getting warmer.

Committee Reports

President Ring reminded the board of the upcoming new committee assignments. He will send out a draft soon for feedback so it is locked down before the May meeting.

Ordinance – Riek

No Ordinance Committee report. Box questioned not having an Ordinance pertaining to non-domesticated animals in the Village. Schreiber will research state statutes on the issue.

Building Committee & Fire District – Dischler

Mike Weiss is still getting prices. He spray painted the area where his addition is going.

The Fire Board met on Monday. Emergency management was discussed as well as establishing emergency shelter locations in the townships.

Green TTEC, Parks, Library, Police & RV Court – Gerber

Teri Creighton submitted a written Green TTEC report on her activities since the last meeting. Attachments were ideas set forth by Teri and not discussed by the Green TTEC Board. The Community Garden idea was well received by the board. Prices align with other communities. Mark Alt would rototill the area free of charge. If fencing is used, the Village could specify type so it is esthetically pleasing. The Village Board is fine with the Green TTEC Board overseeing this project. The Plant Exchange consists of profits going to the Friends of the Plain Pool & Park. It would be worth a try. There are concerns about the Farmer's Market proposal. Concerns about marketing, signs and clean-up were mentioned by Ring. There are too many questions with the Farmer's Market yet. The Farmer's Market will be on the next agenda.

Nick is looking into lights for the volleyball courts at the park. There is time as the lights are not needed until late summer. The Lions are soliciting donations for a new backstop at the ball diamond along with their own donation. The poles the backstop is attached to are leaning and also need to be replaced.

The board received the Library Board minutes and a written report from Carolyn. Merry Lynn, Kevin and John met to discuss the Library Maintenance Agreement. They discussed who needs to do what and chain of command. It would go through Village Library Representative and then the Public Works Director. There are no concerns. The new library website is up and running.

No Police or RV Court report.

Streets & Utilities – Kraemer

Water Pumpage for March, 2013:

Well No. 1: 460,000

Well No. 2: 1,657,000

Total for March: 2,117,000 gallons, which was 180,000 gallons less than last year.

Two samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: 1.18 p.p.m. Monthly chlorine average: 0.29 p.p.m.

Wastewater Report for March, 2013:

Influent Monthly Average B.O.D.: 163 mg/l

Effluent Monthly Average B.O.D.: 9 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 136 mg/l

Effluent Monthly Average T.S.S.: 9 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .218 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 2.65 mg/l

Total gallons treated: 2,917,800

Meise Construction plans to start Parkview Avenue project next week unless rain is an issue.

When the pavers are in town for the Parkview project, street repairs caused by utility problems will also be repaired. Ring questioned if other problem areas could be repaired pointing out areas of St. Luke's Avenue and Wildwood Avenue. Kevin will look into patching.

Nick is looking into prices for lining sewer lines.

The Utilities Committee met with Howard Marklein and the DNR regarding the phosphorus dilemma. It was a very informative meeting. The Village is at a 3.6 mg/l limit and it will go down to a .075 mg/l requirement. There are a number of things to do. We are a small village leading the way as we are in the first group and it is unfair. Things could still change. It could be a risk if we act too quickly. The Village could use adaptive management with our own golf course to acquire credits. A retention pond on the golf course would benefit the golf course and gain points for phosphorus. We could have a leaf collection day for points. Our poundage that we have to reduce is less than what we expected. They are coming out with better treatments for phosphorus with less of a financial burden.

Finance, Pool & Golf – Box

No Finance Committee report.

Summer sign-up day was on March 30th. Lots of kids signed up for swim lessons and more than expected signed up for Swim Team. It was Easter weekend, so there was not as good a turn out.

Sheila initiated contact and found an instructor for the eight week youth golf lessons. Mike McDermott, the high school coach, will be the instructor. The golf bridge project will start when the course dries up. Kraemer Brothers will donate the foundation and first beams, Edward Kraemer & Sons are donating the steel decking which is the span material and deck. It will start by the end of April. The Lion's will facilitate the construction of the approaches to the bridge.

Development/Planning – Ring

No Development & Planning Commission report.

Other Business

Gerber presented HVAC maintenance quotes for Green TTEC from NAMI and Thermo Dynamics. Nick would like to try Thermo Dynamics for a year. Thermo Dynamics would check the system bimonthly and do a biannual major service for a cost of \$1,648.00. This was not budgeted for, so there was much discussion regarding where to pull the funds from. Funds could be from the utilities and marketing line items. Gerber motioned to approve the proposal from Thermo Dynamics. Dischler seconded. Motion carried with Box and Riek voting no.

Ring motioned to approve the liquor license for The Cheesemaker 1, LLC, Chris Raught, Agent, expiring June 30, 2013. Kraemer seconded. Motion carried.

Ring motioned to charge no fee for The Cheesemaker 1, LLC liquor license expiring June 30, 2013. Kraemer seconded. Motion carried.

Box motioned to appoint Sheila Tafs as Clerk/Treasurer for the 2-year period ending April 30, 2015. Riek seconded. Motion carried.

With Ring's professional experience in the insurance industry, he was pleasantly surprised with a low increase from the League of Wisconsin Municipalities Mutual Insurance Company. Competitive bids with insurance have been done in the past, but the League consistently has the best coverage and rates. Kraemer motioned to approve the League of Wisconsin Municipalities Mutual Insurance Company as the Village's insurance carrier for the period from June, 2013 through May, 2014. Gerber seconded. Motion carried.

The board feels that the Village becoming a member of the grocery co-op sets a bad precedent and seems like a conflict of interest. No action taken.

Box motioned to set the 2013 Board of Review for May 15, 2013 from 6:00 p.m. to 8:00 p.m. Gerber seconded. Motion carried.

Correspondence

The Public Service Commission of Wisconsin sent correspondence regarding an informal sewer complaint for the Village's nonresident sewer rates. The PSC ruled that the Village's calculation for increases is not unreasonable.

Review and Audit of Invoices:

A motion to pay the monthly invoices was made by Riek. Dischler seconded. Motion carried.

General Fund	\$48,153.08	Debt Services	\$0.00
Library Fund	\$4,834.36	Water Utility	\$12,691.85
Green TTEC	\$1,404.72	Sewer Department	\$4,107.88
TIF #2	\$428.76	Golf Course	\$1,180.46

Wage Reimbursements: \$13,777.37

Ring motioned to adjourn at 9:40 p.m. Dischler seconded. Motion carried.

Sheila Tafs
Clerk/Treasurer