

## **Village of Plain**

### **Village Board Proceedings of February 13, 2013**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on February 13, 2013. The meeting was called to order by Village President Raymond Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Stephanie Box; John Dischler; Walter Gerber; Kevin Kraemer; and Merry Lynn Riek, Trustees.

Others present: Marion Copus of the Home News; Carolyn Forde, Library Director; Officer Chuck Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, February 11, 2013. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Gerber motioned to approve minutes from the January 9, 2013 Regular Board meeting. Dischler seconded. Motion carried with Riek abstaining.

#### **Police Department Report**

Officer Schreiber had no report.

#### **Public Works Department Report**

Nick Ruhland reported to the board that Lyle Cady has a water lateral leak on Cherry Street. Prairie Plumbing is going to wait until the frost comes out to repair it due to gas and three other laterals interfering.

Nick sent in the DNR permit application for the golf bridge. Drawings need to be done.

Hasheider Roofing repaired part of the Municipal Building roof. They will need to come back to fix further issues where the sitting water was causing a problem with repair.

Nick filled out a phosphorus survey with Rural Water Associates. They speak for small communities. They are discussing possible litigation to prevent the phosphorus rules from being enforced. Florida and Wisconsin were the first states the EPA looked at for the phosphorus regulations. Florida sued the EPA. The EPA lost in Florida. Currently, Wisconsin is the only state in the country faced with this phosphorus mandate. Communities need to contact their legislature to get the limits repealed. It could save a lot of money down the road. Ring emailed Representative Marklein to take action. Rural Water is ironing out what their next step is. A resolution passed by local governing bodies would help.

## **Committee Reports**

### **New Assignments**

President Ring presented his recommendations for revised committee/commission assignments with the recent changes in the Board. These assignments are short term. It will change again after the April election. Then there will be more of a long term assignments.

The board discussed the Library Board Representative appointment. Gerber motioned to change the Library Representative from Riek to Gerber. Riek seconded. Motion carried with Ring voting no.

Kraemer motioned to accept the remaining Committee/Commission appointments as presented. Gerber seconded. Motion carried.

### **Building Committee & Fire District – Dischler**

Mike Weiss is planning a 30x30 addition on the east side of his home on the corner of Fairway Circle and Westbrook Drive. Dischler will work with him regarding his lot lines.

The Fire Board met and held prices the same as last year. A call was received about two weeks in regards to transferring from a nursing home to the patient's residence. This was the first occurrence of this nature. A price of \$200 was established for that situation.

### **Green TTEC, Parks, Library, Police & RV Court – Gerber**

Green TTEC has issues with a cracked wall and beams. The Architect viewed the problem. He will be back to view in the warm weather to see if there are any changes with the humidity. He will stand behind it. Kraemer said typically those cracks are not structural. They are aesthetic. There would not be a lot of work to fix.

Charter has completed the upgrade for MATC. Gerber talked to Charter in regards to switching the entire building to Charter and possibly switch phones to Charter as well. This would eliminate Frontier. MATC has two years left on their contract, but they have the option to vacate at any time. John Alt is confident that MATC will be successful at Green TTEC.

Box questioned if there is going to be a monthly report from Teri to keep the board informed of what she is doing. That should be no problem. She is working with companies to utilize Green TTEC. She is working on a grant. She has a student helper working as well. It would be efficient for her just to submit a monthly report instead of coming to board meetings.

The Library Board minutes will be in the board packets now to keep the Village Board up to date. Courtesy of the Friends, the library will be hosting a family entertainer on February 22<sup>nd</sup> for a no school day. The Library Board is working on a maintenance schedule for the building. Bids are being solicited for burned out bulbs and ballasts.

Ice is backing up on the roof and leaking inside the building one time. Nick had Hasheider look at it. He thinks the best idea is to install a power vent in the problem areas on the east side of building. It would suck the warmer air out of attic space to prevent snow accumulation that would melt. It would cost about \$1000. Another option is heat tape, but it would be obvious. The last option is to install eaves, but that would not be aesthetic. There is a potential ventilation problem. It occurs every year, but it is prominent this year because of the excess ice. Ring suggested getting estimates. Kraemer will talk to Norm Kraemer since he was possibly involved with trying to repair it in the past. The problem should be investigated to ensure we are doing to right fix.

No Parks, Police or RV Court report.

### **Streets & Utilities – Kraemer**

#### Water Pumpage for January, 2013:

Well No. 1: 514,000

Well No. 2: 1,741,000

Total for January: 2,255,000 gallons, which was 15,000 gallons less than last year.

Four samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: 1.14 p.p.m. Monthly chlorine average: 0.11 p.p.m.

#### Wastewater Report for January, 2013:

Influent Monthly Average B.O.D.: 201 mg/l

Effluent Monthly Average B.O.D.: 9 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 192 mg/l

Effluent Monthly Average T.S.S.: 10 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .3878 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 3.4 mg/l

Total gallons treated: 2,364,400

The Streets Committee met to discuss the five year plan and the Parkview Avenue project. The project will include taking the hump out on the south side caused by a storm sewer. It will connect with the Cedar Street project. The preliminary plans are 90% set. Advertisement started today with a March 7<sup>th</sup> bid opening day. There will be a recommendation for the March 13<sup>th</sup> board meeting. The project will start in April and has a completion date of May 17<sup>th</sup>. Depending on the bids, the committee will possibly look into improvements on Main Street.

The Utilities Committee met to discuss equipment in the WWTP that needs updating. Nick put together a draft schedule of updates as a guideline for future committees. Two circulating pumps were replaced this year. The schedule is a good plan of attack. A lot of the pumps are 1981 editions. The committee also reviewed a lab equipment agenda too. The also talked at length about the phosphorus issue. Nick & Kevin are attending a seminar on phosphorus to get informed. Phosphorus is now being noted on the Wastewater report.

## **Ordinance – Riek**

No Ordinance Committee report.

## **Finance, Pool & Golf – Box**

No Finance Committee report.

Lifeguard applications have been received. The slide has been ordered. A generous donation was made to take care of the cost. It should be installed before the pool opens. Someone is interested in bringing swim team back to Plain.

The Golf Course Committee is scheduled to meet on Monday, February 18, 2013. Applications have been received for the Golf Course Maintenance position. Going through those and hiring by the March meeting. The Lions will contribute to the golf bridge project. They will also donate towards additional cart paths. EKS is committed to providing the bridge decking. Kraemer Brothers had agreed to donate the foundation of the bridge. The project will start when the frost is out of the ground and approved by the DNR. Golfers would have to take the #1 bridge if the project is not completed before the course opens before

## **Development/Planning – Ring**

Development & Planning Commission meeting is postponed due to lack of a quorum. The meeting was set up to discuss signage in the Honey Creek Business Park. Ring wants something put in permanent. Greeley Signs has an option that would begin as a marketing sign but then be transformed to a directory of businesses in the park once the lots are full. It should be on Village property since it would be permanent.

## **Other Business**

The Board discussed a HVAC Preventative Maintenance Agreement for Green TTEC with North American Mechanical, Inc. (NAMI), the HVAC installer during construction. NAMI would inspect the air conditioning in the spring and the heating system in the fall. Gerber suggested that Nick do the walk through with them to see if Public Works could commit to anything. Gerber feels that since they put the system in they should do it the first year. It is expensive, but it has a 5% discount on any work needed to be done. Public Works already changes filters every three months. Ring checked into inspecting pumps but there is not anything to inspect. NAMI could come to a meeting to explain what they would do. Riek questioned if we could research similar buildings to see what they are doing. Kraemer suggested that a local provider would be cheaper. We may only require them on an as needed basis. Ring said with the system is brand new and may not need a maintenance agreement at this point. Kraemer mentioned that we can still use their service if we need them. Dischler suggested that the utilities need to be monitored to ensure trends are constant. Box would like to see other quotes. The issue was tabled.

Nick Ruhland presented a fee schedule for DP Electronic Recycling for the Village to properly recycle light bulbs and batteries. The Village currently does not have a way to recycle light bulbs. Forde believes that Ederer Dairy Supply takes light bulbs. There may be light bulb collection at Sauk County's Clean Sweep. More investigation is needed.

**Correspondence**

No Correspondence.

**Review and Audit of Invoices:**

Kraemer motioned to pay Check #19097 payable to L.W. Allen, Inc. in the amount of \$11,189.00 from the Sewer Replacement Fund. Ring seconded. Motion carried.

A motion to pay the monthly invoices was made by Box. Kraemer seconded. Motion carried.

General Fund	\$482,238.57	Capital Improvements	\$21,324.90
Library Fund	\$12,710.05	Water Utility	\$34,510.32
Green TTEC	\$1,942.18	Sewer Department	\$15,430.82
TIF #2	\$47,044.71	Golf Course	\$6,568.93

Wage Reimbursements: \$20,668.60

Kraemer motioned to adjourn at 9:10 p.m. Gerber seconded. Motion carried.

Sheila Tafs  
Clerk/Treasurer