

Village of Plain

Village Board Proceedings of November 11, 2015

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on November 11, 2015. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees. Trustee Kevin Kraemer was absent.

Others present: Charles White; Marian Copus of the Home News; Chief Wilkins; Officer Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, November 9, 2015. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Janet Kraemer motioned to approve minutes from the October 14, 2015 Regular Board Meeting. Melissa Kraemer seconded. Motion carried.

Committee Reports

Streets & Utilities – Kevin Kraemer

No Streets Committee report.

No Utilities Committee report.

Water Pumpage October, 2015:

Well No. 1: 740,000

Well No. 2: 1,022,000

Total for October: 1,762,000 gallons, which was 103,000 gallons, less than last year.

Two bacteria samples and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .90 p.p.m. Monthly chlorine average: 0.16 p.p.m.

Wastewater Report for October, 2015:

Influent Monthly Average B.O.D.: 193 mg/l

Effluent Monthly Average B.O.D.: 6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 202 mg/l

Effluent Monthly Average T.S.S.: 14 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .143 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 2.220 mg/l

Limit: 3.6 mg/l

Total gallons treated: 1,991,400

Library & Golf – Janet Kraemer

The library's use for October is down. Carolyn had her review. She is working on a grant from Sauk Prairie Healthcare. The Library Board is still researching phone providers.

No Golf Course report.

Finance & RV Court – Brian Brey

The Finance Committee met to finalize the 2016 budget. Also discussed were the Sewer Department's insufficient revenues. No action was taken for 2016 but the future utility chair will need to be aware. No action was taken on the old Municipal Building sale because no representatives from the Fire Board showed up.

The RV Court Commission will be meeting on Monday.

Police, Building & Fire District – Dischler

No Police Committee report.

No Building Committee report.

The Plain Fire District Board's next scheduled meeting is in January.

Ordinance & Parks – Riek

The Ordinance Committee met to discuss the chicken ordinance. No decision has been made yet. There was some discussion on ordinances for Associations. No ordinance is needed. It is too late to adopt an ordinance to change something that is already set up. Nor do we need to have an ordinance in place for associations. The current Ordinances guide them to put in a development. If a Developer would want something different, they would need a Developer's Agreement. The village is not obligated to do anything different than what we are doing. We are protected already.

Susan Bindl turned in proceeds from the Concession Stand in the amount of \$506. The funds were deposited in the Park Maintenance Fund. The Parks Committee thanks Susan Bindl for the donation.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Board met last week to discuss regulations and building use. Social events will now be permitted for a \$30 fee and a deposit of \$250. If the cleaning service has to do extra, they will be charged. Government entities and Non-profits will now be charged as well. The Village rooms have been removed as being available to rent.

The Green TTEC Board also met this evening to discuss a fitness center in Green TTEC. Tonight was the first discussion. The group will meet again on Monday after thinking about the possibility and talking to the public. The equipment needs to be ordered by Thanksgiving to be up and running by January 1st. If the Green TTEC Board decides to move forward, a special board meeting would be needed to approve it in a timely matter.

No Pool Committee report.

Development/Planning – Ring

No Development/Planning report.

Police Department Report

Officer Schreiber reported that the Police Department is doing the Kops for Kids program again this year. They distribute toys and food for the holidays. If anyone knows of a needy family that could benefit, please inform the Police Department.

Public Works Department Report

Nick Ruhland reported that the pool repairs were completed today.

Two-hundred feet of drain tile was installed with three catch basins on the Golf Course Hole #9 today. The seeding will be done in the spring. Winter seeding on Hole #1 was also completed.

Public Works attended an Emerald Ash Borer seminar yesterday at Green TTEC. There are 65 ash trees on golf course which is a huge concern. These trees will be depleted before too long, but there are no signs of them being affected yet. Some of the holes will be devastated when they are lost. Treatment is not cost affective. The Golf Course Committee will need to meet to determine a plan for gradually replacing the trees.

The Utilities Committee will be meeting on Monday night.

Clerk/Treasurer Report

Sheila Carver reported:

- The biannual Local Road Improvement Grant application was submitted to Sauk County in hopes for funding for the 2017 street project of Park Avenue.
- The first training for the new election equipment was attended by the Carver. The new machine seems very user friendly compared to the old equipment. The best part about it is a cell tower will be used to send in results to the county. This alleviates the use of a land line to modem in results which had a constant busy signal. By using the cell tower, there will be no waiting.

- The last tax levy was received from Sauk County today, so the Village's TIF budget can be finalized. The Budget Hearing notice will be sent to the Home News for the Budget Hearing publication, which is scheduled for Wednesday, December 2nd at 7:00pm. The Budget Hearing is conducted by the Village Board and not the Finance Committee.
- Golf bag tags and reciprocal use tickets are now available for golf memberships. They make great Christmas presents.
- Carver was able to learn how to create and change images on the lobby display screen, so that has been updated.
- The Finance Committee had approved funds to update the Village website. A quote was obtained from a new company and upon request from the Finance Committee a second quote was requested from our current website host. The current website host was higher to redesign, but much less expensive for the annual fee. After many discussions with technical support personal, Carver was able to redo the current website as well as use a standard design, instead of paying for a custom design. This gave the website a new look at no cost at all. Carver presented the new website. www.villageofplain.com

Other Business

Riek motioned to approve the Johnson Block contract for 2016. Melissa Kraemer seconded. Motion carried with Brey abstaining.

Dischler motioned to approve the contract for police services for 2016 with Spring Green. Janet Kraemer seconded. Motion carried.

Melissa Kraemer motioned to place the following special assessments on the 2015 tax roll:

- Parcel # 171-0168-00000 curb/gutter in the amount of \$243.93
- Parcel # 171-0332-00000 curb/gutter in the amount of \$269.44
- Parcel # 171-0334-00000 curb/gutter in the amount of \$383.12
- Parcel # 171-0337-00000 curb/gutter in the amount of \$300.25
- Parcel # 171-0232-00000 water meter in the amount of \$76.57
- Parcel # 171-0164-00000 lawn mowing in the amount of \$243.62
- Parcel # 171-0164-00000 delinquent utilities in the amount of \$201.99
- Parcel # 171-0421-00000 delinquent utilities in the amount of \$737.62

Brey seconded. Motion carried.

Brey read the first reading of Ordinance 187-15; to increase sewer rates for 2016. Changes were also made for all "Residential Customers" to read "Village Customers" and "All Other Customers" will now read "Non-Village Customers."

Riek motioned to approve applications for Operator's licenses in the Village for the period ending June 30, 2016 for Samantha Wheeler-Gertgen from Cenex. Brey seconded. Motion carried.

Correspondence

A thank you card was received from Merry Lynn Riek for the plant for her surgery.

SCDC is holding a Leadership Forum and extended invites to the Village Board.

The streets were cleaned for the last time yesterday for the year. Nick would like to remind residents that it is illegal to rake your leaves onto the street.

Ring is setting up an Advisory Committee that will meet on December 15th. They will find ways to promote business, come up with ideas to help the community from an economic standpoint and retain and draw in new business.

Review and Audit of Invoices:

Ring motioned to pay Nick Ruhland the amount of \$615.47 in lieu of benefits. Dischler seconded. Motion carried.

Dischler motioned to pay the bills as presented. Brey seconded. Motion carried.

General Fund	\$24,872.77	Capital Improvements	\$4.58
Library Fund	\$4,506.33	Water Utility	\$1,686.20
Green TTEC	\$2,210.23	Sewer Department	\$2,603.86
TIF District	\$8,781.26	Golf Course	\$708.18

Wage Reimbursements: \$13,524.31

Janet Kraemer motioned to adjourn at 8:12 p.m. Melissa Kraemer seconded. Motion carried.

Sheila Carver
Clerk/Treasurer