

## **Village of Plain**

### **Village Board Proceedings of August 12, 2015**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Office Building on August 12, 2015. The meeting was called to order by Village President Ring at 7:00 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Charlie White; Marian Copus of the Home News; Officer Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Plain Municipal Office Building; the Plain Post Office; and The Peoples Community Bank on Monday, August 10, 2015. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the July 8, 2015 Regular Board Meeting. Melissa Kraemer seconded. Motion carried.

Riek motioned to approve minutes from the August 5, 2015 Special Board Meeting. Janet Kraemer seconded. Motion carried.

#### **Police Department Report**

Officer Schreiber reported that nothing is left at the Municipal Building. Everything is moved.

#### **Public Works Department Report**

Nick Ruhland reported a water main break at the intersection of St. Luke's Avenue and Oak Street. It was an old cast iron pipe that leaked where two sections of pipe are pushed together with a lead liner that was deteriorated. It was repaired yesterday. It is also believed that Kraemer North America has a leak in their water service that is leaving water sitting near the volleyball courts. There is a leak detector coming on Friday to investigate. The lettering on the old Municipal Building was taken down today by John. There is an issue with the storm sewer that crosses the three and seven fairway. Public Works is in the process of repairing the problem and it should be completed tomorrow.

#### **Committee Reports**

##### **Streets & Utilities – Kevin Kraemer**

Streets Committee will meet to discuss the next project that will be intertwined with utilities.

Utilities Committee will discuss their goals.

Water Pumpage July, 2015:

Well No. 1: 1,071,000

Well No. 2: 1,448,000

Total for July: 2,519,000 gallons, which was 469,000 gallons, less than last year.

Two bacteria samples and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: .90 p.p.m. Monthly chlorine average: 0.06 p.p.m.

Wastewater Report for July, 2015:

Influent Monthly Average B.O.D.: 198 mg/l

Effluent Monthly Average B.O.D.: .6 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 181 mg/l

Effluent Monthly Average T.S.S.: 6 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: <.04875 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: .3467 mg/l

Limit: 3.6 mg/l

Total gallons treated: 2,054,800

**Library & Golf – Janet Kraemer**

The library year-to-date check outs up 1.7%. The summer programs are going well. The Library Board discussed a list of items wanted. The Village Board did a walk thru as a follow up to plan for future maintenance. Those issues are still being worked through. The library is moving forward with the purchase of a projector system. That will be installed soon. The Library Board is considering options for the community room and priorities for the upcoming year. Kevin Kraemer inquired about what the walls looked like since they want it painted. Ring apprised him that it is at a point where there are bids to be sought and then it will come back to the board for a decision. There is concern by the Village Board that Carolyn is not doing a weekly article in the Home News. Janet Kraemer informed the board that Carolyn does not feel the Home News is her audience. She has a Facebook page and a newsletter that gets out to her target audience. The past Library Board thought it was very important to be in the Home News. The Village Board feels that a lot of people would turn to the Home News for that information.

The Golf Course Committee met to discuss their budget. Next year they are going to try chemicals for the weeds near the creek. They are currently over budget but they are catching up. Three memberships were sold with the reduced rate. The Golf Course Committee officially thanked Steve Frank for donating his time to mow greens. He is interested in helping again next year. The committee offered him a free membership for his efforts, but he has indicated that he will more than likely decline that membership. They are looking at installing security cameras to keep people honest. Fines are \$333.00 if they do not pay.

### **Finance & RV Court – Brian Brey**

The Finance Committee met this evening to start the budget process. They set budget schedule. Committees are directed to do a three year plan and go line by line on their budgets and keep them flat. Any questions can be directed to Sheila.

No RV Court report.

### **Police, Building & Fire District – Dischler**

There are four building permits issued so far this year.

The Plain Fire District Board members voted to take over the Municipal Building. The Fire Board Chairman should be contacting Ring to discuss. The next meeting is in September.

No Police Committee report.

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

The lights are completed on the volleyball court. The team members want to thank everyone involved. They are talking about putting together a fall league or extending their current league because of the lights. The countertops have been installed in the concession stand.

### **Green TTEC & Pool – Melissa Kraemer**

Green TTEC Board will be setting up a meeting to look at landscaping and do a building walk thru.

Badger Pools will be coming on September 1<sup>st</sup> to assess the leak. There was one membership sold with the mid-year discount. The last day will be August 29<sup>th</sup>. Evaluations will be done with the lifeguards.

### **Development/Planning – Ring**

No Development & Planning report.

### **Other Business**

Kevin Kraemer motioned to approve the property assessment contract with Wendorff Assessing for 2016. Melissa Kraemer seconded. Motion carried.

Kevin Kraemer motioned to approve Operator's licenses for the period ending June 30, 2016 for Suzanne Burns employed by Honey Creek Market. Janet Kraemer seconded. Motion carried.

Clerk/Treasurer Carver updated the board regarding a presentation Madison Region Economic Partnership did in conjunction with SCDC. The organization also does a presentation called “ED 101” about economic development that she thought would be beneficial for the Village of Plain. The class will try to be scheduled in January or February for the board and local businesses. Bob Neuheisel is trying to organize an association for Plain and the surrounding area for businesses to come together.

**Correspondence**

- The Green TTEC move final cost was \$29,998.79.
- Sasha Parkevich gave a compliment to Nick and John. He said he had to repair his sewer line and he could not afford to have a plumber do it. He decided to do it himself. He said that Nick and John were so helpful and knowledgeable and he could not have done it without their support. They are great assets to the Village.
- We had two people pay their utility bill via credit card. The next billing will publicize the option.
- The Sauk County Board approved funding for new election equipment across the county. They will purchase one unit per municipality. They will be in place for the February 2016 election.

**Review and Audit of Invoices:**

Melissa Kraemer motioned to pay Nick Ruhland the amount of \$615.47 in lieu of benefits. Kevin Kraemer seconded. Motion carried.

Janet Kraemer motioned to pay the bills as presented. Melissa Kraemer seconded. Motion carried.

General Fund	\$35,869.44	Capital Improvements	\$2,588.73
Library Fund	\$3,627.62	Water Utility	\$1,997.94
Green TTEC	\$3,045.49	Sewer Department	\$3,775.34
TIF District	\$36,257.51	Golf Course	\$1,663.03

Wage Reimbursements: \$34,594.38

Kevin Kraemer motioned to adjourn at 7:51 p.m. Melissa Kraemer seconded. Motion carried.

Sheila Carver  
Clerk/Treasurer