

Village of Plain

Village Board Proceedings of May 14, 2014

The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on May 14, 2014. The meeting was called to order by Village President Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Melissa Kraemer; and, Merry Lynn Riek, Trustees. Trustee Kevin Kraemer was absent.

Others present: Charles White; Marion Copus of the Home News; Officer Chuck Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, May 12, 2014. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Janet Kraemer motioned to approve minutes from the April 9, 2014 Regular Board Meeting. Brey seconded. Motion carried.

Guest

Jim Mann from Ehlers & Associates was teleconferenced in to discuss distressing the TIF. He was requested because the TIF was running at a negative revenue deficit. Forecast for 2014 budget cycle will result in a shortfall of about \$58k and will double in 2015. Distressing will allow the Village to keep the district open for an additional ten years to give more time to pay off the debt. It would cut the assessment level of business park improvements needed in half, from \$4M to be about \$2M. Although distressing allows the Village to extend the term, it will not solve the short term payment issues. Disadvantages discussed is that the Village will no longer be able to amend the TIF such as change the boundaries, create another district that overlaps the current district or share any positive increments with another TIF district if distressing the TIF. TIF Districts must not go over 12% of the Village's equalized value. It was also discussed that increasing the TID territory would not have any positive impact the district unless there were improvements in that expanded area in the future. In other words, construction would need to take place to make a difference. Ehlers & Associates would take care of everything including notifying the newspaper and taxing jurisdictions. Jim stated that the Village only has to put it on the agenda. The Ehlers & Associates' cost of distressing is \$12,500. Discussion pursued about any possible exposures that may result such as if we needed to improve the Waste water Treatment Plant. First it was stated that the plant is a tax exempt facility so if it were to be added to the TIF District, there still would not be any increment generated to help the TID. Secondly if a business built in the current TIF District and needed more sewer capacity, the TID could pay for that upgrade. Ring would like Kevin Kraemer present to make the decision. Waiting does not change the end date nor change the payment requirements. The issue was tabled until the next meeting when all seven members can be present.

Police Department Report

Officer Schreiber reported that he sent letters to unlicensed dog owners. He will give them another week or two to comply and then he will issue citations. The radar trailer was out. It will be back in a couple of weeks in a different location. The new squad should be here Wednesday of next week. The air conditioning is out in the old squad. It will not be fixed. The old squad car will be out of commission for the change over but Spring Green's car can be used during that time.

Public Works Department Report

Nick Ruhland had no report.

Committee Reports

Brey motioned to accept the committee recommendations from the Village President. Dischler seconded. Motion carried.

Ordinance & Parks – Riek

No Ordinance Committee report.

Gasser thinks they will do the tennis court work when they are in town to do the bank.

Ring would like the majority of the park parking lot to be turned into green space only leaving some parking on the west side. Ring would like to ask the Lions if interested in masterminding the project. The parking lot is not used during large events or baseball games due to foul balls. New trees would help block the sun from the bleachers. Public Works can remove the current black top but would prefer to not seed it until fall. The project should be done as a whole in the fall. A contracted landscaper would be contacted to do the new landscaping. The local landscaper would be willing to take dirt towards payment. The board would like to see the project wait until fall. Dischler would like to see the layout for EMS accessing the ball diamond. Ring and the Parks Committee will work on bringing plans together to consider feasibility.

Volleyball lights were discussed. Nick will look into temporarily running a wire to existing light fixtures to see if they still work. The quote was \$4,500 for service with new fixtures.

Police, Building & Fire District – Dischler

An updated building permits list was distributed to the board.

The Fire Board will be meeting this Monday to interview for the new fire chief. Rory Meixelsperger pulled his name out of the running. Dan Nachreiner and John Ruhland are the two candidates left. The Fire Board will vote after interviews. Individuals were nominated by the Fire Department. The top three vote getters were set to be interviewed by the Fire Board. The Fire Board members can ask whatever questions they want to.

No Police Committee report.

Green TTEC & Pool – Melissa Kraemer

The Green TTEC Board met on April 16th to discuss the state grant documentation received. There is now a better understanding of needs to be met. We need to have green technology training. Each member had assigned tasks to research for the next meeting that was cancelled tonight due to attendance issues and rescheduled for three weeks. Some building use regulations were changed and will be discussed and approved at the rescheduled meeting. The business park signage was postponed. The life of the sign is 10-20 years; the sign would depreciate without businesses in the park. The Village offices would have enough room to move out to Green TTEC. However, there are concerns if there are organizations that would want to use the areas that the Village would need to take over. The Green TTEC Board is going back to original people involved with planning for Green TTEC to find out if it would turn them away if the Village Office was in the building. Meeting compliance requirements is also part of going back to original people. The next Green TTEC Board meeting will be on June 4th.

The Pool Committee met on May 6th to revise the lifeguard handbook. Pool sign-up was April 26th with very little attendance. There may not be a swim team if no one else signs up – currently 6 have enrolled. The pool is not opening Memorial Day weekend, it will open on May 31st. Badger Pool repair needs to finish the repair of the platform shortly so Public Works can paint the pool and be ready by May 31st.

Streets & Utilities – Kevin Kraemer

The bridge project is on hold. Westbrook Engineers is going to look into it. There has not been a straight answer from the county as to whether this project will be funded this year or in the future.

No Utilities Committee report.

Water Pumpage April, 2014:

Well No. 1: 392,000

Well No. 2: 1,544,000

Total for April: 1,936,000 gallons, which was 13,000 gallons, less than last year.

Two bacteria and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: 1.04 p.p.m. Monthly chlorine average: 0.13 p.p.m.

Wastewater Report for April, 2014:

Influent Monthly Average B.O.D.: 154 mg/l

Effluent Monthly Average B.O.D.: 10 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 116 mg/l

Effluent Monthly Average T.S.S.: 8 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .202 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 2.35 mg/l

Total gallons treated: 2,735,000

Library & Golf – Janet Kraemer

The 50th anniversary of the opening of the library is being celebrated this year. Events are starting June 13th. There will be small events throughout the year that the Friends are sponsoring. The Friends are paying for a Children's Librarian throughout the summer. Checkouts are going down. Young children's checkouts have seen the most significant decrease.

The Golf Course Committee had cleanup days that went well. There were lots of volunteers. They trimmed trees, picked up sticks and raked. Some brought their own lawn mowers with baggers for picking up leaves. The Lions donated \$500 towards new bark. Some individuals are taking it upon themselves to raise funds for improvements for the golf course. When there is a vision, it is a lot easier to get people to rally around it.

Finance & RV Court – Brian Brey

No Finance Committee report.

No RV Court report.

Development/Planning – Ring

Development and Planning is working on getting a commercial realtor to help with marketing the business park. Ring and Riek attended the Sauk County Development Corporation awards banquet. Ring to ask them to help our community with development.

Other Business

Ruhland presented two estimates regarding roofing Well House #2. The proposals are for labor to remove existing shingles and replace with new provided by the Village. Kevin Nachreiner proposed \$950.00 and Black Hawk Building proposed \$770.00. Ring motioned to accept Black Hawk Building's proposal of \$770.00. Melissa Kraemer seconded. Motion carried with Brey voting no.

Riek motioned to hire Greg Patterson for a temporary part-time Golf Course Maintenance worker. Janet Kraemer seconded. Motion carried.

Ruhland recommended hiring James Frank and Haydn Ring as the seasonal Public Works Helpers, each working 20 hours a week, staggered. Melissa Kraemer motioned to approve James Brey and Haydn Ring as the seasonal Public Works Helpers. Brey seconded. Motion carried.

Ring motioned to adopt of Resolution #2014-01, Compliance Maintenance Annual Report. Brey seconded. Motion carried.

Melissa Kraemer presented updates to the Pool Lifeguard Employee Handbook. Riek motioned to approve the revised Pool Lifeguard Employee Handbook as presented. Melissa Kraemer seconded. Motion carried.

Correspondence

Dick Cates sent a thank you for the time provided to share his upcoming State Representative candidacy viewpoints.

Board of Review is from 6pm-8pm on June 21st.

Review and Audit of Invoices:

Ring motioned to pay Check #20142 payable to General Engineering Co. in the amount of \$143.75 from the Sewer Replacement Fund. Dischler seconded. Motion carried.

A motion to pay the monthly invoices was made by Dischler. Janet Kraemer seconded. Motion carried.

General Fund	\$33,602.38	Capital Improvements	\$355.80
Library Fund	\$6,541.47	Water Utility	\$3,774.95
Green TTEC	\$4,824.62	Sewer Department	\$5,206.86
TIF District	\$39,661.26	Golf Course	\$2,184.60

Wage Reimbursements: \$13,896.89

Brey motioned to adjourn to close session at 9:15 p.m. Riek seconded. Motion carried. Roll Call Vote: Ring - Yes; Brey - Yes; Dischler – Yes; Janet Kraemer - Yes; Melissa Kraemer - Yes; and, Riek - Yes.

Sheila Tafs
Clerk/Treasurer