

# **Village of Plain**

## **Village Board Proceedings of February 12, 2014**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on February 12, 2014. The meeting was called to order by Village President Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Brian Brey; John Dischler; Janet Kraemer; Kevin Kraemer  
Melissa Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Marion Copus of the Home News; Carolyn Forde, Library Director; Officer  
Chuck Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the  
Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community  
Bank on Monday, February 10, 2014. Notice was emailed to the Home News and the Baraboo  
News Republic on the same date.

Dischler motioned to approve minutes from the January 8, 2014 Regular Board Meeting. Melissa  
Kraemer seconded. Motion carried with Kevin Kraemer abstaining.

Welcome to Village Trustee Brian Brey and thank you for serving the Village.

### **Police Department Report**

Officer Schreiber had nothing to report.

### **Public Works Department Report**

Nick Ruhland reported Westbrook Bridge was accepted into the bridge program for the 2014-15  
cycle. Overlay construction will start in July. The Village will be responsible for 20% of the cost.  
They will grind off 2-3 inches, overlay and redo approaches. It is part of the streets budget. The  
total project is estimated to cost about \$80-100,000. The Village will be responsible for  
approximately \$15-20,000.

The Village put out a run water declaration for residents in the Village. Water bills will be  
adjusted. There have already been two water laterals frozen. One thawed and one busted.

Pool committee needs to meet to discuss work that needs to be done before opening.

### **Committee Reports**

Riek motioned to accept the committee recommendations from the Village President. Janet  
Kraemer seconded. Motion carried.

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

The Parks Committee has received enough donations for the tennis court project. Total to date is \$23,900 plus another \$400 coming in. Donors include Dave and Karen Buchanan, Judi Diehl, Steve Frank, Bill and Shirley Gruber, Mike and Patty Knoll, Mike and Patty Knoll in honor of Jim and Sue Knoll, Dave and Carol Lins and an anonymous donor. Riek commended Steve and Judi for their hard work in getting these donations. There is \$10,000 is the budget. The fence will need to be partially taken out to do the project and reinstalled. It will be a spring project. Snow cover may push back the start date. Ring thanked all of the donors and recognized Riek for her work as well.

### **Police, Building & Fire District – Dischler**

No Building Committee report.

The Fire Board met in January. The ambulance has a new defibrillator. The old one was installed in the rescue truck. Loren Thering is stepping down as Fire Chief in July Rory Meixelsperger and Dan Nachreiner were nominated for replacement. The Fire Board will make the final approval.

The Police squad will officially be ordered the 19<sup>th</sup> of February. Sauk County will approve the package purchase on the 18<sup>th</sup>. The Village went with the package deal with the county for a better price. We saved \$600 by going with county.

### **Green TTEC & Pool – Melissa Kraemer**

The Green TTEC Board met. Ring reported that the primary discussion was for signage for the business park. Dave Gawronski presented three options. Option two is what the Green TTEC Board is working from. It will require landscaping. The sign will be fourteen and a half feet tall and 16 feet wide. The total project will cover 40 feet. The stone will match the Green TTEC building. It will be located where the current sign is. Also discussed were the building regulations, lease agreements in place, date and plans to move Village office. The Green TTEC Board is looking for estimates for designs and remodeling for the relocation in June or July. They talked about who has keys to the building, maintenance for the building, an Easter egg hunt and the community garden. Ring did a chart of expenses for the building to compare year by year to monitor abnormalities.

Lifeguard help is being advertised for. The committee will meet to discuss maintenance needed to repair the skimmer on the south side of the pool. This needs to be done before the pool opens.

### **Streets & Utilities – Kevin Kraemer**

Streets Committee met to discuss issues at Oakwood Circle. Residents from that area would like the Village to take over plowing of their condo association driveway. It has not been plowed by the Village since its inception ten years ago. They were told a decision would not be made but research would be conducted on what other communities are doing in similar situations. Streets

and Ordinance may need to meet to develop a standard or a guide on how to address future associations. Thirteen municipalities responded to a question asked about if they plow private streets. None of them plow these private streets.

The Streets Committee also discussed the five year repair plan. The Westbrook Drive Bridge will be overlaid in 2014. Fairway Circle will be repaired in 2015, 2016 will be an off-year, 2017 will be work on Park Avenue from Cedar Street to Highway B, with 2018 being another off-year.

There were no objections to a portion of St. Luke's Avenue, by Cedar Street, being closed off for an auction later on February 27<sup>th</sup>.

The Utilities Committee met with three engineering companies to guide the Village through the phosphorus regulations. The most qualified for our needs is General Engineering. This will be on the March agenda for approval. They will be paid on an hourly basis. It may cost \$5-7,000 to get started. Total compliance could be seven figures. There is a new state bill presented that gives communities of our size the ability for a variance and a little more leeway. This bill is very beneficial for small communities. Most of the phosphorus is coming from farms.

Water Pumpage for January, 2014:

Well No. 1: 450,000

Well No. 2: 1,587,000

Total for January: 2,037,000 gallons, which was 218,000 gallons less than last year.

Two bacteria and two well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: 1.14 p.p.m. Monthly chlorine average: 0.13 p.p.m.

Wastewater Report for January, 2014:

Influent Monthly Average B.O.D.: 239 mg/l

Effluent Monthly Average B.O.D.: 10 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 153 mg/l

Effluent Monthly Average T.S.S.: 11 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .5695 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 3.36 mg/l

Total gallons treated: 2,047,100

**Library & Golf – Janet Kraemer**

The library wanted to clarify that a door was not left open after hours. The Library Board wants to know what contracts need permission from the Village Board. The library would be free to make contracts with any company they wanted if they incurred the cost. The Village only needs to be contacted about the building itself and permanent fixtures. A structure may be installed for the door instead of a planter. Katie Erb resigned from the board. Walt Gerber agreed to take her spot. This will need to be on the next agenda. Forde Thanked Public Works for snow removal and a furnace repair and Greg Kraemer for assisting with the door issue. Yoga and cooking classes are starting in March. Discussions are needed about bringing people into the library as to

not to conflict with Green TTEC MATC classes. The Maintenance Agreement needs to be discussed. Items needed to be defined in it.

The Golf Course Committee will need to meet to discuss spring clean-up.

**Finance & RV Court** – Brian Brey

No Finance Committee report.

No RV Court report.

**Development/Planning** – Ring

No Development & Planning Commission report.

**Other Business**

The board discussed distressing the TIF District. Brey recommended to move forward because it gives the Village a few extra years to pay off the loan. It needs to be acted on between now and the end of 2015. Riek would like to see the Finance Committee meet to bring Jessica Herfel up to speed and take action next month. It is a long process that involves the Joint Review Board.

**Correspondence**

No correspondence.

**Review and Audit of Invoices:**

A motion to pay the monthly invoices was made by Riek. Dischler seconded. Motion carried.

General Fund	\$627,466.13	Capital Improvements	\$2,438.00
Library Fund	\$17,380.52	Water Utility	\$35,716.54
Green TTEC	\$2,797.67	Sewer Department	\$6,030.83
Debt Services	\$16,450.72	Golf Course	\$3,954.94
TIF District	\$37,145.01		

Wage Reimbursements: \$20,706.57

Melissa Kraemer motioned to adjourn at 8:53 p.m. Riek seconded. Motion carried.

Sheila Tafs  
Clerk/Treasurer