

## **Village of Plain**

### **Village Board Proceedings of September 11, 2013**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on September 11, 2013. The meeting was called to order by Village President Raymond Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Stephanie Box; John Dischler; Janet Kraemer; Kevin Kraemer; and, Merry Lynn Riek, Trustees.

Others present: Marion Copus of the Home News; Officer Chuck Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, September 9, 2013. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Box motioned to approve minutes from the August 14, 2013 Regular Board meeting. Janet Kraemer seconded. Motion carried with Riek abstaining.

The board discussed the appointment of Melissa Kraemer to fill the vacant Trustee position vacated by Walter Gerber. Box feels the position should be left vacant until an election could be held. She is also concerned about resident perception in regards to appointing a third Kraemer to the Village Board. Ring feels it is important to have a full board with full committees. The Village Board has a lot forthcoming to accomplish; budget issues, filling the business park, staffing, work at the Green TTEC facility. The name should not be a concern. Janet Kraemer understands Stephanie's concern but has no problem if another Kraemer was appointed. Riek indicated that each individual has their opinions and hopes Melissa would be the same way. Ring likes the idea of having the younger representation on the board. Ring motioned to appoint Melissa Kraemer to the vacant board position with a term ending in April of 2015. Janet Kraemer seconded. Motion carried.

#### **Police Department Report**

Officer Schreiber had no report.

#### **Public Works Department Report**

Nick Ruhland reported two water main valves were dug up and replaced last week. A new brand name is being used that should last longer.

Crack sealing is starting.

Scotts Construction will be doing the black top on the rec trail soon. They will also repair two utility cuts on Cherry Street and Westbrook Drive

## **Committee Reports**

### **Ordinance & Parks – Riek**

Riek is following up on State Statutes on trees overhanging on roads and sidewalks.

The fence around the tennis court is completed. John Ruhland representing the Fire Department is looking to build a chicken BBQ building by the left field line. This is still in the works. Kraemer expressed concerns of the vision line. Dischler described the design. Parks Committee will address and then bring it to the board for approval.

### **Building Committee, Fire District, Police – Dischler**

No Building Committee report.

Fire Board met last Monday night. A new defibrillator was approved for \$32,000. The 2014 mil rate was approved for .68. Letters will be sent to Fire District municipalities.

No Police Committee report.

### **Green TTEC – Ring**

The Green TTEC Board held a meeting to discuss requests from Shop Pockets. They initially assumed they needed more outlets to be in compliance with OSHA, but since they are small they do not need to meet OSHA requirements. They are installing a fax and phone line.

The Green TTEC Board briefly discussed an initial suggestion for Green TTEC staffing. The board will review the plan and come back in a few weeks to discuss.

The Green TTEC 2014 budget was started. Will meet again to finalize depending on EDA funding, staffing and a business park sign.

John Dischler has been working hard on the rec trail bridge. The planks are on. The bridge is done except for the railing. Walt has continued to manage the project. Blacktop this week or next.

### **Streets & Utilities – Kevin Kraemer**

The Utilities Committee met last month. Discussed the budget and equipment needs. The budget needs additional refinement before it is due.

The Streets Committee will meet to discuss budget items.

#### **Water Pumpage for August, 2013:**

Well No. 1: 710,000

Well No. 2: 2,658,000

Total for August: 3,368,000 gallons, which was 584,000 gallons more than last year.

Two bacteria samples were sent to the State Lab. Both samples tested safe.

Monthly fluoride average: 1.3 p.p.m. Monthly chlorine average: 0.15 p.p.m.

Wastewater Report for August, 2013:

Influent Monthly Average B.O.D.: 238 mg/l  
Effluent Monthly Average B.O.D.: 10 Limit: 15 mg/l  
Influent Monthly Average T.S.S.: 436 mg/l  
Effluent Monthly Average T.S.S.: 15 Limit: 20 mg/l  
Monthly Average Nitrogen Ammonia: .530 mg/l  
Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily  
Monthly Average Total Phosphorous: 3.5 mg/l  
Total gallons treated: 2,278,700

**Library & Golf – Janet Kraemer**

The Library Board is reviewing the budget. They are hoping to keep it flat. The iPads and furniture were purchased by donations. The wireless connections last month were over 800 connections. The windows were cleaned. The annual fundraiser, Pies and Pages, will take place in October.

The Golf Course Committee met last night. Nick is working with the DNR to finalize the permit for the dredging. They needed topographical pictures of the dump sight where the material will be deposited. The DNR may declassify the creek from down from a trout stream. The declassification will extend the timeframe ability to dredge. If it is not done in the fall, it would be done in the spring. The committee is predicting the budget to be flat. Rates were discussed. There will either be a slight increase or possibly a cart fee. Increasing traffic for the rest of this year was discussed to advertise \$5 a round or \$10 for 18 holes. This needs board approval. A spring clean-up day was also discussed.

The golf course bridge is complete. Significant donations came from The Kraemer Company donating over \$1,000 in gravel, Kraemer Brothers' donations were \$5,000-6,000 and the Lions portion totaled \$12,000 for the project. It is a great improvement to the Village.

**Finance & Pool – Box**

The Finance Committee is meeting next week. All board members should be at that meeting. Ehlers will be attending to discuss the Tax Incremental District.

The Pool Committee will meet next week. The pool closed on August 31<sup>st</sup>. The daily fees were up. It seemed like it was being used more. Overall it was a good year. Pool party was good. Janet Kraemer suggested having a punch card for frequent patrons that do not buy a membership.

**Development/Planning – Ring**

The lots available sign is up in the business park.

**Other Business**

Box motioned to approve Resolution #2013-03; a resolution exempting the Village from County library tax. Riek seconded. Motion carried.

Box motioned to set the Budget Hearing for December 4, 2013 at 7:00 p.m. Dischler seconded. Motion carried.

**Correspondence**

Jim Allen of Sauk County Development Corporation sent a letter in regards to 2014 fees.

**Review and Audit of Invoices:**

A motion to pay the monthly invoices was made by Box. Janet Kraemer seconded. Motion carried.

General Fund	\$68,671.13	Capital Improvements	\$110.16
Library Fund	\$1,233.69	Water Utility	\$7,288.71
Green TTEC	\$1,019.90	Sewer Department	\$2,606.75
TIF #2	\$408.59	Golf Course	\$1,617.59

Wage Reimbursements: \$20,046.11

Box motioned to adjourn at 8:17 p.m. Riek seconded. Motion carried.

Sheila Tafs  
Clerk/Treasurer