

## **Village of Plain**

### **Village Board Proceedings of July 10, 2013**

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The Regular Monthly meeting of the Board of Trustees of the Village of Plain was held at the Municipal Building on July 10, 2013. The meeting was called to order by Village President Raymond Ring at 7:30 p.m.

Roll Call: Raymond Ring, President; Stephanie Box; John Dischler; Walter Gerber; Janet Kraemer; Kevin Kraemer; and Merry Lynn Riek, Trustees.

Others present: Holly Breikreutz, Library Board President; Marion Copus of the Home News; Officer Chuck Schreiber; and, Nick Ruhland, Public Works Director.

Notice of this meeting, along with the agenda, was posted at the following locations in the Village of Plain: the Municipal Building; the Plain Post Office; and The Peoples Community Bank on Monday, July 8, 2013. Notice was emailed to the Home News and the Baraboo News Republic on the same date.

Dischler motioned to approve minutes from the June 12, 2013 Regular Board meeting. Gerber seconded. Motion carried.

#### **Police Department Report**

Officer Schreiber reported that extra officers are scheduled for the Plain Fire and EMS 3-Day Celebration.

#### **Public Works Department Report**

Nick Ruhland reported that the Wastewater Treatment Plant was flooded in June as well as the golf course and the park. Three secondary pumps were under water for the duration of the event. One is no longer functional. Also lost was an emergency dialer and floats needed replacing because the wiring was underwater. There was also damage to the No. 6 tee bridge along with the cart path. The volleyball court was layered with silt and replaced with new sand. Flood water coming through manholes in the park area was pumped out of the Wastewater Treatment Plant onto Bridge Road to prevent other equipment from going under water. Ruhland thanked The Kraemer Company who provided the pump to do so. Also thanked the Plain Fire Department for helping with the pumping. A meeting is scheduled with Emergency Management to review the cost of loss.

## **Committee Reports**

### **Ordinance & Parks – Riek**

No Ordinance Committee report.

The Parks Committee received a generous donation from a village resident to replace the fence around the tennis court. The project will start soon. Nick indicated that it would cost \$9,000 to fill the cracks, level and repaint the tennis court. The weather shelter sign is put up on the women's restroom of the pavilion.

### **Building Committee & Fire District – Dischler**

Ring questioned building permits requirements and who has permits. Those requirements are on the website. A list will be given to Dischler at board meetings to report.

The Fire Board met on Monday night. A Defibrillator needs to be replaced and some jackets are starting to show wear. The Fire Board is checking on grants for the replacements. The budget will be discussed at the meeting in September.

### **Green TTEC, Police & RV Court – Gerber**

Gerber reviewed Teri's Green TTEC report. Gerber is still working to set a meeting for the development of the business plan. There have been inquiries on renting more space in the shop area. A garage door was slightly open during the heavy rains and water leaked in the workshop. Teri would like to get the brochures printed to take places with her to events and meetings. We are still waiting for Bruce Company regarding the dead prairie grass. Concerns about maintenance were discussed. It may be easier just to have standard grass. Gerber walked the trail location today and it is wet. It will be wet for awhile due to the tall grass shading the area and not getting any sun. Matteson will pour the bridge in mid-July. We have not heard from Dan Meise for an adjusted price quote on the trail. Thermo Dynamics completed the inspection maintenance and filters at Green TTEC. There is an issue with a temperature variance with the air conditioning.

No Police or RV Court report.

### **Streets & Utilities – Kevin Kraemer**

The Streets Committee activities are coming to an end. The sidewalk at the Main Street wall will finish tomorrow and landscaping will be done by the end of the week. On Parkview Avenue, Meise looked at the pool downspout and Kevin gave him some ideas on how to create an attractive connection. Kevin Kraemer motioned to release Meise's 5% retainage once the downspout is completed with Nick's approval. Box seconded. Motion carried.

Nick Ruhland reported a storm sewer collapsing by Verda Schmidt's property with the recent flooding. The pipe was replaced, not the manhole.

A letter was received from the Public Service Commission urging us to apply for a water rate increase. The Utilities Committee will discuss.

Water Pumpage for June, 2013:

Well No. 1: 489,000

Well No. 2: 1,754,000

Total for June: 2,243,000 gallons, which was 1,350,000 gallons less than last year.

Two bacteria samples and two raw well samples were sent to the State Lab. All samples tested safe.

Monthly fluoride average: 1.42 p.p.m. Monthly chlorine average: 0.16 p.p.m.

Wastewater Report for June, 2013:

Influent Monthly Average B.O.D.: 199 mg/l

Effluent Monthly Average B.O.D.: 8 Limit: 15 mg/l

Influent Monthly Average T.S.S.: 200 mg/l

Effluent Monthly Average T.S.S.: 9 Limit: 20 mg/l

Monthly Average Nitrogen Ammonia: .1106 mg/l

Limit: 20.0 mg/l Monthly, 29.0 mg/l Daily

Monthly Average Total Phosphorous: 3.075 mg/l

Total gallons treated: 2,780,800

**Library & Golf – Janet Kraemer**

The Library Board is still working on where to put funds from a generous donation. Checkouts continue to increase about 2%. The Library Board ordered iPads and furniture. The Friends of the Library has a community night planned on August 7<sup>th</sup>. The event includes a box dinner from AnneMarie's Garden Café and a jazz ensemble. Holly Breitreutz, Library Board President, was present to discuss the Maintenance Agreement between the Village and the library in order to get up to speed. The Maintenance Agreement is similar to a landlord-tenant situation. Carolyn is expected to talk to the Village Board Library Representative and filter out things that should go directly to Public Works. The Village's competent employees can discuss issues and bring in Holly or Janet when necessary. Issues can be discussed at a Library Board meeting and Janet can bring discussions to the Village Board for decisions.

The fire and security system service contract expired June 30<sup>th</sup>. The Library Board felt that ADT was not providing enough security. The Library Board should discuss and bring it back to the board.

The Plain Lions Club is working on the cart path to the No. 9 hole. They need dirt to finish the project. The Village's black dirt was reserved for the golf course and can be used on this project.

### **Finance & Pool – Box**

The Finance Committee will schedule a meeting in August. The committee will plan what the goals are going to be for 2014.

Pool memberships are equivalent to last year. It appears that daily fee revenues are up.

### **Development/Planning – Ring**

The Sauk County Development Corporation hired James Allen as their new Director. He has quite a few credentials. He is sending leads that are not confidential directly to every community. He is meeting with all of the community leaders and then he will meet with businesses. He is staying in different hotels in Sauk County to learn more about the communities. There is a SCDC meeting Monday night.

Development & Planning Commission will be meeting next week to discuss the lots available sign for the Honey Creek Business Park. Driftless Area is going to pay for the sign.

### **Other Business**

Janet Kraemer motioned to approve an Operator's License for Janelle M. Endres. Gerber seconded. Motion carried.

The board discussed the Rec Trail wetland mitigation credits additional cost. It was budgeted to be \$9,000 and we were just notified that it will actually be \$18,000. This amount needs to be paid by Friday otherwise we will lose the grant and will not be reimbursed the almost \$30,000 we already have spent on the project. Gerber is trying to do fundraising. Box has a hard time with this and pointed out many concerns with the numerous problems that have arose in regards to the Rec Trail project. The project was approved with the understanding that it was not going to cost the Village any money. The Village is in a difficult situation with the wetland mitigation credits putting us over budget with the project already underway. Gerber motioned to move forward with the \$9,000 deficit. Kevin Kraemer seconded. Discussion occurred pointing out the need to approve it or risk losing even more money. Past board members that advocated the project need to be solicited to help with fundraising. Motion carried with Box, Riek and Ring voting no.

### **Correspondence**

No correspondence.

**Review and Audit of Invoices:**

Box motioned to pay Check #19461 payable to Spring Green Auto Parts in the amount of \$131.40 from the Sewer Replacement Fund. Kevin Kraemer seconded. Motion carried.

A motion to pay the monthly invoices was made by Riek. Dischler seconded. Motion carried.

General Fund	\$50,397.80	Debt Services	\$0.00
Library Fund	\$3,273.12	Water Utility	\$2,103.03
Green TTEC	\$1,157.70	Sewer Department	\$3,937.62
TIF #2	\$5,069.57	Golf Course	\$3,819.60

Wage Reimbursements: \$20,762.05

Box motioned to adjourn at 9:18 p.m. Gerber seconded. Motion carried.

Sheila Tafs  
Clerk/Treasurer